



FARNHAM TOWN COUNCIL

Agenda Full Council

Time and date

7.00pm on Thursday 24th September 2015

Place

The Council Chamber, South Street, Farnham, GU9 7RN

TO: ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** to be held on **THURSDAY 24 September 2015, at 7.00PM**, in the **COUNCIL CHAMBER, SOUTH STREET, FARNHAM, SURREY GU9 7RN**. The Agenda for the meeting is attached

Yours sincerely

A handwritten signature in black ink, appearing to read 'Iain Lynch'.

Iain Lynch
Town Clerk

Members' Apologies

Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to Ginny Gordon, by 5 pm on the day before the meeting.

Recording of Council Meetings

This meeting is digitally recorded for the use of the Council only. Members of the public may be recorded or photographed during the meeting and should advise the Clerk *prior to the meeting* if there are any concerns about this.

Members of the Public are welcome and have a right to attend this Meeting.

Please note that there is a maximum capacity of 30 in the public gallery



FARNHAM TOWN COUNCIL

Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

Please use the form below to state in which Agenda Items you have an interest.

If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)

As required by the Localism Act 2011, **I HEREBY Declare**, that I have a disclosable pecuniary or personal interest in the following matter(s).

FULL COUNCIL:

Date: 24 September 2015

Name of Councillor

	Nature of interest (please tick/state as appropriate)		
Agenda Item No	I am a Waverley Borough Councillor / Surrey County Councillor*	Other reason	Type of interest (disclosable pecuniary or Other) and reason

* Delete as appropriate



FARNHAM TOWN COUNCIL

Agenda Full Council

Time and date

7.00pm on Thursday 25th September 2015

Place

The Council Chamber, South Street, Farnham

Prior to the start of the meeting prayers will be said by Revd. Michael Hopkins of the Farnham United Reformed Church.

1 Apologies

To receive apologies for absence.

2 Disclosure of Interests

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary or other interests, or of any gifts and hospitality, in line with the Town Council's Code of Conduct.

NOTES:

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs Blagden, Cockburn, Fraser, Frost, Hargreaves, Hill, Hodge, Macleod, Mirylees, Potts, and Williamson.*
- (ii) *The following councillor has made a general non-pecuniary interest declaration in relation to her being a councillor of Surrey County Council: Cllr Frost.*
- (iii) *Members are requested to make declarations of interest, on the form attached, to be returned to ginny.gordon@farnham.gov.uk by 5pm on the day before the meeting.*

Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained.

3 Minutes

To agree the Minutes of the meeting held on June 25th 2015

Appendix A

4 Questions and Statements by the Public

In accordance with Standing Order 10.1, the Town Mayor will invite members of the public present to ask questions or make statements.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

- 5 Town Mayor’s Announcements**
To receive the Town Mayor’s announcements.
- 6 Questions by Members**
To consider any questions from councillors in accordance with Standing Order 9
- 7 Working Group Notes**
To receive the notes and any recommendations of the following Working Groups:
 - i) Tourism and Events Working Group held on 3rd September 2015 **Appendix B**
 - ii) Cemeteries and Appeals Working Group on 27th August 2015 **Appendix C**
 - iii) Strategy and Finance held on 15th September 2015 **Appendix D**
- 8 Planning & Licensing Applications** **Appendices E F G H**
 - i) To receive the minutes of the Planning & Licensing Consultative Group held on 10th August, 24th August, 7th September and 21st September
 - ii) To consider any significant Planning Applications

Part 2 – Items to Note

- 9 Actions taken under Scheme of Delegation**
- 10 Reports from other Councils**
To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council
- 11 Reports from Outside Bodies**
To receive from Members any verbal reports on Outside Bodies.
- 12 Date of next Meetings**
To note the date of the next meeting as Thursday 29th October.

Part 3 – Confidential Items

- 13 Exclusion of the Press and Public**
TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3 of the agenda in view of any confidential items under discussion including contractual matters arising from Strategy & Finance Working Group (if required) and the Gostrey Meadow War Memorial pathway repairs.

* * * * *

Council Membership:
Councillors: Mrs Pat Frost (Mayor), John Ward (Deputy Mayor), David Attfield, Patrick Blagden CBE, Carole Cockburn, Paula Dunsmore, John Scott Fraser, , Jill Hargreaves, Stephen Hill, Mike Hodge, Sam Hollins-Owen, Mike Hyman, Andy Macleod, Kika Mirylees, Julia Potts, Susan Redfern, Jeremy Ricketts, John Williamson.

Note: The person to contact about this agenda and documents is Iain Lynch, Town Clerk, Farnham Town Council, South Street, Farnham, Surrey, GU9 7RN. Tel: 01252 712667.

Distribution: Full agenda and supporting papers to all Councillors (by post)



FARNHAM TOWN COUNCIL

A

Minutes
Council

Time and date

7.00pm on Thursday 30th July 2015

Place

The Council Chamber, South Street, Farnham

- * Pat Frost (Mayor of Farnham)
- * John Ward (Deputy Mayor)

- A David Attfield
- A Patrick Blagden CBE
- * Carole Cockburn
- * Paula Dunsmore
- * John Scott Fraser
- * Jill Hargreaves
- * Stephen Hill
- * Mike Hodge
- A Sam Hollins-Owen
- * Mike Hyman
- * Andy Macleod
- * Kika Mirylees
- * Julia Potts
- * Susan Redfern
- * Jeremy Ricketts
- * John Williamson

- * Present
- A Apologies for absence

Officers Present:

Iain Lynch (Town Clerk)

There were 28 members of the public in attendance.

Prior to the meeting, prayers were said by Cllr Jeremy Ricketts.

- C053/15 **Apologies for Absence**
Apologies were received from Cllrs Attfield, Blagden and Hollins-Owen
- C054/15 **Declarations of interests**
In addition to the standard declarations of personal interest by councillors and by those who were dual or triple hatted by virtue of being elected to Waverley Borough Council or Surrey County Council, Cllr Potts registered a non-pecuniary interest in relation to item 11 in view of her position as portfolio holder at Waverley Borough Council for Major Projects which includes the Brightwells Scheme.
- C055/15 **Minutes**
The Minutes of the Farnham Town Council Meeting held on Thursday 25th June 2015 were agreed and signed by the Mayor as a correct record.
- C056/15 **Questions and Statements by the Public**
- i) Mr David Beaman advised Council that he had asked at question at Surrey County Council's Cabinet regarding Stagecoach's decision to withdraw the section of bus route on service 65 between Alton and Farnham on the long established inter urban bus route that has operated for many years between Guildford and Winchester which to date has been provided commercially with no local authority support apart from reimbursement for proving free concessionary travel.
- Mr Beaman had been advised that both Hampshire County Council and Surrey County Council were in discussions with Stagecoach and that tenders had been sought for a sustainable replacement service. Mr Beaman suggested that these discussions should also include proposing an alternative commercial option to reduce the frequency of the entire section of route between Guildford and Alton from hourly to two hourly which would achieve the same level of operational savings yet still preserve the benefits of the existing long distance bus route.
- ii) Miss Jenny Floyer raised concern over the proposed closure of a hole in the wall in West Street Cemetery. She said schoolchildren and dog walkers had gone through the hole in the wall for 25 years and she felt the alternative route down Babbs Mead was a long way and more dangerous. She was concerned that if the hole was repaired more people would exercise their dogs in the cemetery.
- In response, Cllr Ward said the Town Council did not share the concerns. He advised that efforts in the past to fence off the hole had resulted in the fencing being removed. Dogs had been banned in the cemetery until 2014 when they were allowed to enable bereaved visitors to visit graves with their pets. The Cemetery was not a through route or dog toilet and many people do not clean up after their dogs. There were health and safety issues with a broken wall, and the wall was continuing to deteriorate. Cllr Ward advised that the wall was also part of the setting of the Grade 2 listed chapels which had just been renovated by the Council. The Historic Buildings Officer had advised the wall should be repaired to preserve the historic setting of the chapels.
- iii) Mr Jack Wingfield spoke about Planning application WA2015/1328 representing neighbours whose properties were adjacent to the application site in Lower Hale. Residents had a number of concerns which included: grave concerns over the integrity

and transparency of the developer's limited consultation; the fact that the Planning Inspector imposed a specific condition requiring a 30m buffer zone to safeguard the privacy and amenity of adjoining residential properties; the fact that there was a covenant dating to 1898 restricting any building to avoid obstructing views; the land is marked as unsuitable for development on the Waverley Strategic Land Availability Assessment as it would have a harmful impact on the landscape; and traffic congestion. As such Mr Wingfield said the local residents ask Farnham Town Council to support them in providing a robust response to the application.

- iv) Mr David Jones, Chairman of the Alton Line Users Association (rail) and also a bus user, advised Council he had been in discussions with Stagecoach and Alton Council about the withdrawal of the 65 bus service. There was a public meeting planned by Alton Town Council, and he hoped Surrey County Council, Farnham Town Council could work with Alton on trying to safeguard the route as its withdrawal would be disastrous.

In response, the Mayor advised that the Town Clerk would be working with the Alton Clerk to support the case. There was also particular concern for residents along West Street as the developer funding for Hoppa route from Coxbridge ceased at the end of August

C057/15 **Town Mayor's Announcements**

- i) The Town Mayor reported that she had had a wonderful time with the South & South East in Bloom judges. The town looked stunning and the performing art by the Dance Movement children was excellent.
- ii) The Mayor said she had been honoured to present roses to Princess of Wales's Royal Regiment soldiers at the Minden Day commemoration.

C058/15 **Appointment of HM Lord Lieutenant of Surrey**

The Mayor commented on the sterling service given to the County by the retiring Lord Lieutenant Dame Sarah Goad DCVO. The Mayor had joined her at one of her final engagements, the presentation of the Queen's Award for Voluntary Service to the volunteers of the Rural Life Centre, which had been a very pleasant occasion.

The Mayor asked that the Council join her in congratulating the new Lord Lieutenant Mr Michael More-Molyneux. She was sure he would ably continue the good work of his predecessor. It was agreed that the Clerk should write on behalf of the Council to Dame Sarah and Mr More-Molyneux, sending the Council's warm wishes on their achievements.

C059/15 **Questions by Members**

There were no questions from Members.

Part I – Items for Decision

Tourism and Events Working Group

- C060/15 Cllr Hargreaves introduced the notes of the Tourism and Events Working Group meeting held on 30th June 2015, at Appendix B to the Agenda. Councillor Hargreaves reported that there was a new Craft Town Co-ordinator and a full programme was planned for October Craft Month. The Working Group had heard about progress on the proposals to commemorate the centenary of the first two minutes silence that had taken place in castle Street alongside the NFU May Fair in aid of the Red Cross on

10th May 1916. The plans for the commemoration included a commissioned piece of music and a procession in Castle Street but other ideas were still being developed. A grant had been secured from the Surrey Military Covenant, and it was proposed that a funding contribution from the Town Council be made towards the costs of the event.

It was RESOLVED *nem con* that:

A funding contribution of £3,500 be given towards the costs of the Commemoration of the first two minutes silence in 2016 with the costs met from the New Initiatives budget.

C061/15

Cllr Hargreaves reported that the plans for the Feast of Food and Food Festival were progressing well with Specsavers as the Principal Sponsor. Cllr Fraser commented that this was one of the occasions when Castle Street was closed with a diversion down the A287 and that the people of Hale should be thanked so that they know they are not taken for granted when such events take place. The Mayor noted that closures did not take place that often for the events organised by the Town Council for the benefit of people living and working in Farnham and said that she would like to thank all the people of Farnham for what they do to make Farnham a better place.

Cllr Hargreaves reported that the Farnham Bike Ride organised by the Round Table had been a great success with its start and finish taking place in Castle Street.

Cllr Hargreaves advised that officers had been working with the retailers group which had devised a new brand and logo called 'Fabulous Farnham'.

C062/15

Cllr Hargreaves reported on the forthcoming European Veterans Rugby Association Festival that was taking place in Britain alongside the Rugby World Cup in September. Farnham was hosting the Festival with an expected 26 teams coming from 14 countries. The Club was inviting Farnham Residents to join in the celebrations and watch the games and enjoy the British wine, cheese and beer available at the festival using the free shuttle bus service being run by the Rugby Club throughout the weekend. The Working Group recommended that the Town Council's small grant towards the Festival be increased to £2,000 to go towards the costs of the Festival and in particular the shuttle buses.

It was RESOLVED *nem con* that:

The grant support towards the costs of Farnham Rugby Club EVRA Festival be increased to £2,000 with the costs met from the Tourism Development budget.

C063/15

Strategy and Finance Working Group

Cllr Ward introduced the notes of the Strategy and Finance Working Group meeting held on 21st July 2015, at Appendix B to the Agenda. It was noted that Cllr Hill had also been present.

Cllr Ward reported on the quarterly finance considered by the Working Group with documents circulated to all Councillors and the latest payments available for review prior to the Council meeting. The Working group had looked at the spend against budget; the trial balance, bank and petty cash reconciliations to 30th June; and statements of investment and debtors at 30th June. Overall spend was on target with income also on target. Members noted that the External Auditor had sought clarification on whether the CCLA Mutual investment should be regarded as expenditure rather than an investment and that the Town Clerk had provided the

relevant legislation and advice received that the Town Council was treating the investment correctly.

Members had noted difficulties in getting quotations and cost-effective prices for undertaking relatively minor building works in the Council Offices and Depot.

C064/15 Cllr Ward said that Members and officers had met with representatives of the Bishop's Meadow Trust in relation to the repairs to the West Street Cemetery Wall, and they were fully in support of what the Town Council was doing.

Planning & Licensing Consultative Group

C065/15 Cllr Ward introduced the minutes of the Planning & Licensing Consultative Group held on 29th June, 13th and 27th July at Appendices D, E and F to the agenda. The Consultative Group had noted the number of Section 73 applications to vary conditions after applications had been approved on appeal which was a concern.

Cllr Cockburn drew attention to the Ridgeway School application for an extension to its car park to accommodate the nursery which at previously been at Pilgrims Way (now Highfield) being moved back to the Ridgeway. The nursery serves children aged 2-19 and previously 16 were able to attend on the Pilgrim's way site. It was a cause of great distress that only 3 pupils with the most complex needs will be able to be accommodated on the Ridgeway site. Too much was being crammed into a cramped site and outstanding provision was being lost by the enforced move. Farnham Town Council should make representations to Surrey County Council that provision should be equivalent to what was on the Pilgrim's Way site. The Mayor agreed saying that Farnham should support Ridgeway School and the wonderful work done by them otherwise there would be inadequate provision in September. Cllr Cockburn suggested options included using a spare piece of County Council land (possibly at another school) to provide a suitable equivalent sized nursery particularly as the number of children with high needs was increasing.

Cllr Cockburn proposed, seconded by Cllr Ward and **RESOLVED *nem con* that: The Leader write to the Leader of Surrey County Council raising the Council's concerns about the move of the nursery and the reduction in provision for young people with high and complex needs.**

Significant Planning Applications

C066/15 Cllr Hodge applauded the robust objection drafted at Annex I to Appendix G for planning application WA2015/1328. He suggested that, in addition, the response include concerns over the additional congestion and traffic which will exacerbate the situation.

Cllr Potts underlined the residents' concerns over the integrity and robustness of the public consultation and her surprise at comments on their website on conversations with individuals. It was important to point out that none of the councillors who had spoken to the developers were speaking on behalf of the Town Council.

The Mayor reinforced this point by reminding Council that individual councillors cannot commit the Council – only Full Council can do so.

Cllr Fraser said he had attended the original consultation which whilst well-rehearsed and glossy was not strong on detail.

C067/15 Members at the Consultative Group had noted that when applications are appealed, Farnham Town Council had not always commented to the Inspector on its views. It was noted that forthcoming appeals could be added to the Planning and Licensing Agenda for consideration. It was proposed that the Town Council also writes to Waverley about the increasing number of applications which were being allowed to vary conditions.

It was **RESOLVED *nem con*** that Farnham Town Council writes to:

- i) **Planning Inspectors in relation to appeals on applications to which it had objected; and**
- ii) **Waverley Borough Council to express concern over the number of applications being allowed to vary conditions particularly where these are Section 73 applications.**

Appointments

C068/15 Council reviewed the report at Appendix H for the appointment of a Wellbeing Task Group. Cllr Ricketts said he was delighted Farnham had been chosen by the North East Hants and Farnham Clinical Commissioning Group for the Better Connections pilot aimed at improving health and well-being outcomes for people who were aged 75 and over. It was proposed by Cllr Ricketts, seconded by Cllr Fraser and

RESOLVED *nem con* that:

- i) **a Wellbeing Task Group be established as a task group of the Strategy & Finance Working group with four members;**
- ii) **Cllr Ricketts and Cllr Fraser be appointed members; and**
- iii) **other Councillors advise the Town Clerk of their willingness to be Task Group members.**

C069/15 It was proposed by the Mayor and seconded by Cllr Cockburn that

- i) Cllr Ricketts be appointed as the Council's representative on the Better Connections Project of the North East Hants and Farnham Clinical Commissioning Group.
- ii) Cllr Hargreaves be appointed to serve on the Services to Farnham Awards Panel.

Cllr Potts left at this point

C070/15 Motion

Cllr Hyman introduced a Motion in accordance with Standing Order 6 with some amendments to the Motion printed on the Agenda replacing the title "NMA2015/0039 - The case for a challenge" with "NMA2015/0039 -The case for a review" and substituting the penultimate paragraph with "Thus the residents of Farnham could rightly expect their Town Councillors to immediately seek legal advice on the status of the NMA Consent and how best to protect Farnham against further unlawful development until all the legal requirements relevant to this EIA development have been met". The reason for the amendment was that the date for a judicial challenge had expired on 29th July.

The revised motion was seconded by Cllr Mirylees and accepted as the new motion for debate by Council.

Cllr Hyman stated that Farnham's response in strongly objecting to NMA/2015/0039, was supported by an overwhelming majority of Town Councillors making it abundantly

clear, not only that the NMA was **not** Non-Material, but also that various legal requirements for the development have not yet been satisfied, such as the Environmental Impact Assessment, which is incomplete and out of date, confirming that it would be unlawful to grant consent to the Application.

Cllr Hyman said that the residents of Farnham could rightly expect their Town Councillors to immediately seek legal advice on the status of the NMA Consent and how best to protect Farnham against further unlawful development until all the legal requirements relevant to this EIA development had been met.

Cllr Mirylees said it was important to ascertain the legal status of the NMA and she supported the motion. She was amazed and dismayed how Waverley overruled objections in a way that seemed irresponsible and negligent.

Cllr Cockburn was opposed to the NMA process, and was happy to ask questions but was not sure whether the statements in the motion were true and was not prepared to accuse without evidence.

Cllr Hyman clarified that the purpose of the motion was to seek the necessary evidence and that the law was there to protect the people of Farnham.

Cllr Williamson agreed that getting evidence was important and worth doing for Farnham.

Cllr Fraser considered the matter to be very complicated. It seemed apparent that there was divergence from established law and it needs someone to assure people that the law hadn't been broken.

Cllr Macleod was not convinced that advice on the NMA was useful. Time had passed and, although he did not believe the East Street development was appropriate, it had a valid consent. The thing that was likely to stop the development was the fact that the developer had still not raised the funds to deliver it.

Cllr Cockburn said she would rather seek reassurance for the future being worried that more things would slip through. There was need for more consultation on future changes.

Cllr Mirylees said that reassurances and promises were fine, but they kept being broken. There needed to be more leverage to ensure things were lawful.

The Mayor called the proposer to summarise, and on a vote the motion was LOST by 6 votes to 4 with 2 abstentions.

The matter was referred back to the Planning and Licensing Working Group for further consideration to consider how future requirements be met.

Cllr Potts returned at this point

Part 2 – Items Noted

C071/15 **Actions under the Scheme of Delegation**
None reported.

C072/15

Reports from Other Councils

Cllr Potts reported that Waverley Training Services had launched a community Gardening Service in conjunction with the Probation Service and Waverley Housing and asked that Councillors raise awareness of the scheme and refer any residents who might benefit.

C073/15

Reports from Outside Bodies

- i) Cllr Potts reported on the recent Farnham Maltings Board meeting. The Maltings was doing some exciting work with the University for the Creative Arts with a new performing Arts course at the Maltings. The refurbishment of the Great Hall was progressing well although the builders had identified areas of low grade asbestos that was leading to an additional cost in excess of £30,000 for the refurbishment. Cllr Potts hoped to bring a proposal to the next Council meeting via Strategy & Finance for a small discretionary grant towards the extra costs.
- ii) Cllr Potts reported that the Museum of Farnham had a new Education Officer and that the Museum was reapplying for accreditation.
- iii) Cllr Hodge reported on the recent meeting of the Farnham River Management Committee and that Thames Water were completing remedial works in Monkton Lane and on the Nadder Stream

C074/15

Date of next meeting

Members noted that the next Council Meeting would take place on Thursday 24th September.

The Town Mayor closed the meeting at 9.04pm

Date

Chairman



FARNHAM TOWN COUNCIL

B

Notes

Tourism & Events Working Group

Time and date

7.00pm on Thursday 3 September 2015

Place

Byworth room, Council Offices, South Street, Farnham

Attendees: Councillors J Hargreaves, P Dunsmore, J Ward

Officers Present: Stephanie King (Events Officer), Iain Lynch (Town Clerk)

1. Apologies

Apologies of absence were received from Councillor Hill, Councillor Williamson and Councillor Mirylees.

2. Notes of the last meeting

POINTS	ACTION
The notes of 30 June 2015 were agreed as an accurate record of the meeting.	

3. Disclosure of Interests

POINTS	ACTION
There were no disclosures of interest.	

4. 2015 Events

POINTS	ACTION
<p>i) <u>Music in the Meadow</u></p> <p>Members received an overview of the Music in the Meadow concerts to date. Members noted the attendance had reached 6000 visitors this year and all of the bands this year were well received including new bands. Charities had generally sold out at each event so far and their feedback had been very good.</p> <p>Members noted that the new semi-permanent PA system</p>	

installation had been completed but will be taken down for the winter months. Two concerts had been moved to St Andrew's, the contingency location due to poor weather, an increase on previous years. Members agreed that Church House, home to the Farnham Vineyard may be more suitable as the permanent contingency location as it is closer to Gostrey Meadow.

ii) The Feast of Food

Members received an overview of the Feast of Food event. Members noted that the Italian Market was again taking place to mark the start of the Feast of Food. Members noted the Food Fortnight had more restaurants taking part this year and for the first time non-food related businesses had been included as part of the fortnight by offering something food-related on one of the days.

Member's noted the cookery demonstration rota and list of stallholders for the Food Festival.

Members received an update with regards to the road closure in Park Row clashing with the road closure in Castle Street for the Food Festival and noted that the company managing the works had agreed to carry out the work in a way which would mean the road could hopefully be reopened ahead of the Food Festival.

Members noted that the Mayors chosen charity, Farnham Assist was unlikely to take advantage of having a stall at the Food Festival due to staff/volunteer shortage.

iii) Christmas

Members received an overview of the Christmas Light Switch-on event. Members noted that schools and pantomimes had been contacted to perform on the stage and stallholders had been invited to attend. The Farnham Hedgehogs had agreed to collect donations at Santa's Grotto and give the money to the Mayor's Charity.

Members agreed to tender the exclusive rights for the Flashing Light Novelties at the event

Members discussed the Christmas Lights and noted that there hadn't been any new areas suggested as a result of Councillor Hargreaves letter requesting feedback in the Farnham Herald. It was agreed to organise a meeting with the lighting company to review improvements for 2015.

Members received an overview on the Christmas Market and noted the revised pitch prices for 2015. The interest in applying for a stall had been very good so far. Members noted that an entertainment programme would be organised by John Collins. Following comments made during the Christmas Market 2014 debrief members considered methods to direct visitors around the town. This included volunteers or contracted staff in Christmas-themed costumes directing visitors and more signage.

Events Officer to organise contingency plan with Farnham Vineyard.

Events Officer

Events Officer

Events Officer to purchase

Members noted that St Andrew's Church was organising a Christmas Tree Festival in which businesses and organisations were invited to take part by decorating a tree. Members considered various themes that would represent the different services that Farnham Town Council manages.

Members noted the new t-shirts for staff and Councillors (if they wish) to wear at events.

Members received an overview of the Christmas trail Farnham Town Council had organised with retailers in previous years. Members noted the arrangements for the Christmas trail in 2015 would be steered by the Fabulous Farnham retailer group with support from Farnham Town Council.

Councillors Dunsmore asked if Farnham had considered organising an ice rink in the town. Councillor Dunsmore received an update on the previous attempts at organising an ice rink including the Farnham Lions proposal for a joint venture in 2014. Members agreed an ice rink would be a possibility in the future providing the outlay could be risk free.

iv) Farmers' Markets

Members noted that Waverley Borough Council had still not installed electricity in Central Car Park for use by the market which had been agreed when the rental increase had been imposed. The Town Clerk had received a recent letter suggesting that this would now be carried forward by Waverley.

Members noted that there had been more musical entertainment at the Farmers' Markets in 2015.

Events Officer to organise

Events officer to liaise with retailer group.

5. Income & sponsorship

POINTS	ACTION
<p>Members received an update on income and sponsorship to date. Members noted that Music in the Meadow income covered the expense of the bands, an improvement as the income used to be zero. Members noted the outlay for bands was about £4000. Members agreed that the aim should be for an income of £5000 so that staff costs were also covered. Members noted that the Food Festival and Christmas event income was expected to cover the cost of the event. Members agreed the balance was good and will be reviewed as usual when the budget is agreed for 2016/17.</p>	<p>Budget target for 2016/17</p>

6. Working with partners

POINTS	ACTION
<p>Members received an update on the other events and groups that Farnham Town Council support.</p> <ul style="list-style-type: none"> i) Fabulous Farnham – Members noted the position of the Fabulous Farnham group including the production of their logo which had been used on balloons so far and plans had been made to produce window stickers of the logo so retailers could show their support. Members noted that the group had entered into the Great British High Street awards as a way of gaining feedback and the groups plan to meet with Fleet Business Forum who had been successful in a similar endeavour. ii) EVRA – To celebrate the Rugby World Cup, Farnham Rugby Club was hosting Europe's best Veterans' Rugby Festival, a weekend long event. Members noted that twenty teams from twelve different countries would be attending the event where the Rugby World Cup games would be screened and British food and drink available in a large marquee. Farnham Town Council had supported the event by giving a grant towards the costs to organise the event which included the free shuttle buses that had been organised from the town to the ground during the festival. iii) HOD's – Members noted that the brochure had been completed and distributed. Members noted that Farnham Town Council Offices would be open during the weekend for self-guided tours with the opportunity to view paintings and old cemetery books. iv) Craft Town – Members noted that the programme for October Craft month was complete and available online. A banner had been organised by Farnham Town Council to support the group. Members noted that the Craft Town Steering group had approached Farnham Town Council to assist with funding to produce Craft Town themed bags. Members were shown samples and agreed help by way of a repayable loan from the Tourism and events approved budget. It was noted that Craft month would be launched at the Food Festival. v) FCAMP – Members received an update on the Farnham Conservation Area management Plan Group who had discussed improved signage for UCA and replacing outdated finger post signs. vi) Fresher's Fayre – Members considered attending the Fresher's Fayre at the UCA with an information stand. It was agreed that officers should attend as well as Councillors with the aim to invite/'recruit' students to help with events and offer a questionnaire to help with planning events for younger people in future. The Events Officer was awaiting a response from the Students Union. 	<p>Events Officer to coordinate</p>

7. 2016 events

POINTS	ACTION
<p>Members agreed the proposed dates for 2016 events with the exception of the Italian Market which had not been confirmed.</p> <p>Members discussed the Queens 90th birthday in 2016 and agreed that rather than organise an event to celebrate, Farnham Town Council could offer 'street party packs' with guidance so that residents could organise their own events. Members agreed special bunting should be put up in the town to celebrate such as a Union Jack theme.</p> <p>Members considered organising a photography competition in 2016 to update the photo archive. Members to approach the Hedgehogs to see if this could be linked to its Calendar photo competition.</p> <p>Members considered the commemoration of the 2 minute silence celebration taking place in 2016 and agreed a meeting should be organised with the Farnham Malting's to receive an update on the plans so far.</p>	<p>Recommendation to Council: Farnham Town Council offer 'Street Party Packs' to celebrate the Queen's 90th Birthday in 2016.</p> <p>Events Officer to progress</p>

8. Updates on other matters and items for noting

POINTS	ACTION
<p>Members noted that the North Downs Way Marker Point designs had been finalised and due for installation. The marker point would enable walkers to mark the start or end of the walk with a photo. Members were pleased with the designs.</p> <p>Members noted that the Town Clerk had written a letter of support for the funding application that the Crafts Study Centre had made to enhance their courtyard and research centre.</p>	

15. Date of Next meeting

The next meeting was agreed as Thursday 10 November 2015 at 9.30am.

Notes taken by Stephanie King.



FARNHAM TOWN COUNCIL



Notes

Cemeteries and Appeals Working Group

Time and date

9.30am on Thursday 27 August 2015

Place

Byworth Room, Council Offices, South Street, Farnham

Attendees: Cllrs Carole Cockburn, Susan Redfern and John Ward.

Officers present: Iain Lynch (Town Clerk), Michal Lagiewka (Outside Services Supervisor) and Rachel Aves (Corporate Governance Team Leader).

1. Apologies for Absence

Apologies were received from Cllrs Sam Hollins-Owen and John Williamson.

2. Declarations of Interest

No declarations of interest were received.

3. Notes of Last Meeting

POINTS	ACTION
The notes of the meeting held on 11 June 2015 were agreed, subject to Cllr Hill being removed from the list of attendees as he is not a member of the group.	Officers to amend notes of previous meeting.

4. Cemetery Chapels

POINTS	ACTION
<p>Members discussed the progress of discussions with the Hale History Project who were trying to constitute a group to take on the refurbishment of the Hale Chapels with the Town Council. It was noted that viability tests had been undertaken and that a business plan would be presented to the Strategy and Finance working Group on 15th September.</p> <p>The Town Clerk advised members of the progress of the investigation into the damage made to the listed gate at West Street Cemetery. It was noted that this was still ongoing and that there were a few options for their repair or replacement, which would be brought to the working group at a future meeting.</p>	

It was also noted that cost for further pathway repairs and the repair of the wall at West Street Chapel would be discussed at the Strategy and Finance meeting.	
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5. Future Projects, Cemetery Tour and Consultation

POINTS	ACTION
<p>Members discussed the tour of neighbouring cemeteries that took place on 8th August. It was noted that the tour was very successful and that many aspects in relation to maintenance and management of the cemeteries could be used to inform the upcoming review of Farnham's cemeteries.</p> <p>It was agreed that a full review should be presented at the next meeting, including recommendations for the management of the cemeteries and their ongoing maintenance.</p> <p>It was noted that members remained concerned that the implementation of the rules and regulations, especially in relation to planting and kerb memorials had been inconsistent and were disregarded. It was agreed that a note be published on the cemetery noticeboards, advising of the current regulations and providing notice that items and planting not allowed in the regulations would be removed, such as large rooted trees which disturb neighbouring graves and plastic in the cemetery.</p> <p>It was agreed that the upcoming report include:</p> <ul style="list-style-type: none"> • Current capacity and future needs • Maintenance and maintenance costs • Memorial testing • Planting in the cemeteries • New initiative - such as columbaria and rose gardens • Fees and charges 2016/17 	<p>Officers prepare a report on the future of the four cemeteries.</p>

6. Items for future meetings

POINTS	ACTION
It was agreed that future plans should be reported to the next meeting.	

7. Date of next meeting

POINTS	ACTION
It was agreed that the date of the next meeting would be Thursday 26 th November 2015 at 9.30am.	

The meeting closed at 10.30am.

Notes by Rachel Aves



FARNHAM TOWN COUNCIL

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Notes

Strategy and Finance Working Group

Time and date

9.30am Tuesday 15th September 2015

Place

Town Clerk's Office, South Street, Farnham

Attendees:

Members: Councillors David Attfield, Jill Hargreaves, Jeremy Ricketts, John Ward, John Williamson

In attendance:

Officers present:

Iain Lynch (Town Clerk), Rachel Hammond (Team Leader Corporate Governance) - part
Kevin Taitt (Team Leader – Outside Services) - part

1. Apologies

Apologies were received from Carole Cockburn and Stephen Hill

2. Declarations of Interest

There were no declarations of interest

3. Notes of Meeting held on 21st July 2015

POINTS	ACTION
The Notes of the previous meeting were agreed	

4. Finance

POINTS	ACTION
<p>1) Members reviewed three grant applications.</p> <p>i. Blower Foundation re Publication and art related activities about Sir John Verney BT MC. Members considered that this was at the margins of what the Community Grants Scheme was for and that the application should be referred to the South Street Trust for consideration.</p> <p>ii. Request for a contribution to assist with the unexpected asbestos removal at the Farnham Maltings. Members noted that this was in part due to a prudent approach in</p>	<p>Application to be considered by Trustee of South Street Trust.</p>

<p>cleaning asbestos from public areas whilst specialist equipment was on site. It was agreed to request further information from the Maltings on how the Hall refurbishment contingency had been used and recommend to Council that a contribution of £3,000 towards the cost be made given the important role the Maltings plays in the visitor economy. The funding would be allocated from the New Initiatives fund.</p> <p>iii. Sandy Hill Bungalow. Members noted the progress being made at the Sandy Hill Bungalow with the Staff Member now employed by the Trustees, and agreed to the release of the £2,000 budgetary provision towards the costs. Members noted that a Timebanking scheme was to be co-ordinated at the Bungalow and requested a report on the scheme for a future meeting.</p> <p>2) Members noted that the South Street Trust accounts would now be recorded on the RBS financial system to assist with the management of accounting data.</p> <p>3) Members considered options to help the community celebrate the Queen's 90th birthday which would be officially marked in the weekend of 10-12th June 2016. It was proposed that Farnham Town Council assist with the insurance costs for local communities hosting street parties as was done for the jubilee celebrations; a picnic should be held in Gostrey Meadow as part of the Music in the Meadow series; a decorated birthday cake competition should be organised for local schoolchildren; and an English Oak should be planted to commemorate the date.</p> <p>4) The BACS payments and cheque payments were available for inspection by the Working group</p>	<p>Recommendation to Council: That a contribution of £3,000 be made to assist with the removal of asbestos in the Maltings.</p> <p>Farnham Town Council's contribution to be processed. Timebanking report to be prepared for a future meeting.</p> <p>Recommendation to Council: i) that Farnham Town Council should assist with the costs of insurance for local communities wishing to arrange street parties to celebrate HM the Queen's 90th birthday; ii) that the Tourism and events Working Group should co-ordinate other activities to mark the occasion.</p>
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5. Contracts Update

POINTS	ACTION
<p>The Team Leader – Outside Services and the Town Clerk provided a brief update on contract issues including:</p> <p>i. Arrangements for approved repairs to the West Street Cemetery Wall.</p> <p>ii. Quotations received for the latest phase of pathway repairs in each of the four cemeteries were reviewed. It was noted that two of the three contractors had submitted prices. Officers would discuss the final price with the preferred contractor in the hope that the whole length of path in West Street cemetery could be accommodated within the budgetary provision.</p> <p>iii. Members noted that the new Goupil hybrid vehicle had arrived and would be launched on 22nd September.</p> <p>iv. Members noted that new allotments software was being purchased which would provide enhanced management information and link with the RBS financial management system following a planned upgrade in 2016. The software would bring recurring reduced annual maintenance costs from 2016-17.</p>	<p>Officers to progress as agreed</p> <p>Officers to progress as agreed</p> <p>Outside Services Team Leader</p>

<ul style="list-style-type: none"> v. Members noted that an IT software and hardware audit had been undertaken and upgrades were in hand to replace equipment that was outdated (eg where Windows XP was still being used). vi. Members noted arrangements in hand following some issues noted with email forwarding as a result of enhanced spam filtering by email providers such as AOL and Yahoo. Options were available for councillors wishing to access emails directly without being forwarded, and these were to be circulated to councillors. vii. Members noted the difficulties encountered in the CCTV trial which had been requested by the Mayor 2014/15 to enable traffic flows to be viewed. The issues were being addressed and would be subject of a further report in due course. Members also noted that Surrey Police were reviewing CCTV provision in the County and Farnham would be underrating its own review of the town centre system in the coming year. It was noted that a date for the visit to the Guildford CCTV monitoring centre was planned for the autumn. viii. Members noted the current arrangements for Public Conveniences Cleaning and that discussions with the contractor were taking place for an extension of the arrangements. It was also noted that a proposal for a community toilet scheme would be considered by the next meeting of the Community Enhancement Working Group. 	<p>Email to be sent to councillors explaining options available</p> <p>Date for visit to CCTV monitoring station to be confirmed.</p>
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6. Arrangements for Councillor Strategic Planning Workshop

POINTS	ACTION
<ul style="list-style-type: none"> i. Members discussed the format and arrangements for the Councillors Strategic Planning Workshop on 17th October. ii. Members agreed the purpose was to think broadly in the context of changes affecting the public sector and what the Town Council could do over the next four years and beyond. iii. It was noted that the Town Clerk would be circulating a briefing paper ahead of the day with some data to inform discussions. It was further noted that some councillors had put forward issues for consideration and others were still awaited to be part of the briefing paper. iv. Members heard about discussions at the Staff Away Day which would also feed into the Workshop. 	<p>Town Clerk to circulate briefing paper</p>

Cllr Hargreaves left at this point

7. Hale Chapels Update

POINTS	ACTION
<ul style="list-style-type: none"> i. Members noted progress made and reviewed the application to the Charity Commission for the new Hale Chapels Trust that would work with the Council in the restoration and management of the Hale Chapels if funding could be achieved. Members also reviewed the draft business plan drawn up by the emerging Trust. 	<p>Recommendation to Council: that</p> <ul style="list-style-type: none"> i) Robin Crane Associates be invited to revise the

<ul style="list-style-type: none"> ii. Concern was expressed about whether there would be sufficient demand for the proposed refurbished building and the financial viability if take up was low, but it was felt that the business plan was cautious. iii. It was agreed to recommend to Council that Robin Crane Associates who undertook the 2013 Chapels Study be approached to revise the drawings ready for the submission of a planning application for the proposed refurbishment iv. It was noted that planning permission was a pre-requisite for seeking funding from donors and agreed to recommend that a detailed application be submitted. v. It was agreed that officers should continue to work with the Hale Chapels Trust is seeking funding for the refurbished chapels. vi. It was noted that if planning permission was not approved, or if sufficient grant funding could not be achieved, then the building may need to be demolished. 	<p>drawings for a planning application;</p> <ul style="list-style-type: none"> ii) Planning permission be sought for the refurbishment of the chapels for community use; iii) Officers work with the emerging Hale Chapels Trust in seeking funding for refurbishment.
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8. Infrastructure Planning Group update

POINTS	ACTION
<p>Members received an update on the progress of the neighbourhood plan and noted that revisions were taking place following the consultations with local residents, businesses and other stakeholders.</p> <p>It was noted that the Waverley Strategic Housing Assessment (SHLAA) had still not been made public, and that the questions of lack of Suitable Alternative Natural Green Space (SANG) was still an issue. The IPG would be meeting in the near future with Natural England, and also with other Neighbourhood Plan Groups in Waverley.</p> <p>The IPG had noted future provision of allotments and Cemeteries needed review as capacity may not be in places where there was demand.</p>	

9. Town Clerk Update

POINTS	ACTION
<p>The Town Clerk reported on a number of matters including:</p> <ul style="list-style-type: none"> i) The proposed visit from the Andernach Stadtortchester in May 2016 to celebrate the 25th anniversary of the signing of the first friendship agreement with Andernach. ii) The longlisting of Farnham Town Council in the National Association of Local Councils Star Councils Awards 2015 for its work on Digital Communications. Farnham was the only Council in Surrey to appear in any category on the awards longlist. A shortlist of three councils would be selected for the awards presentation on 27th October. iii) Farnham Town Council had been asked to assist in supporting the community effort for Syrian refugees. It was 	<p>Formal letter of invitation to be sent.</p>

agreed that the Town Council should help signpost local community effort to the main organisations such as Red Cross and Oxfam who were better structured to take any donated goods.	
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10. Date and Time of Next Meeting

POINTS	ACTION
Members noted that the next meeting was scheduled to take place on Tuesday 20th October 2015 at 9.30am but may need to change.	Town Clerk to circulate agenda

Meeting ended at 12.40

Notes written by Iain Lynch



FARNHAM TOWN COUNCIL

E

Notes

Planning & Licensing Consultative Group

Time and date

9.30am on Monday 10 August 2015

Place

Council Chamber, South Street, Farnham

Planning & Licensing Consultative Group Members Present

Cllr P Blagden
Cllr C Cockburn
Cllr M Hyman
Cllr A Macleod
Cllr J Ward
Cllr J Williamson

Other Councillors in attendance: None

Officers in attendance: Ginny Gordon, Rachel Aves

NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

1) Apologies

Cllrs Dunsmore, Fraser, Hargreaves, Mirylees and Ricketts

2) Declarations of Interest

Councillor	Agenda Item No	Nature of interest (please tick)		Type of interest (personal or prejudicial and reason)
		I am a Waverley Borough Councillor	Other	
John Ward	WA/2015/1447			Personal

3) Applications Considered by the Planning & Licensing Consultative Group on Monday 10 August 2015

WA/2015/1412 Farnham Bourne

Erection of garage.

27 FRENHAM VALE, FARNHAM GU10 3HS

Farnham Town Council has no objections subject to the garage being in keeping with the existing dwelling and being conditioned for non-habitable use.

WA/2015/1414 Farnham Bourne

Erection of extensions following demolition of existing garage.

27 FRENHAM VALE, FARNHAM GU10 3HS

Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement.

TM/2015/0091 Farnham Bourne

Application for removal of trees subject of Tree Preservation Order 03/15.

NEW HORIZON, 1 PINE GROVE, FARNHAM GU10 3RG

Farnham Town Council has no objections subject to the approval of the Arboriculture Officer.

CA/2015/0074 Farnham Bourne

GREAT AUSTINS FARNHAM CONSERVATION AREA.

Removal of two trees.

11 LANCASTER HOUSE GREAT AUSTINS FARNHAM GU9 8JQ

Farnham Town Council has no objections subject to the approval of the Arboriculture Officer.

WA/2015/1471 Farnham Bourne

Alterations to elevation and conversion of garage to habitable accommodation; erection of detached garage.

Farnham Town Council has no objections subject to the alterations being in line with the Farnham Design Statement and existing dwelling.

CA/2015/0073 Farnham Castle

FARNHAM CONSERVATION AREA.

Works to one Lime tree.

RUSTLINGS, CASTLE HILL, FARNHAM GU9 7JG

Farnham Town Council has no objections subject to the approval of the Arboriculture Officer.

WA/2015/1457 Farnham Moor Park

Erection of extensions and alterations.

20 ABBOTS RIDE FARNHAM GU9 8HY

Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement.

TM/2015/0099 Farnham Moor Park

Application to fell trees subject of Tree Preservation Order Far I I.

SWIFTS HOLT, 2 SWIFTS CLOSE, FARNHAM GU10 1QX

Farnham Town Council has no objections subject to the approval of the Arboriculture Officer.

WA/2015/1404 Farnham Upper Hale

Certificate of Lawfulness under Section 192 for the erection of a single storey rear extension.

8 TRINITY FIELDS FARNHAM GU9 0SB

Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement.

WA/2015/1461 Farnham Weybourne and Badshot Lea

Erection of single storey extension and alterations following demolition of existing conservatory.

31 WOODLANDS AVENUE, FARNHAM GU9 9EY

Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement.

WA/2015/1419 Farnham Wrecclisham and Rowledge

Erection of two storey extensions and alterations.

1A MILLERSDALE, BROADWELL ROAD, WRECCLESHAM GU10 4QH

Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement and having no adverse effect on the neighbours at No. 1.

WA/2015/1459 Farnham Wrecclisham and Rowledge

Erection of single-storey rear extension.

28 SHORTEATH CREST, FARNHAM GU9 8SB

Farnham Town Council has no objections subject to the extensions being in line with the Farnham Design Statement.

WA/2015/1390 Farnham Bourne

Consultation under Regulation 3 for extension of school car park to provide 5 additional spaces and the creation of a tarmac footpath.

THE RIDGEWAY COMMUNITY SCHOOL, 14 FRENHAM ROAD, FARNHAM GU9 8HB

Farnham Town Council has no objections and welcomes any support for this outstanding school.

WA/2015/1439 Farnham Bourne

Erection of dwelling and detached garage with formation of new vehicular access/driveway.

LAND TO REAR OF LODGE HILL WOOD, 106 LODGE HILL ROAD, LOWER BOURNE GU10 3RD

Farnham Town Council objects to this application which is contrary to BE3 local policy of keeping The Bourne as a sylvan wooded area.

WA/2015/1456 Farnham Bourne

Erection of detached dwelling and double garage with new access off Aveley Lane.

LAND TO REAR OF HERONCOURT, 39 FORD LANE, WRECCLESHAM GU10 4SF

Farnham Town Council deplores the cutting down of trees and the Aveley Lane access, destroying the nature of the road with traffic giving onto a single track lane, which is very narrow.

WA/2015/1454 Farnham Bourne

Erection of detached dwelling and double garage with access off Ford Lane (utilising existing access point).

LAND TO REAR OF HERONCOURT, 39 FORD LANE, WRECCLESHAM GU10 4SF

Farnham Town Council deplores the cutting down of trees and the Aveley Lane access, destroying the nature of the road with traffic giving onto a single track lane, which is very narrow. Any access should be through the current access and Farnham Town Council hopes that Heroncourt will be kept in a decent condition.

DW/2015/0042 Farnham Castle

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 6m, for which the height would be 2.8m, and for which the height of the eaves would be 2.5m.

6 HILL VIEW ROAD, FARNHAM GU9 7BJ

Farnham Town Council objects to the size of the proposed extension and the flat roof.

WA/2015/1437 Farnham Castle

Change of use of ground floor to mixed use, shop/cafe (A1/A3) and first floor to residential use (C3), from current sui generis use.

THE BARN, OLD KILN COURTYARD, THE BOROUGH, FARNHAM GU9 7NA

Farnham Town Council has no objections and welcomes more residential accommodation in the town, subject to the character and materials being in keeping with existing.

WA/2015/1424 Farnham Firgrove

Erection of a two storey extension to provide a garage and ancillary accommodation.

PERRANPORTH, WEYDON FARM LANE, FARNHAM GU9 8QJ

Farnham Town Council is concerned about the size and effect of this large two storey extension on the street scene.

WA/2015/1413 Farnham Firgrove

Certificate of Lawfulness under Section 192 for the erection of a single storey rear extension and roof extension to provide loft space conversion into habitable accommodation.

30 ST GEORGES ROAD, FARNHAM GU9 8NB

Farnham Town Council has no objections subject to the extensions being in keeping with the Farnham Design Statement.

WA/2015/1458 Farnham Firgrove

Erection of extensions and alterations following demolition of existing conservatory.

24 ST JOHNS ROAD, FARNHAM, GU9 8NT

Farnham Town Council has no objections subject to the extensions being in keeping with the Farnham Design Statement.

WA/2015/1415 Farnham Moor Park

Erection of a dwelling following demolition of stable.

LAND AT 26 BROOKLEY LODGE, CROOKSBURY ROAD, FARNHAM GU10 1QE

Farnham Town Council has no objections subject to the extensions being in keeping with the Farnham Design Statement.

WA/2015/1397 Farnham Moor Park

Change of Use of mill building to form ancillary residential accommodation together with internal and external alterations; erection of balcony/walkway following removal of existing bridge.

3 HIGH MILL HOUSE MOOR PARK LANE, FARNHAM GU10 1NS

Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer.

WA/2015/1476 Farnham Moor Park

Erection of an outbuilding.

WOODLANDS EAST, GUILDFORD ROAD, RUNFOLD GU10 1PG

Farnham Town Council has no objections subject to the proposed outbuilding remaining ancillary to the main dwelling.

WA/2015/1398 Farnham Moor Park

Listed Building Consent for internal and external alterations; erection of balcony/walkway following removal of existing bridge.

3 HIGH MILL HOUSE, MOOR PARK LANE, FARNHAM GU10 1NS

Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer.

WA/2015/1455 Farnham Moor Park

Continued use as retail outlet (Class A1).

UNIT 5, ROMANS INDUSTRIAL PARK, EAST STREET, FARNHAM GU9 7SY

Farnham Town Council has no objections.

WA/2015/1393 Farnham Upper Hale

Erection of extensions and alterations following demolition of existing extensions.

LADYACRE HOUSE, OLD PARK LANE, FARNHAM GU10 5AA

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement.

WA/2015/1435 Farnham Weybourne and Badshot Lea

Erection of two storey side and single storey rear extensions.

40 OAKLAND AVENUE, FARNHAM GU9 9DX

Farnham Town Council is concerned at the size of the proposed extension and the adverse effect on the neighbours' amenities.

WA/2015/1407 Farnham Wrecchesham and Rowledge

Construction of a new vehicular access.

HILLTOP COTTAGE, MOONS HILL, FRENHAM GU10 3AW

Farnham Town Council has no objections subject to the approval of the Surrey Highways Officer.

WA/2015/1447 Farnham Wrecchesham and Rowledge

Consultation on a County Matter; Extraction of sand (770,000 tonnes) and clay (512,000 cubic metres) from a site of 36.2ha; filling of existing and resultant void with (2.6 million cubic metres) non-hazardous industrial, commercial, household and inert waste

ALTON ROAD SANDPIT, ALTON ROAD, FARNHAM GU10 5EL

Farnham Town Council continues to remain concerned about the ongoing use of this site and the impacts of continuous extensions on the traffic and air quality issues in the town. The town council also remains disappointed at the lack of public engagement on behalf of the applicant.

Members also discussed the motion that was considered at Full Council on 30th July and it was agreed to recommend to Full Council that:

The Town Council seek advice as to whether it is viable to seek a legal review of the validity East Street/Brightwells planning permission including, but not limited to:

- **The development contract**
- **Whether the demolition of the tennis courts is a material start**
- **The discharge of conditions, including Borelli Walk**
- **Whether the Marlborough Head CPO was granted based on misleading information supplied to the inspector in relation to being “shovel ready” and funding being secured**

The meeting closed at 10.50am

Notes by Ginny Gordon and Rachel Aves



FARNHAM TOWN COUNCIL

F

Notes

Planning & Licensing Consultative Group

Time and date

9.30 am on Monday 24 August 2015

Place

Council Chamber, South Street, Farnham

Planning & Licensing Consultative Group Members Present

Cllr P Blagden (arrived at 10.20)
Cllr C Cockburn
Cllr P Dunsmore
Cllr M Hyman
Cllr J Scotty Fraser
Cllr A Macleod (arrived at 10.30am)
Cllr K Mirylees

Other Councillors in attendance: None

Officers in attendance: Ginny Gordon, Rachel Aves

NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

1) Apologies

Cllrs Hargreaves, Ricketts, Ward and Williamson

2) Declarations of Interest

There were no declarations of interest. **Applications Considered by the Planning & Licensing Consultative Group on Monday 24 August 2015**

CA/2015/0080 Farnham Bourne

GREAT AUSTINS, FARNHAM CONSERVATION AREA.

Removal of one Hawthorn.

11 LANCASTER HOUSE, GREAT AUSTINS, FARNHAM GU9 8JQ

Farnham Town Council has no objections subject to the approval of the Arboriculture Officer.

NMA/2015/0120 Farnham Castle

Amendment to WA/2015/0200 for alterations to staircase, doors, windows, entrance approach, and terrace level. **Previous comments on 09.0.2015 were as follows: Farnham Town Council has no objections.**

3 CASTLE STREET, FARNHAM GU9 7HR

Farnham Town Council has no objections subject to the alterations being in keeping with the Farnham Design Statement.

WA/2015/1497 Farnham Castle

Erection of a dwelling and garage, with associated works (revision of WA/2015/0386). **Previous comments on 09.03.2015 were as follows: Farnham Town Council has no objections**
LAND AT END OF CUL DE SAC, NORTH WEST SIDE THREE STILES ROAD, FARNHAM
GU9 7DE subject to the proposed dwelling being in line with the **Farnham Design Statement.**

Following recent decisions and fresh information at Waverley Borough Council Farnham Town Council feels this land is inappropriate for development and objects to the proposed application.

CA/2015/0078 Farnham Castle

FARNHAM CONSERVATION AREA.

Removal of trees.

1 CASTLE COURT, CASTLE HILL, FARNHAM GU9 7JE

Farnham Town Council strongly objects to the removal of the trees, which form part of the cover leading up to the Castle and forms a landscape feature which makes a positive contribution to the urban environment of the towns Conservation Area and softens the views of the surrounding area.

CA/2015/0081 Farnham Castle

FARNHAM CONSERVATION AREA.

Works to one Cypress tree.

66 WEST STREET, FARNHAM GU9 7EH

Farnham Town Council has no objections subject to the approval of the Arboriculture Officer.

TM/2015/0100 Farnham Castle

Application for works to a tree subject of Tree Preservation Order WA66.

7B CONIFERS, WEST END GROVE, FARNHAM GU9 7EG

Farnham Town Council has no objections subject to the approval of the Arboriculture Officer.

NMA/2015/0122 Farnham Hale and Heath End

Amendment to WA/2006/0974 for a different garage design with a smaller footprint and increased h86 FARNBOROUGH ROAD, FARNHAM,

GU9 9BE eight. **Previous comments on 11.05.2006 were as follows: No objection.**

Farnham Town Council has no objections subject to the proposal being in keeping with the Farnham Design Statement.

WA/2015/1534 Farnham Weybourne and Badshot Lea

Erection of first storey extension following removal of existing roof (revision of WA/2014/2331).

Previous comments were: Farnham Town Council has no objections.

KILN COTTAGE, BADSHOT FARM LANE, BADSHOT LEA GU9 9HY

Farnham Town Council has no objections subject to the extensions being in keeping with the Farnham Design Statement.

WA/2015/1538 Farnham Wrecclesham and Rowledge

Erection of two-storey rear extension.

THE BROADWELL, 16 SCHOOL HILL, FARNHAM GU10 4QD

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and the materials used in keeping with the existing.

NMA/2015/0123 Farnham Wrecclesham and Rowledge

Amendment to WA/2015/0528 for render finish instead of brick. **Previous comments on 13/04/2015 were as follows: Farnham Town Council has no objections.**

SOUTHERNWOOD, 9 CHAPEL ROAD, FARNHAM GU10 4AW

Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and the materials used in keeping with the existing.

WA/2015/1510 Farnham Bourne

Erection of a building to provide 5 flats following demolition of existing building together with associated parking and works (revision of WA/2014/0786). **Previous comments on 02.06.2014 were as follows: The Town Council objects to the size, scale and number of proposed flats. It is overdevelopment of the plot and insufficient parking allocated when there is no parking available in adjacent roads.**

7 FRENHAM ROAD, FARNHAM GU9 8HD

Farnham Town Council strongly objects to this proposal, which is overdevelopment of the site leading to inappropriate parking in a low density housing area.

WA/2015/1565 Farnham Bourne

Alterations to roof space to provide habitable accommodation including a dormer window.

WAVERLEY COURT LODGE, MONKS WALK, FARNHAM GU9 8HT

Farnham Town Council has no objections subject to the alterations being in keeping with the Farnham Design Statement.

WA/2015/1562 Farnham Castle

Erection of a detached dwelling with parking and associated works following demolition of existing dwelling.

13 LONG GARDEN WALK WEST, FARNHAM GU9 7HX

Farnham Town Council has no objections subject to the alterations being in keeping with the Farnham Design Statement.

WA/2015/1544 Farnham Castle

Change of Use of ground floor from offices (A2) to single dwelling (C3).

104B WEST STREET, FARNHAM GU9 7EN

Farnham Town Council has no objections.

WA/2015/1527 Farnham Firgrove

Erection of a two storey rear extension and alterations (revision of WA/2015/0578). **Previous comments on 13.04.2015 were as follows: Farnham Town Council is concerned about the adverse effects on the residential amenities of the neighbours.**

30 TILFORD ROAD, FARNHAM GU9 8DL

Farnham Town Council welcomes the changes made to the proposed plans, which are an improvement on the original plans and has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement.

WA/2015/1530 Farnham Firgrove

Erection of a dwelling and garage following demolition of existing attached garage.

LAND AT 32 ST JOHNS ROAD, FARNHAM GU9 8NU

Farnham Town Council strongly objects to this garden grabbing and overdevelopment of the site, which will have an adverse effect on the street scene.

WA/2015/1526 Farnham Hale and Heath End

Erection of extensions and alterations; alterations to driveway following demolition of existing detached garage.

THE FOUR SEASONS, ROWHILLS, FARNHAM GU9 9AU

Farnham Town Council strongly objects to the scale and design of the proposed extensions and alterations, which are inappropriate to the street scene and could adversely affect the neighbours' amenities.

Councillor Blagden arrived at 10.20am

WA/2015/1494 Farnham Hale and Heath End

Erection of front porch following demolition of existing porch, together with alterations.

23 OAST HOUSE CRESCENT, FARNHAM GU9 0NP

Farnham Town Council has no objections subject to the alterations being in keeping with the Farnham Design Statement.

WA/2015/1493 Farnham Hale and Heath End

Erection of first floor extension and alterations.

OAK TREE COTTAGE, 2 WOOD ROAD FARNHAM GU9 0PQ

Farnham Town Council has no objections subject to the alterations being in keeping with the Farnham Design Statement.

WA/2015/1543 Farnham Hale and Heath End

Certificate of Lawfulness under Section 192 for the erection of a single storey extension.

59 UPPER HALE ROAD, FARNHAM GU9 0NX

Farnham Town Council has no objections subject to the alterations being in keeping with the Farnham Design Statement.

Councillor MacLeod arrived at 10.30am

WA/2015/1516 Farnham Moor Park

Consultation on a County Matter; details of a leachate tank pursuant to Condition 4 of planning permission ref: WA08/2038 dated 19 January 2009. **Previous comments on 27.11.08 were as follows: Object to extension of operation period. Disappointed proposed to extend programme for this site.**

RUNFOLD SOUTH QUARRY, GUILDFORD ROAD, RUNFOLD GUI0 1PB

Farnham Town Council has no objections subject to a clear timetable of removal of the tank and pipework.

WA/2015/1533 Farnham Moor Park

Listed Building Consent for alterations and extension to existing barns/stables following demolition of existing lean-to.

WEST FARM, TONGHAM ROAD, RUNFOLD GUI0 1PJ

Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer.

WA/2015/1532 Farnham Moor Park

Change of use and alterations and extension to existing barns/stables to provide bed & breakfast accommodation following demolition of existing lean-to.

WEST FARM, TONGHAM ROAD, RUNFOLD GU10 1PJ

Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer.

WA/2015/1557 Farnham Moor Park

Certificate of Lawfulness under Section 192 for the use of land for stationing of a mobile home incidental to the main dwelling.

15 OLD COMPTON LANE, FARNHAM GU9 8BS

No comment.

WA/2015/1513 Farnham Upper Hale

Change of Use of land from pumping station to additional garden to serve 59 Upper Hale Road. FORMER PUMPING STATION, NUTSHELL LANE, FARNHAM GU9 0HG

Farnham Town Council has no objections.

WA/2015/1496 Farnham Upper Hale

Construction of new access together with associated works

FORMER PUMPING STATION NUTSHELL LANE FARNHAM GU9 0HG

Farnham Town Council objects to three applications being dealt with by different officers and feels that they should be considered by one officer together. The Town Council objects to the new access onto Nutshell Lane which is dangerous for traffic and a very narrow lane, which cannot sustain a further increase in traffic.

WA/2015/1512 Farnham Weybourne and Badshot Lea

Erection of a two storey extension and alterations including dormer windows.

17 GLORNEY MEAD, BADSHOT LEA GU9 9NL

Farnham Town Council is concerned about the size and the adverse effect on the neighbours' amenities.

WA/2015/1495 Farnham Weybourne and Badshot Lea

Consultation under Regulation 3 for construction of timber clad, shallow pitched roof single storey rectangular classroom building.

WEYBOURNE COUNTY INFANT SCHOOL, KNIGHTS ROAD, FARNHAM GU9 9DA

Farnham Town Council has no objections.

WA/2015/1556 Farnham Weybourne and Badshot Lea

Certificate of Lawfulness under Section 191 for the use of the land and siting of a mobile home for residential purposes for a period in excess of 10 years.

LAND AT SUMMERFIELD COTTAGE, RUNFOLD ST GEORGE, BADSHOT LEA GU10 1PP

Farnham Town Council regrets the use of Section 191 and feels that this should be a full planning application.

WA/2015/1491 Farnham Wrecclesham and Rowledge

Erection of a single storey extension and alterations following demolition of existing detached garage.

6 RIVERDALE, WRECCLESHAM GU10 4PH

Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement.

WA/2015/1551 Farnham Wrecclesham and Rowledge

Erection of a fence.

5 SCHOOL ROAD, ROWLEDGE GU10 4EJ

Farnham Town Council regrets the loss of the hedge and would prefer to see green boundaries where possible.

WA/2015/1484 Farnham Weybourne and Badshot Lea

Erection of 56 dwellings including 22 affordable dwellings together with associated access, parking, open space and landscaping (revision of WA/2014/1957). **Previous comments on: 10.11.2014 was as follows: This site is included in Farnham's Neighbourhood Plan and is currently out to consultation on its suitability for housing. The Neighbourhood Plan seeks to restrict development in the Weybourne and Badshot Lea area and this site should not be considered in isolation. The cumulative effect on the surrounding area and its infrastructure must be taken into account.**

Any development on this site, therefore, must be sensitive to the needs of local residents. It is sustainably located but the existing mature landscape surrounding the site must be retained, to minimise the harm to the setting and any development would require a detailed assessment of the capacity of local schools and transport.

This site will need to provide SANGS, before any development can be delivered.

It is essential that there is full consultation with local residents and amenity groups, to ensure that there is a comprehensive approach to development in this sensitive area.

LAND TO THE REAR OF BINDON HOUSE, MONKTON LANE, FARNHAM GU9 9AA

This site is included in Farnham's Neighbourhood Plan, which seeks to restrict development in the Weybourne and Badshot Lea area and this site should not be considered in isolation. The cumulative effect on the surrounding area and its infrastructure must be taken into account with a comprehensive approach to development in this sensitive area. Farnham Town Council welcomes the changes to the new applications with the measures to deal with flooding and green spaces. The Town Council is concerned about the inappropriate 3 storey building and that the design and scale is not sympathetic to the area and welcomes a lower form of development. The Town Council is concerned about the sewage capacity and shortage of SANGS in the town. The Town Council hopes that the materials used are sympathetic to those found in the surrounding area and that eco-friendly solar panels will be used where possible.

The meeting closed at 11.20am

Notes by Ginny Gordon



FARNHAM TOWN COUNCIL

G

Notes

Planning & Licensing Consultative Group

Time and date

9.30 am on Monday 7 September 2015

Place

Council Chamber, South Street, Farnham

Planning & Licensing Consultative Group Members Present

Cllr P Blagden
Cllr C Cockburn
Cllr P Dunsmore
Cllr J S Fraser
Cllr M Hyman
Cllr A Macleod
Cllr J Ward

Other Councillors in attendance: None

Officers in attendance: Ginny Gordon, Iain Lynch

NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

3) Apologies

Cllrs Hargreaves, Mirylees, Ricketts and Williamson

4) Declarations of Interest

Councillor	Agenda Item No	Nature of interest (please tick)		Type of interest (personal or prejudicial and reason)
		I am a Waverley Borough Councillor	Other	
Paula Dunsmore	WA/2015/1582		*	Pecuniary – lives near applicant

5) Applications Considered by the Planning & Licensing Consultative Group on Monday 7 September 2015

TM/2015/0104 Farnham Bourne

Application for works to trees subject of Tree Preservation Order 50/99.
THE CORNER HOUSE, 15 DOUGLAS GROVE, FARNHAM GU10 3HP

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

WA/2015/1575 Farnham Bourne

Erection of extensions and alterations; erection of a detached double garage (revision of WA/2015/0747). **Previous comments on 27.04.2015 were as follows: Farnham Town Council has no objections.**

THE YARNE, 38 FORD LANE, WRECCLESHAM GU10 4SF

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and existing materials.

CA/2015/0082 Farnham Bourne

GREAT AUSTINS FARNHAM CONSERVATION AREA.

Removal of 3x Norway spruce trees.

24 GREENHILL ROAD, FARNHAM GU9 8JP

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

CA/2015/0084 Farnham Bourne

Old Church Lane Conservation Area

Works to and removal of Trees.

9 OLD CHURCH LANE FARNHAM GU9 8HH

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

NMA/2015/0133 Farnham Castle

Amendment to WA/2015/0200 to relocate fire escape door and reorganise windows to improve natural light to commercial unit, white painted render to ground floor commercial unit courtyard facade. **Previous comments on 09.02.2015 were as follows: Farnham Town Council has no objections.**

3 CASTLE STREET, FARNHAM GU9 7HR

Farnham Town Council has no objections subject to the amendments being in keeping with the Farnham Design Statement and materials being in keeping with the existing.

WA/2015/1589 Farnham Castle

Erection of ground floor extension and alterations.

5 MOUNT PLEASANT, FARNHAM GU9 7AA

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and the materials being in keeping with existing.

WA/2015/1623 Farnham Castle

Erection of extensions and alterations following demolition of existing detached garage and extension.

20 MARSTON ROAD FARNHAM GU9 7BN

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and the materials in keeping with existing.

WA/2015/1574 Farnham Hale and Heath End

Erection of conservatory.

1 BEAM HOLLOW, FARNHAM GU9 0NA

Farnham Town Council has no objections subject to the conservatory being in keeping with the Farnham Design Statement.

TM/2015/0105 Farnham Hale and Heath End

Application for works to trees subject to Tree Preservation Order 24/07.

16 ELM CRESCENT, FARNHAM GU9 0QW

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

WA/2015/1619 Farnham Weybourne and Badshot Lea

Erection of single storey rear extension and alterations following demolition of existing extension and conservatory.

89 WEYBOURNE ROAD, FARNHAM GU9 9EX

Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement.

TM/2015/0102 Farnham Wrecclesham and Rowledge

Application for works to trees subject of Tree Preservation Order 07/11.

YATESBURY HOUSE, YATESBURY CLOSE, FARNHAM GU9 8UF

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

WA/2015/1571 Farnham Wrecclesham and Rowledge

Alterations to garage to provide habitable space.

10 CUMBYS, GREYSTEAD PARK, WRECCLESHAM GU10 4NB

Farnham Town Council has no objections subject to the alterations being in keeping with the Farnham Design Statement and materials being in keeping with existing.

NMA/2015/0132 Farnham Wrecclesham and Rowledge

Amendment to WA/2015/0631 to remove existing chimney stack. **Previous comments on**

13.04.2015 were as follows: Farnham Town Council has no objections.

17 FULLERS ROAD FARNHAM GU10 4BP

Farnham Town Council has no objections subject to the amendments being in keeping with the Farnham Design Statement and materials being in keeping with the existing.

WA/2015/1647 Farnham Bourne

Erection of extensions and alterations including dormer windows.

3 LEIGH LANE, FARNHAM GU9 8HP

Farnham Town Council has no objections subject to the alterations and extensions being in keeping with the Farnham Design Statement and materials being in keeping with existing.

WA/2015/1642 Farnham Bourne

Certificate of Lawfulness under Section 192 for erection of a detached garage/outbuilding.

SPRINGFIELD, 30 FRENHAM VALE, FARNHAM GU10 3HT

Farnham Town Council has no objections subject to the garage/outbuilding being in keeping with the Farnham Design Statement and materials being in keeping with existing and the garage/outbuilding being conditioned for garage use only.

TM/2015/0107 Farnham Weybourne and Badshot Lea

Application for works to a tree subject to Tree Preservation Order 1/02.

35 WOODBOURNE, FARNHAM GU9 9EE

Farnham Town Council has no objections subject to the approval of the Arboricultural Officer.

WA/2015/1588 Farnham Bourne

Construction of a driveway to serve meeting hall.

LAND AT BRAMWELL HOUSE, MONKS WALK, FARNHAM GU9 8HT

No objections subject to the basic rural character of the area not being harmed by the proposal.

WA/2015/1642 Farnham Bourne

Certificate of Lawfulness under Section 192 for erection of a detached garage/outbuilding.

SPRINGFIELD, 30 FRENHAM VALE, FARNHAM GU10 3HT

Farnham Town Council has no objections subject to the garage/outbuilding being in keeping with the Farnham Design Statement.

WA/2015/1572 Farnham Castle

Certificate of Lawfulness under Section 192 for proposed use of part of the existing retail unit as an ancillary dog grooming facility.

7 WEST STREET FARNHAM GU9 7DN

Farnham Town Council has no objections.

WA/2015/1610 Farnham Castle

Erection of two storey annexe following partial demolition of existing garage together with ancillary works.

15 TOR ROAD FARNHAM GU9 7BX

Farnham Town Council objects to the proposed annexe, because of the size and effect on the neighbours' amenity. If permission is granted the annexe must remain ancillary to the main dwelling.

CR/2015/0015 Farnham Castle

Prior Notification Application - Change of use from Class B1a (office) to Class C3 (residential) use to provide 1 dwelling.

24 LONG GARDEN WALK, FARNHAM GU9 7HX

Farnham Town Council has no objections.

WA/2015/1627 Farnham Firgrove

Erection of single storey rear extension following demolition of existing conservatory.

5 RIDGEWAY HILL ROAD FARNHAM GU9 8LS

Farnham Town Council has no objections but the extension and materials used must be in keeping with the existing in this quality house and in line with the Farnham Design statement.

WA/2015/1580 Farnham Moor Park

Construction of dormer windows and external staircases to provide an additional 6 hotel rooms.

THE PRINCESS ROYAL, GUILDFORD ROAD, FARNHAM GU10 1NX

Farnham Town Council has no objections subject to the alterations and extensions and materials being in keeping with the existing and the Farnham Design Statement.

WA/2015/1587 Farnham Moor Park

Erection of extensions and alterations to existing bungalow to provide a two storey dwelling.

11 ABBOTS RIDE, FARNHAM GU9 8HY

Farnham Town Council objects to the size the adverse impact on the street scene and loss of the neighbours' amenity. The Town Council is also concerned about the change

of character in the area and loss of another bungalow and feels that a certain amount of landscaping should be provided to maintain the street scene and soften the impact of development.

WA/2015/1634 Farnham Moor Park

Erection of a single storey front and side extension.

4 BROOMLEAF ROAD FARNHAM GU9 8DG

Farnham Town Council objects to the overdevelopment of this site, which will be a cramped development up to the boundary line and have an adverse effect on the neighbours' amenity.

WA/2015/1585 Farnham Shortheath and Boundstone

Application under Section 73A to vary Condition 6 of WA/2012/0255 (plan numbers) to allow erection of boundary wall and gates. **Previous comments were: Approved after consideration on 08.03.2012.**

PRIVETT COTTAGE, SUNNYDELL LANE, FARNHAM GU10 4RB

Farnham Town council has no objections.

WA/2015/1586 Farnham Weybourne and Badshot Lea

Erection of extensions and alterations.

20 BROOK AVENUE, FARNHAM GU9 9HB

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and materials being in keeping with the existing.

WA/2015/1621 Farnham Wrecclesham and Rowledge

Erection of a single storey rear extension.

33 HIGH STREET, ROWLEDGE GU10 4BT

Farnham Town Council objects to the proposed extension which would be overdevelopment of the site and too large for the plot with an adverse effect on the residential amenities of the neighbours. Farnham Town council also is concerned that there were insufficient plans submitted upon which a decision was to be made.

WA/2015/1576 Farnham Wrecclesham and Rowledge

Erection of first floor extension and erection of porch together with alterations to access.

20 WRECCLESHAM HILL, WRECCLESHAM GU10 4JU

Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and materials being in keeping with the existing.

WA/2015/1612 Farnham Wrecclesham and Rowledge

Consultation under Regulation 3 for variation of Condition 6 of planning permission ref:

WA/2013/0829 dated 10 October 2013 to extend the hours of use of the outdoor sports facilities to 22:00 hours on weekdays and 20:30 hours on weekends and Bank Holidays. **Previous comments were: Approved after consideration on 20.06.2013.**

WEYDON COUNTY SECONDARY SCHOOL, WEYDON LANE, FARNHAM GU9 8UG

Farnham Town Council has no objections.

Cllr Dunsmore left for the discussion of this application.

WA/2015/1582 Farnham Wrecclesham and Rowledge

Erection of 2 dormer windows to provide loft conversion into habitable accommodation and alterations.

68 GREENFIELD ROAD, FARNHAM GU9 8TJ

Farnham town Council objects to the size of the dormer windows that are massive and would have an adverse effect on the residential amenities of the neighbours.

WA/2015/1614 Farnham Wrecclesham and Rowledge

Consultation under Regulation 3 for Variation of Condition 3 of planning permission ref: WA/2014/1478 dated 24 October 2014 to extend the hours of use of the lighting associated with the dual use tennis courts/netball pitches at Weydon School to 22:00 hours Mondays to Thursdays, 20:30 hours on Fridays and 18:00 hours on weekends and Bank Holidays.
WEYDON COUNTY SECONDARY SCHOOL, WEYDON LANE, FARNHAM GU9 8UG
Farnham Town Council has no objections.

WA/2015/1613 Farnham Wrecclesham and Rowledge

Consultation under Regulation 3 for variation of condition 3 of planning permission ref: WA/2014/0471 dated 17 June 2014 to extend the hours of use of the lighting associated with the two sports playing pitches at Weydon School to 22:00 hours Mondays to Thursdays, 20:30 hours Fridays and 18:00 hours on weekends and Bank Holidays. **Previous comments on 07.04.2014 were as follows: Farnham Town Council would request that the lighting be directed and not too high so that it minimises the impact on local residents' properties.**
WEYDON COUNTY SECONDARY SCHOOL, WEYDON LANE, FARNHAM GU8UG
Farnham Town Council has no objections.

Shop Front Guide

The PLCG welcomed the new Shop Front guide circulated for consultation by WBC and endorsed the recommendation for an article 4 direction. The working Group also emphasised its preference for hanging signs on shop fronts rather than the use of 'A' boards to ensure minimal street clutter and the safety of pedestrians using narrow pathways.

The meeting closed at 10.50am

Notes by Ginny Gordon



FARNHAM TOWN COUNCIL

Notes

Planning & Licensing Consultative Group

Time and date

9.30 am on Monday 21 September 2015

Place

Council Chamber, South Street, Farnham

Planning & Licensing Consultative Group Members Present

Cllr C Cockburn

Cllr J S Fraser

Cllr K Mirylees

Cllr A Macleod

Other Councillors in attendance: None

Officers in attendance: Ginny Gordon, Rachel Aves

NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

4) Apologies

Cllrs Blagden, Dunsmore, Hargreaves, Hyman, Ricketts, Ward and Williamson

5) Declarations of Interest

There were no declarations of Interest.

6) Applications Considered by the Planning & Licensing Consultative Group on Monday 21 September 2015

WA/2015/1656 Farnham Bourne

Erection of extensions and construction of swimming pool and retaining walls following demolition of garage.

REDHILL HOUSE, TILFORD ROAD, LOWER BOURNE GU9 8HS

Farnham Town Council has no objections subject to the proposed extensions and alterations being in keeping with the Farnham Design Statement and materials used being in keeping with existing.

WA/2015/1732 Farnham Bourne

Certificate of Lawfulness under Section 192 for the erection of a detached garage and outbuilding following demolition of existing side extension and attached garage.

2 KILN LANE, FARNHAM GU10 3LR

Farnham Town Council has no objections subject to the proposed being conditioned to ensure the outbuilding does not form ancillary accommodation and the alterations being in keeping with the Farnham Design Statement and materials used being in keeping with existing.

WA/2015/1725 Farnham Bourne

Certificate of Lawfulness under Section 192 for the erection of a single storey rear extension; construction of a dormer window

2 KILN LANE, FARNHAM GU10 3LR

Farnham Town Council has no objections subject to the proposed extensions and alterations being in keeping with the Farnham Design Statement and materials used being in keeping with existing.

WA/2015/1703 Farnham Castle

Erection of store together with ancillary works.

FARNHAM CASTLE, CASTLE HILL, FARNHAM GU9 0AG

Farnham Town Council has no objections.

NMA/2015/0140 Farnham Firgrove

Amendment to WA/2014/1728 for the addition of two Velux windows above utility area - next to existing proposed Velux windows. **Previous comments on 13.10.2014 were as follows:**

Farnham Town Council has no objections.

22 EDWARD ROAD, FARNHAM GU9 8NP

Farnham Town Council has no objections subject to the proposed windows being in keeping with the Farnham Design Statement and materials used being in keeping with existing.

WA/2015/1693 Farnham Hale and Heath End

Erection of extensions and alterations.

2 WHITMORE GREEN, FARNHAM GU9 9AF

Farnham Town Council has no objections subject to the proposed extensions and alterations being in keeping with the Farnham Design Statement and materials used being in keeping with existing.

WA/2015/1731 Farnham Upper Hale

Erection of single storey extension following demolition of existing conservatory.

8 TRINITY FIELDS, FARNHAM GU9 0SB

Farnham Town Council has no objections subject to the proposed extensions and alterations being in keeping with the Farnham Design Statement and materials used being in keeping with existing.

WA/2015/1657 Farnham Weybourne and Badshot Lea

Erection of a garage with play room/store above and ancillary works following demolition of existing garage.

MEADOW COTTAGE, MONKTON LANE, FARNHAM GU9 9AA

Farnham Town Council has no objections subject to the proposed works being in keeping with the Farnham Design Statement and all materials being in keeping with existing. The garage/playroom should remain ancillary to the main dwelling.

WA/2015/1685 Farnham Weybourne and Badshot Lea

Certificate of Lawfulness under Section 192 for the erection of a single-storey rear extension following demolition of existing conservatory.

28 BULLERS ROAD, FARNHAM GU9 9EP

Farnham Town Council has no objections subject to the proposed extensions and alterations being in keeping with the Farnham Design Statement and materials used being in keeping with existing.

WA/2015/1729 Farnham Weybourne and Badshot Lea

Erection of extensions and alterations.

106 LOWER WEYBOURNE LANE, BADSHOT LEA GU9 9LF

Farnham Town Council has no objections subject to the proposed extensions and alterations being in keeping with the Farnham Design Statement and materials used being in keeping with existing.

WA/2015/1734 Farnham Wrecclisham and Rowledge

Erection of single-storey rear extension.

OAKDENE, 29 ROSEMARY LANE, FARNHAM GU10 4DB

Farnham Town Council has no objections subject to the proposed extensions and alterations being in keeping with the Farnham Design Statement and materials used being in keeping with existing.

WA/2015/1700 Farnham Wrecclisham and Rowledge

Erection of single storey extension following demolition of existing extension and conservatory; reinstatement of boundary wall.

CORNERWAYS, THE LONG ROAD, ROWLEDGE GU10 4DH

Farnham Town Council has no objections subject to the proposed extensions and alterations being in keeping with the Farnham Design Statement and materials used being in keeping with existing.

NMA/2015/0148 Farnham Wrecclisham and Rowledge

Amendment to WA/2013/1569 to allow for changes to render, removal of roof light, glazing and internal alterations.

ZINGARI, 41A ECHO BARN LANE, FARNHAM GU10 4NG

Farnham Town Council has no objections subject to the proposed alterations being in keeping with the Farnham Design Statement and materials used being in keeping with existing.

WA/2015/1730 Farnham Bourne

Erection of two storey side extension.

7 UNDERHILL LANE, FARNHAM GU10 3NF

Farnham Town Council does not object to the extension but is concerned about the possible adverse effects on the neighbours and the impact of such large extensions on the character of the area.

WA/2015/1727 Farnham Bourne

Erection of two storey rear extension following the relevant demolition of an unlisted building in a conservation area (revision of WA/2014/2396).

WALDEN, LITTLE AUSTINS ROAD, FARNHAM GU9 8JR

Farnham Town Council has no objections but is concerned about such major changes in relation to the character of the Conservation Area. FTC would ask that this application be reviewed by the Conservation Officer.

WA/2015/1708 Farnham Bourne

Application under Section 73 to vary condition 2 of WA/2014/2260 (plan numbers) to alter the siting of the proposed dwelling.

FTC objected to this application and it was refused at WBC, allowed on appeal.

LAND AT THE LODGE, 100 LODGE HILL ROAD, FARNHAM GU10 3RD

Farnham Town Council has no objections to the changes to the application but is concerned that the well wooded character of the road may be adversely affected and must be preserved.

WA/2015/1681 Farnham Castle

Listed Building consent for the installation of awnings and alteration to position of hanging sign.
5 CASTLE STREET, FARNHAM GU9 7HR

Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer and consideration of the application against the emerging Shop Front SPD.

WA/2015/1682 Farnham Castle

Display of 2 awning advertisements together with re siting of existing hanging sign.
5 CASTLE STREET, FARNHAM GU9 7HR

Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer and consideration of the application against the emerging Shop Front SPD.

WA/2015/1669 Farnham Castle

Installation of 17 metre high monopole with 6 antennas and 1,300mm dish following removal of existing installation.

ST JOHNS AMBULANCE, LION AND LAMB WAY, FARNHAM GU9 7PY

Farnham Town Council has no objections.

WA/2015/1735 Farnham Castle

Change of use to mixed use of Cricket club and Nursery School together with use of land for the siting of a storage container.

FARNHAM CRICKET CLUB, FOLLY HILL, FARNHAM GU9 0AU

Farnham Town Council has no objections.

WA/2015/1704 Farnham Castle

Erection of a single-storey dwelling on land adjoining Lowndes End with associated garaging, parking and access arrangements; replacement garage for 1 Castle Court (revision of WA/2015/0904).

LAND AT LOWNDES END, LONG GARDEN WALK EAST, FARNHAM GU9 7HX

Farnham Town Council has no objections provided the style is in keeping with Castle Street, the street scene and the Farnham Design Statement.

WA/2015/1677 Farnham Firgrove

Change of use of existing building from use Class C4 (house in multiple occupation) to use Class C2 (assisted living accommodation).

29 ST JOHNS ROAD, FARNHAM GU9 8NU

Farnham Town Council has no objections.

WA/2015/1663 Farnham Firgrove

Erection of roof extension and dormer windows and alterations to provide habitable accommodation.

25 WAVERLEY LANE, FARNHAM GU9 8BB

Farnham Town Council objects to this application on the basis of the number and size of the proposed dormers, which will adversely affect the street scene.

WA/2015/1667 Farnham Firgrove

Erection of new dormer window to side and rear, installation of roof lights and alterations to garage to provide additional habitable accommodation along with new parking platform.

3, DARVILL HEIGHTS THE FAIRFIELD FARNHAM GU9 8AL

Farnham Town Council strongly objects to the proposed application. The proposed extension will be harmful to the neighbours' amenities and is totally out of keeping with the street scene. The dormer will be visible from the front of the property and should not be allowed to spoil the character of this road.

WA/2015/1710 Farnham Firgrove

Erection of extensions to bungalow to form a two storey dwelling.

1 WEYDON HILL ROAD, FARNHAM GU9 8NX

Farnham Town Council has no objections subject to any adverse effect to the neighbours' amenities.

WA/2015/1658 Farnham Hale and Heath End

Erection of boundary wall following removal of existing hedge.

133 FARNBOROUGH ROAD, FARNHAM GU9 9AW

Farnham Town Council has no objections to the erection of the boundary wall, but deplores retrospective applications.

WA/2015/1050 Farnham Moor Park

Change of use and alterations of part of building from a clinic (D1) to a single one-bedroom dwelling (C3) together with the erection of a first floor extension above existing retail unit (amended description).

2 - 8 SOUTH STREET, FARNHAM GU9 7RP

Farnham Town Council has no objections.

WA/2015/1665 Farnham Moor Park

Certificate of Lawfulness under Section 192 for construction of dormer window and conversion of roof space to provide habitable accommodation.

3 WYKEHAM ROAD, FARNHAM GU9 7JR

Farnham Town Council has no objections.

WA/2015/1664 Farnham Moor Park

Consultation on a County Matter for non-material amendment to planning permission ref: WA/2012/1652 comprising change in infill material to inert waste.

RUNFOLD SOUTH QUARRY, GUILDFORD ROAD, RUNFOLD GU6 8AJ

Farnham Town Council has no comment to make at this time, pending further information.

WA/2015/1733 Farnham Moor Park

Erection of extension and alterations to existing 2 dwellings to provide a total of 6 flats.

62 – 63 EAST STREET, FARNHAM GU9 7TJ

Farnham Town Council has no objections.

WA/2015/1687 Farnham Moor Park

Application under Section 73 to remove Condition 6 (sustainable design and construction) and Condition 7 (renewable energy) of consent granted under WA/2014/1163. The application was for 16 dwellings and a care home.

LAND AT BOURNE MILL, GUILDFORD ROAD, FARNHAM

Farnham Town Council has no objections but strongly objects to the use of Section 73 to remove conditions set by inspectors and the LPA, which were imposed for planning

purposes and was fundamental in the granting of the permission in the first place. Removing this condition would be contrary to the NPPF and LP Policy D3.

WA/2015/1684 Farnham Moor Park

Erection of extensions following part demolition of existing extension.

3 BRAMBLINGS CLOSE, FARNHAM GU9 8BF

Farnham Town Council has no objections subject to the extensions being in keeping with the Farnham Design Statement.

WA/2015/1680 Farnham Shortheath and Boundstone

Alterations to chapel, together with the insertion of 4 roof lights and erection of timber outbuildings to form new dwelling.

CHAPEL, GREEN LANE, FARNHAM GU9 8PT

Farnham Town Council has no objections.

WA/2015/1709 Farnham Shortheath and Boundstone

Erection of two storey rear extension together with decking and obscure glazed glass wall

89 SHORTHEATH ROAD, FARNHAM GU9 8SF

Farnham Town Council has no objections subject to the extensions being in keeping with the Farnham Design Statement.

DW/2015/0044 Farnham Weybourne and Badshot Lea

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 3.5m, for which the height would be 3.5m, and for which the height of the eaves would be 2.4m.

9 ST DAVIDS CLOSE, FARNHAM GU9 9DR

Farnham Town Council has no objections subject to the neighbours' amenities not being unaffected.

WA/2015/1666 Farnham Wrecclisham and Rowledge

Display of illuminated and non illuminated signs.

4 CO-OPERATIVE FOOD STORE, THE SQUARE, ROWLEDGE GU10 4AA

Farnham Town Council objects to this application which is inappropriate in the centre of a village.

WA/2015/1662 Farnham Wrecclisham and Rowledge

Erection of 3 dwellings with associated works including 2 new access points following demolition of existing dwelling.

14 THORNBRAKE HOUSE, WOODCUT ROAD, WRECCLESHAM GU10 4QF

Farnham Town Council strongly objects to this application which is over development and out of keeping with the street scene. The current property is of local architectural and historical interest. Farnham Town Council would ask that this application be reviewed by the Conservation Officer.

WA/2015/1716 Farnham Wrecclisham and Rowledge

Use of existing building as an independent dwelling.

LAND ADJACENT TO 2 BOUNDARY HOUSE, (THE BOUNDARIES STUDIO) SCHOOL ROAD, ROWLEDGE GU10 4BW

Farnham Town Council has no objection.

WA/2015/1728 Farnham Wrecclesham and Rowledge

Erection of extensions and alterations; installation of replacement entrance gate and alterations to front vehicle entrance.

BELLAPAIS, THE LONG ROAD, FARNHAM GU10 4DP

Farnham Town Council has no objection.

WA/2015/1694 Farnham Castle

Erection of 9 dwellings with associated access, parking amenity space and landscaping following demolition of all buildings on site and removal of hardstanding.

19 KNOWLE FARM, OLD PARK LANE, FARNHAM GU9 0AN

Farnham Town Council strongly objects to this application which will have an adverse effect on Old Park Lane and the street scene. Development of this site would represent a protrusion into the countryside, adjacent to landscape of high sensitivity (WBC Local Plan Evidence - AMEC 2014) and there is no suitable access to a site of this size.

CR/2015/0016 Farnham Moor Park

Prior Notification Application - Change of use from Class B1a (office) to Class C3 (residential) use to provide 11 dwellings.

THE BARBICAN EAST STREET, FARNHAM GU9 7TB

Farnham Town Council has no objections.

CR/2015/0017 Farnham Moor Park

Prior Notification Application - Change of use from Class B1a (office) to Class C3 (residential) use to provide 45 dwellings.

THE WOOLMEAD EAST STREET FARNHAM

Farnham Town Council has no objections.

The meeting closed at 10.35am

Notes by Ginny Gordon and Rachel Aves