

FARNHAM TOWN COUNCIL

MINUTES OF THE TOWN COUNCIL MEETING HELD ON THURSDAY 29th MARCH, 2007, AT 7.00 PM IN THE COUNCIL CHAMBER, SOUTH STREET, FARNHAM

- * Cllr D J Attfield (Town Mayor)
 - * Cllr C G Genziani (Deputy Town Mayor)
 - o Cllr P G Burden OBE
 - * Cllr M A Clark
 - o Cllr C A Cockburn
 - * Cllr S Farrow
 - o Cllr (Mrs) P M Frost
 - * Cllr R D Frost
 - * Cllr J M Harris
 - o Cllr S A G Lang
 - * Cllr J E Maines
 - * Cllr (Mrs) A E Mansell MBE
 - * Cllr C H Mansell
 - o Cllr P G Marriott
 - * Cllr (Mrs) P M Marriott
 - * Cllr M W Norris
 - Cllr (Mrs) S Scrivens
 - * Cllr V K Scrivens
-
- * Present
 - o Apologies for absence

Officers Present:

Roland Potter (Town Clerk)
Sheila Rayner (Assistant Town Clerk)
Nick Goddard (Assistant Town Clerk)
Wendy Coulter (Member Services and Grants Officer)

C 257/06 QUESTIONS BY THE PUBLIC

There were no members of the public present to ask a question.

C 258/06 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors P G Burden, C A Cockburn, (Mrs) P M Frost, S A G Lang and P G Marriott.

C 259/06 MINUTES

The minutes of the meeting held on 1st March, 2007, were approved and signed by the Town Mayor as a correct record.

C 260/06 DISCLOSURE OF INTERESTS

Name of Councillor	Agenda Minute No.	Subject	Type of Interest	Reason
V K Scrivens	Item 9	Surrey Waste Plan Consultation	Personal	Portfolio Holder for Environment for Waverley Borough Council.

C 261/06 STATEMENTS BY THE PUBLIC

There were no members of the public present to make a statement.

Part 1 – ITEMS FOR DECISION

C 262/06 TOWN MAYOR'S ANNOUNCEMENTS

The Mayors Charity Concert took place on Saturday 24th March and it was held at Frensham Heights School. It was a wonderful evening enjoyed by all and it raised some funds which will go to the Mayors Charity.

On Sunday 25th March the Mayor visited the Rural Life Centre and saw things that he used to use on his father's Farm which brought back many memories.

C 263/06 CEMETERIES & ALLOTMENT FEES

Members received a report on the Review of Cemetery Charges, the option to introduce a new method of charging for cemetery fees and a review of Allotment Charges.

Members noted how the current Cemetery charges are calculated and staff costs for the administration of funerals and grounds maintenance.

The report highlighted that

- (1) A grave space is sold on lease for 100 years. This is known as the purchase of the Exclusive Rights of Burial. In some cases these spaces are purchased prior to any death thereby allowing an individual to select the area of their interment.
- (2) There is a charge for interment which is known as the Interment Fees, these vary based on the depth of the grave required.

- (3) There are separate charges for memorial fees. A memorial can not be placed on any grave for eight months after an interment. These fees are known as Memorial Rights. These charges vary based on the type and size of the memorial and the works to be undertaken. No works can be carried out on any memorial without the approval of the Council and the issuing of a memorial permit by the Council.
- (4) Interment Fees and Exclusive Rights of Burial vary depending on whether the deceased is an adult, child or ashes.

The report identified that the current costs of the cemetery service. Based on the average figures. The Council handles on average 135 transactions per annum consisting of purchase of graves, interments and memorials. The estimated cost of office administration for each of these transactions is £48. The estimated cost of on site management for each of these transactions is £26. The estimated cost of memorial on site management is £38.

The current grave digging charges are:

Double Depth grave	£338
Single Depth grave	£290
Ashes	£55

Members were asked to consider three different options for the future charges of the Cemeteries.

Option 1 included the following:

Members noted that the Council fees did not cover the cost of providing the service and members were requested to consider reviewing the fees to reflect the cost of the service plus an increase of 3% for inflation.

Members noted that in comparing the charges of the Council's with other local authorities there were major differences in the scale of charges all exceeding the Town Councils charges from 63% to 114%.

Non residents fees:

The general principle adopted by a majority of burial authorities is that the scale of charges for non residents is calculated at double the local resident's fees.

Members' attention was drawn to the anomaly that individuals who had not been a resident of Farnham could be buried in a Farnham Cemetery at a lower cost than local resident charges in Rushmoor, despite being charged the non residents fees.

Members were made aware that cemetery space will gradually become a premium and the Council has a duty to provide this space to its residents.

Option 2 included the following:

Members were requested to consider increasing the non resident charges to a minimum within the range of £2,000 to £2,500.

Alternative Pricing Strategy:

Officers of the Council considered other pricing strategies including a consolidated pricing system which allows for a clear identification of costs.

The main changes are that the cost of the 1st interment which would include the purchase of the exclusive rights of burial, the first interment charges and the cost of the first memorial permit.

Option 3:

Members were asked to consider the following:

1. That the alternative pricing structure identified in option 2 be adopted by the Town Council.
2. The terms of the purchase of the lease of a grave should be reduced from 100 years to 50 years with the option to purchase a further 25 years at a fee to be agreed.
3. The practice of pre-purchasing a grave should be replaced with the principle of reserving a grave at an agreed charge.
4. The minimum cost for the purchase of this service for a non-resident should start in the region of £2,000 to £2,500 as identified in Option 2 and these charges should be reviewed annually.
5. The Council should consider a strategy over 4 years of increasing the cemetery fees, to reflect the accurate cost of maintaining the cemetery service as in the attached table.
6. Charges for memorial fees, for interments and purchases prior to 1st April, 2007 should be increased to reflect a realistic charge for the administration, post fixing inspection and regular inspection of memorials.

Members initially considered whether or not to simply make recommendations to the New Council to be elected in May rather than making a decision immediately. However, members agreed that it was an urgent issue and a decision should be made straight away.

Members discussed in detail the report and the officer recommendations.

Members questioned why Farnham Town Council cemetery fees were such good value for money compared to other authorities.

The Town Clerk explained that Farnham Town Council was operating the cemeteries at a £40,000 - £45,000 loss per annum. However, the charges of the other local authorities roughly allowed them to break even.

Farnham Town Council had not in the past calculated the cost of running the cemeteries and the current costs were inherited from Waverley Borough Council when Farnham Town Council took over the ownership. The Town Clerk explained that having reviewed the cost of an interment burial and the administration fees would have to increase of 23% to cover the cost of the operation.

Members expressed the view that Farnham Town Council provided a number of services that were covered by the Precept. However, in the case of the Cemeteries the Town Council was running an almost commercial service and costs ought to be calculated to break even.

Members questioned the practice of pre-purchasing a grave or the Exclusive Right of Burial which was for a period of 100 years. Members asked the reason for reducing the period of time. The Town Clerk explained that Central Government would be bringing out a paper during the summer which would propose the reduction of the 'reuse' time of a grave. This would allow for space to be reused more frequently.

Members considered the issue about raising the costs of residents' fees over a period of 4 years. Members agreed that non-residents should not be subsidised and that the cost of non-residents fees should be considerably higher than residents' fees.

Members discussed Option 2 which was the purchase of a 'package' of burial. It would include the Interment, Purchase of Exclusive Rights of Burial and the Memorial Fee. The Town Clerk explained that Farnham Town Council deals with approximately 70 – 80 burials a year and a memorial can only be placed on a grave if the grave had been purchased after a period of eight months to allow for settlement.

Members agreed that the officer recommendation regarding the 'package' of charges and the review of reducing the purchase period should be deferred to the New Council.

Members considered the principle of Reserving graves rather than Purchasing them. Members discussed the fact that the Purchase of the Grave is for 100 year lease and the time counts down from the moment the grave is purchased. If a grave was Reserved for a nominal fee then the 100 year lease would only come into effect once the grave was occupied.

It was noted by members that if a grave is Pre-purchased, the owner buys it at today's prices but some graves do not get used for thirty or more years. The prices paid over thirty years ago will not cover today's costs.

Members agreed to replace the practice Pre-Purchase of Graves with the Reservation of graves with a reservation fee.

Members pointed out that Farnham Town Council's charges would still be lower than any adjacent authority. Farnham Town Council was still good value for money but that it was a duty of the Council to ensure that the costs of burials were covered. Farnham Town Council would not anticipate any profit to be made from this service provision however it was expected to cover costs.

Members agreed to recommend to the New Council that the Council should agree a strategy over 4 years for increasing the cemetery fees, to reflect the accurate cost of maintaining the cemetery service.

Members agreed to an increase of 23% for Cemetery fees to allow for the Council's costs to break even.

Members agreed that non-resident fees should be three times the cost of resident fees.

RESOLVED:

- 1. That the alternative pricing structure be deferred to the New Council to address the principle of combining the charges.**
- 2. That the principle of the terms of purchase of the lease of a grave should be reduced from 100 years to 50 years with the option to purchase a further 25 years at a fee should be deferred to New Council subject to the Report and Recommendations of the Department of Constitutional Affairs.**
- 3. That the practice of pre-purchasing graves should be replaced with the principle of a reserving a grave at an agreed fee.**
- 4. That the current cemetery charges be increased by 23% from 1st April, 2007, to cover administration costs and burial charges, new charges attached to record minutes.**
- 5. That the minimum cost for the purchase of this service for a non-resident should be three times the cost of residents' fees and this should be reviewed annually.**
- 6. That it is RECOMMENDED to New Council that the Council should agree a strategy over 4 years for increasing the cemetery fees, to reflect the accurate cost of maintaining the cemetery service.**
- 7. That charges for memorial fees arranged after 1st April, 2007, for interments and purchases prior to 1st April, 2007, be increased by 23% to reflect a realistic charge for the administration, post fixing inspection and regular inspection of memorials.**

Allotments Fees

Members noted that the Council currently has 192 operational allotments and a further 70 will be operational from April 2007. The cost of providing the allotment service is estimated to be £9,497 pa. Based on the actual costs in 2005/2006 the cost of the provision of allotments was £4,796 pa.

Members noted that the current fees were £11.04 pa per 5 rod plot. The estimated breakeven cost of each allotment is £18.31.

Members were requested to recommend an appropriate rent increase for 2007/2008.

The Town Clerk outlined the service provided to allotments holders and the members noted that it included; occasional rotivation, if requested, maintenance of paths, supply of water, maintenance of fencing and perimeters, the allotment newsletter, allotment meetings, allotment show, scarecrow competition and allotment lecture.

Members agreed that the allotment fees should be increased to £14 per 5 rod allotment. Members also agreed that the allotment fees over the next four years should be raised to cover the costs of running the allotments.

RESOLVED: That allotment fees be increased to £14 with a view to reaching a break even point within the next 4 years.

C 264/06 ANNUAL TOWN MEETING & ANNUAL REPORT

Members received a report reviewing the statutory duty to hold a Town Meeting, for delivering the Annual Town Meeting for 2007/2008 and received the final version of the Annual Report for 2006/07.

Members noted that the Town Council has a statutory duty to hold a Town Meeting once a year between 1st March and 1st June. The meeting is called by the Town Mayor and is an opportunity for, the registered electors only, to ask questions of the Mayor. The meeting cannot start before 6.00pm on the day of the event.

Members noted that the legal requirement for advertising the event is the posting of one copy of the meeting agenda in a public place (or public notice board). It was normal practice for the Town Mayor to be supported at the Town Meeting by a Council Officer.

Members noted that it had been the practice for the Town Council to place an agenda notifying the public of the meeting on all Town Council notice boards. An invitation and letters promoting the meeting are forwarded to all local Councillors on the Town, Borough and County Council, local organisations and residents associations.

In 2004/2005 and 2005/2006 a banner was also displayed to advertise the meeting.

In 2006/2007 the strategy for promoting the Town Meeting was amended. A notice was placed on all Council Notice Boards.

A notice was placed in the Farnham Herald for two consecutive weeks

Over 600 flyers were handed out to the public by the Town Crier on the run up to the meeting.

Over 400 organisations and individuals were invited and notified by letter including those members of the public who had taken part in the Mayors Coffee mornings.

Local Organisations who had worked with the Council over the previous year were invited to provide displays of the work they had carried out in the community.

Two local radio stations were requested to promote the event.

An Annual Report was made available.

A display was produced of the work undertaken by the Council.

Officers' observations were that the Annual Town Meeting, in the current format, reflected both the process and the lack of effectiveness, of a large majority of Annual Meetings held across the Country.

The most effective Town/Parish meetings are when there is an issue to be considered. The Town Meeting fails to encourage public involvement and is not attractive to the public. The process is staid and uninviting.

A Town Meeting standing by itself, without a major issue to attract people, will allow the Council to fulfil its statutory duty only but it will fail to deliver a meaningful event for the Council, its Councillors or the electorate.

Members noted that officers had held discussions with the Maltings, with regard to challenging the current implementation of the Town Meeting and had also considered a more dynamic approach working in partnership with the Maltings:

- ◆ The Town Meeting should become part of the Maltings Festival. The Festival is a community event and as part of the community, the Council would be part of the day long event.
- ◆ The Town Council would have an area where Councillors and Officers could talk on issues raised by the public, or hold an interactive consultation which would be developed on an issue being considered by the council.
- ◆ The Council would have an opportunity to promote what the Town Council does.
- ◆ Members would have an opportunity to speak directly with the public irrespective of their ward.
- ◆ The Annual report would be available but redesigned.

- ◆ At 6.00pm there would be a small meeting to ensure that the requirements of the statutory legislation were complied with.
- ◆ The date of the Town Meeting would be Saturday 10th May, 2008.

Members noted that there would be an opportunity to trial this process on Saturday 12th May, 2007.

Farnham Maltings Festival (Community Day)

A display would be staffed by Council staff at the next Maltings Festival on Saturday 12th May, 2007, between 11.00am and 11.00pm. It would be an opportunity for all Councillors under the new Council to provide a couple of hours each during the day, at the event, promoting themselves and the work of the Council. It would be a special opportunity for the Mayor and the Deputy Mayor to promote a civic presence to the public. The day would include a small invited coffee morning consultation with the Mayor. The Councils officers would be working with the Maltings Officers to develop a community approach for the Council at the event.

Members noted a fuller and updated annual report, attached to record minutes.

RESOLVED:

- 1. That the new approach to a more community based Annual Town Meeting be approved for 2007/2008.**
- 2. That authority be delegated to Council Officers to undertake the preparation of the event and to liaise with the Maltings.**
- 3. That the New Council, to be elected in May, 2007, identify a small working group of members including the Mayor and Deputy Mayor to work with officers to facilitate the Annual Town Meeting on Saturday 10th May, 2008.**
- 4. To receive and note the Annual Report for 2006/2007.**

C 265/06 EXTERNAL AUDIT REPORT AND ACTIONS FOR THE YEAR ENDED 31st MARCH, 2006

Members received an officer report on the External Audit Report and Actions for the year ended 31st March, 2006.

Members noted that it was essential for the External Audit Report to be received by Council prior to 31st March, 2007.

Risk Assessment

The Councils risk assessment was undertaken by the Corporate Development Task Group on 12 April 2006. As part of the Councils actions within the risk assessment, the Council has undertaken the following Actions:

- ◆ Information Technology Review – 27.10.05
- ◆ Tree inspection in cemeteries 27.04.06
- ◆ Condition surveys on cemeteries buildings

In addition a review of a number of policies has been allocated to officers.

The risk assessment was received and minuted in full by Policy & Resources Committee on 22nd June 2006.

Accounts not approved by 30 September 2006

The Councils timetable of meetings did not allow for the approval of the accounts before this date. The closure date for accounts to be approved by Full Council has now been moved to 31 August 2007. Therefore the accounts will be considered by Full Council in July 2007.

Minuting of the External Auditors Report

The Auditors report was received and approved at Full Council on 27 April 2006 and an amended report was received on 6 July 2006.

Insurance

The Councils Officers are currently reviewing the council's Insurance liability and cover.

Officers Observations:

The Auditors have failed to acknowledge that the reporting procedure can pass over into subsequent years and that actions are undertaken by Council working groups.

The officers recommended that a letter should be forwarded to the Auditors identifying what they consider to be erroneous conclusions identified in the report

RESOLVED:

- 1. That the report of the External Auditor be noted.**
- 2. That the proposed actions, as a result of the report be approved.**

C 266/06 SURREY WASTE PLAN CONSULTATION – HOMEFIELD SANDPIT, RUNFOLD

Members received a report on the Surrey Waste Plan Consultation – Homefield Sandpit, Runfold.

The Surrey Waste Plan prepared by Surrey County Council is currently subject to examination by the Inspector.

As part of the review process, the County Council identified that an additional site, namely Homefield Sandpit, Runfold, which had been put forward at the Submission Stage was inadvertently omitted during the earlier consultation period from 6 November to 15th December, 2006.

To regularise matters, the County Council is seeking comments on the suggested additional site at Homefield Sandpit, Runfold by Friday 30th March, 2007.

In view of the long history of minerals and waste activities at the Homefield Site and taking account of exhaustive previous Farnham Town Council comments concerning the use of the site, members agreed the following comments to be forwarded to Surrey County Council.

Resolved:

That the following comments be forwarded to Surrey County Council by Friday 30th March, 2007:

- **Farnham Town Council strongly objects to inclusion of Homefield Sandpit, Guildford Road, Runfold, Farnham as an additional site in the Surrey Waste Plan on the basis that this will yet further exacerbate the nuisance suffered by local residents in terms of noise, movement of heavy machinery, dust and litter. We strongly object to this proposal which is clearly commercially driven and will result in an industrial process with associated unsightly operations close to a formerly tranquil residential area and the Area of Great Landscape Value. In addition, we strongly object to the potential further delay in the restoration of Homefield Sandpit until 2042, and believe this would create unacceptable prolonged nuisance to local residents.**
- **In addition, Farnham Town Council has serious concerns that the proposed designation of the site will add to the existing local drainage problems and the consequent increase of heavy goods vehicle movements arising from the proposals will compound the existing problems of detritus, litter and unacceptable damage to the surrounding local road network to the detriment of local residents and businesses.**
- **In conclusion, Farnham Town Council repeats its strong objection to the proposal for the inclusion of the Homefield Sandpit as an additional site in the Surrey Waste Plan on the grounds that it will compound the cumulative effect of decades of mineral extraction in the Runfold area and cause wholly unacceptable nuisance for the current and future generation of local residents.**

Part 2 – ITEMS NOTED

C 267/06 REPORTS OF COMMITTEES

It was noted that there were no meetings of the Public Services Committee, the Environmental Services Committee and the Policy and Resources Committee.

C 268/06 PLANNING APPLICATIONS

RESOLVED: **That the observations made by the Plans Panel held on 1st March and 15th March, 2007, and dealt with in accordance with delegated authority, be noted.**

C 269/06 REPORTS FORM OUTSIDE BODIES

Written reports were received from members on the following Outside Bodies:

Volunteer Centre Farnham.

C 270/06 VISIONING EXERCISE

Members received an update report on the Vision for Farnham Workshops.

Members noted that after completion of the Farnham Sustainable Town Initiative/Urban Safety Management Study and the progression of Waverley Borough Council's Local Development Framework, subsequent officer/member discussions between Farnham Town Council, Waverley Borough Council and Surrey County Council, have underlined the importance of developing an agreed Vision for Farnham to provide guidance and direction when addressing controversial issues.

To develop a Vision for Farnham, a series of four workshops, jointly funded by Farnham Town Council and Waverley Borough Council, were held from mid January to early February 2007. The workshops which were well attended by representatives of partner organisations and local community groups were facilitated by experienced consultants, Local Futures Group, who are in the process of finalising their report.

The structure and themes of the workshops were as follows:

- The State of Waverley and Farnham
- Future Drivers of Change
- Scenarios for the Future
- A Vision for Farnham

Following approval of the consultants' final report, it is proposed that the participants of the workshops be invited to a further meeting in June 2007 to consider the report and contribute to the next stage in the development of this important exercise.

C 271/06 PROJECTS UPDATE

Members received an update report on the Tourism and Events projects.

Members noted the following:

Events

Easter

Plans are in place for the Easter Extravaganza on Saturday 7th April 2007. Farnham Charities will be on the bank selling items, running games and raising money whilst thousands of ducks race down the river. The Extravaganza will start at 11.30am and finish at approximately 3pm. The event is being run in partnership with the Farnham Weyside Rotary Club.

Between the 30th March and the 10th April a 'spot the hidden Easter Duck competition' will be run with the retailers.

Band Concerts

A series of 4 band concerts will take place in Gostrey Meadow across the summer period following on from the success of the 2006 concert. All concerts will be between 3pm and 5pm, the public will be asked to bring their own seats and refreshments although an ice-cream may be available. The concert dates are as follows:

- 3rd June – Farnham Brass Band
- 1st July – Grandpa Spells Jazz Band
- 5th August – Sounding Brass
- 2nd September - TBC

Festival of Transport

Work is currently underway with Frimley Park Hospital LARY club to organise the Festival of Transport. The date is Sunday 10th June and the 100+ vehicles will travel from Frimley Park Hospital to Farnham's Upper Hart Car Park where there will be entertainment with local school choirs and attractions. All monies raised will go in aid of the LARY Club and Phyllis Tuckwell causes.

Battle of the Bands

Farnham Town Council is continuing to be a partner in the successful Battle of the Bands Youth Competition. The next event is planned for the 30th March 2007.

Hidden Britain

The Hidden Britain Project is progressing well, with the second grant claim successfully completed and the third grant claim being submitted at the end of March 2007.

Leaflet

The 10 minutes and 10 miles leaflet is currently in the proofing stage with the Hidden Britain project group and will be printed by the middle of April. This leaflet will be used to promote Farnham outside of Farnham and will contain the new brand.

Maps

The 3 maps, town centre plan, the rural hinterland and South East locator map are completed.

Photos

Farnham Town Council has access to a large selection of photos from the Aldershot and Farnham Camera Club. Each member will be submitting two photos for the Mayor to judge in April. A Farnham Town Council trophy will be presented to the member with the winning photo. This will then form the basis of an annual competition.

Branding

The branding competition has been judged and awarded. In total 22 students from the University College of the Creative Arts submitted work, 9 students were short listed for the final and a third year Graphics Communication student won. The competition was judged by the Publications Task Group, Hidden Britain Project Group and chaired by the Head of Marketing at Tourism South East. The brand will be used on all tourism publicity and available for outside attractions to use as well providing the guidelines are followed.

Visitor Survey

The survey has now been completed and tells us that the majority of our visitors are day visitors on a repeat visit with the highest proportion falling into the 25-54 age brackets.

Website

The website is now built and work is continuing to upload the approximate 700 pages information onto the site. The website will be launched as soon as possible.

Visitors Council

The Farnham Visitors Council has adopted its new constitution and is now called the Farnham Visitors Forum. Cath Sydenham has been adopted onto the working group as a Farnham Town Council representative. The new constitution will enable the forum to complete projects on its own and apply for funding.

Bed and Breakfast Meeting

The second successful meeting has been held. The Bed and Breakfasts are working on establishing an out of hour's mobile phone service and a round robin system to enable them to pass information on about any suspicious callers. Aldershot Visitor Information Centre has asked to join the group to help promote the accommodation in the Farnham area.

Town Guide

The New Town Guide is in progress. The publishers are currently selling the advertising space and proofs will be discussed with the Publications Task Group. The guide is due to be launched in Spring 2007.

General Publicity

Farnham Town Council has participated in the following Tourism South East Marketing Campaigns:

Just the Two of Us.

This was aimed at the 'Cosmopolitan type' tourists and Farnham Town Council worked in partnership with Guildford Borough Council, Mole Valley District Council and Waverley Borough Council. The campaign featured a viral campaign, advert in the Independent, targeted email and printed literature.

Classic Culture.

Farnham Town Council participated in this campaign on its own as a small partner and includes email campaign, web page on tourism South East's site and printed literature.

Regional Guide.

This is the only large piece of print that Tourism South East are doing this year and Farnham Town Council has worked with Mole Valley District Council, Guildford Borough Council, Woking Borough Council and Waverley Borough Council to have a double page spread to promote Surrey's Market towns. The double page also features an advert from Birdworld.

Farmers' Market

The Farnham Farmers' Market is still continuing to go from strength to strength, with new customers each month and the stall take-up still remaining high. Discussions are taking place with stallholders at present as to whether they wish to continue using the hired stalls or whether they will bring their own in line with other Surrey markets. In June the market will be participating in the Maltings Festival of Words weekend.

C 272/06 ITEMS TABLED

None.

C 273/06 PUBLICITY

Members agreed that Press Releases would be issued on the following items:

Cemetery and Allotment Charges
Surrey Waste plan Consultation – Homefield Sandpit, Runfold.

C 274/06 EXCLUSION OF THE PUBLIC AND PRESS

RESOLVED: That in view of the confidential nature of business about to be transacted, namely the receipt of the Farnham Traffic Task Group it was advisable in the public interest that the public and press be temporarily excluded and they were instructed to withdraw.

CONFIDENTIAL ITEMS

C 275/06 MINUTES OF THE FARNHAM TRAFFIC TASK GROUP

Members received the minutes of the Farnham Traffic Task Group.

The Town Mayor closed the meeting at 9.30pm.

Date

Chairman