



FARNHAM TOWN COUNCIL

Agenda Full Council

Time and date

7.00pm on Thursday 11 December 2008

Place

The Council Chamber, South Street, Farnham

1 Apologies

To receive apologies for absence.

2 Minutes

To sign as correct record the minutes of the Farnham Town Council meetings held on 13 November 2008 (attached at **Appendix A**).

3 Disclosure of Interests

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests in line with the Town Council's Code of Conduct and gifts and hospitality in line with Government Legislation.

NOTES:

- (i) *Members are requested to make declarations of interest, preferably on the form previously emailed to all members, to be returned to wendy.coulter@farnham.gov.uk by 12 noon on Wednesday 10 December 2008. Alternatively, members are requested to make declarations of interest on the form attached to this agenda and to hand to the Town Clerk before the start of the meeting.*
- (ii) *Members are reminded that if they declare a prejudicial interest they must leave immediately after having made representations, given evidence or answered questions and before any debate starts unless he/she has obtained dispensation from the Standards Committee.*

4 Statements by the Public

The Town Mayor to invite members of the public present, to indicate on which item on the agenda if any, they would like to speak.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to speak forthwith, in relation to the business to be transacted at the meeting for a maximum of 3 minutes per person or 15 minutes overall.

5 Town Mayors Announcements

To receive the Town Mayors announcements.

Part 1 – Items for Decision

6 Grants - Hale Carnival

To consider a Grant Application from Hale Carnival – report attached at **Appendix B**.

7 Purchase of Council Offices, South Street, Farnham

To consider if the Town Council wishes to enter into formal negotiations with Waverley Borough Council to purchase the Council Offices, South Street, Farnham.

To consider how the purchase of the Council Offices may be achieved.

To consider the costs of purchasing the Council Offices.

Report attached at **Appendix C**.

8 Budget 2009/2010

To consider the proposed Budget for 2009/2010.

Report attached at **Appendix D**.

Part 2 – Items to Note

9 Planning Applications

To receive the minutes of the meetings of the Planning Consultative Group held on:

6 November 2008 attached at **Appendix E**.

27 November 2008 attached at **Appendix F** (officer observations).

As submitted for the information of the Council. The action taken there under is in accordance with delegated authority

10 Councillor/Employee Working Protocol Update

To note changes to the Councillor/Employee Working Protocol report attached at **Appendix G**.

11 Staffing Updates

To note that:

1. Mrs Sydenham will return to work at the end of December on a part time basis.
2. Mr S Bott has been offered the post of part time Finance and Asset Coordinator subject to satisfactory references.
3. Recruitment of the Rural Development Coordinator will be made in February 2009 after the Council's Job Evaluation has been completed.

12 Office Opening Times During Christmas 2008

To note that the Council offices will be closed on the following dates:

24 December 2008
25 December 2008
26 December 2008

1 January 2009
2 January 2009

12 Items Tabled

None

The Town Mayor will close the meeting.

5 December 2008

Note: The person to contact about this agenda and documents is The Town Clerk, Farnham Town Council, South Street, Farnham, Surrey. GU9 7RN. Tel: 01252 712667

Membership: Councillors Gillian Beel (Town Mayor), Lucinda Fleming (Deputy Town Mayor), David Atfield, Carole Cockburn, Victor Duckett, Pat Frost, Bob Frost, Carlo Genziani, Gillian Hargreaves, Stephen Hill, Denise LeGal, Alan Lovell, Janet Maines, Stephen O'Grady, Roger Steel, Chris Storey, Andrew Thorp, John Ward.

Distribution: Full agenda and supporting papers to all Councillors (by post) Agenda only by email to all Councillors.