



# FARNHAM TOWN COUNCIL

## Agenda Full Council

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### Time and date

7.00pm on Thursday 25 June 2009

### Place

The Council Chamber, South Street, Farnham

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TO: ALL MEMBERS OF THE COUNCIL

Dear Sir/Madam

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, SOUTH STREET, FARNHAM, SURREY** on **THURSDAY 25 JUNE, 2009, at 7.00PM.**

The Agenda for the meeting is set out over.

Yours faithfully

A handwritten signature in black ink, appearing to read 'R. Potter'.

Mr Roland Potter  
Town Clerk

### **Please Note:**

**Before the commencement of the Council Meeting, Councillor Roger Steel will make a short presentation on the redevelopment of the Farnham Sports Centre.**

### **Questions by the Public**

Prior to the commencement of the meeting, the Town Mayor will invite Members of the Public present to ask questions on any Local Government matter, not included on the agenda, to which an answer will be given or if necessary a written reply will follow or the questioner will be informed of the appropriate contact details.

A maximum of 15 minutes will be allowed for the whole session.



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7.00pm on Thursday 25 June 2009

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#### 1 Apologies

Apologies for absence received from Councillor C Storey

#### 2 Minutes

To sign as a correct record the minutes of the Farnham Town Council meeting held on Thursday 21 May 2009 – attached at **Appendix A**.

#### 3 Disclosure of Interests

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any personal or prejudicial interests in line with the Town Council's Code of Conduct and gifts and hospitality in line with Government Legislation.

##### NOTES:

- (i) *Members are requested to make declarations of interest, preferably on the form previously emailed to all members, to be returned to [ginny.gordon@farnham.gov.uk](mailto:ginny.gordon@farnham.gov.uk) by 12 noon on Wednesday 24 June 2009. Alternatively, members are requested to make declarations of interest on the form attached to this agenda and to hand to the Town Clerk before the start of the meeting.*
- (ii) *Members are reminded that if they declare a prejudicial interest they must leave immediately after having made representations, given evidence or answered questions and before any debate starts unless he/she has obtained dispensation from the Standards Committee.*

#### 4 Statements by the Public

The Town Mayor to invite members of the public present, to indicate on which item on the agenda if any, they would like to speak.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to speak forthwith, in relation to the business to be transacted at the meeting for a maximum of 3 minutes per person or 15 minutes overall.

## **5 Town Mayor's Announcements**

To receive the Town Mayor's announcements.

### **Part 1 – Items for Decision**

## **6 Year End Accounts**

To receive the accounts for the year ending 31 March 2009 and to approve the Annual Return and Accounts 2008/09 – to be tabled at the Meeting.

## **7 Design Statement Task Group Update**

To update Members on the current status of the Farnham Area Design Statement.  
To request Council to appoint additional members to join the Task Group to assist with the growing workload as per Standing Order **57 (e)**.  
To request Council to authorise the Task Group to co-opt local people with knowledge and experience who would contribute to the development of the Farnham Area Design Statement as per Standing Order **57 (b)** as and when required.

Report attached at **Appendix B**.

## **8 Closed Circuit Television**

To consider Capital improvements to the Town Centre CCTV system – report attached at **Appendix C**.

## **9 Lead Members and Spokespersons for the Council and Working Groups**

To note the Lead Members and Spokespersons for Council and the relevant Working Groups:

Councillor J Ward – Spokesperson for Farnham Town Council as per Standing Order 57(j) 1-3.

Councillor J Ward – Lead Member of Corporate Development Working Group  
Councillor C Cockburn – Lead Member of Cemeteries Appeals and Working Group  
Councillor G Hargreaves – Lead Member of Farnham in Bloom Working Group  
Councillor S O'Grady – Lead Member of Tourism and Events Working Group

## **10 Working Group Updates**

To receive notes from Working Group Meetings.

Cemeteries Appeals and Working Group – notes attached at **Appendix D**.

Farnham in Bloom Working Group – notes attached at **Appendix E**.

Tourism and Events Working Group – notes attached at **Appendix F**.

### **Part 2 – Items to Note**

## **11 Planning Applications**

To receive the minutes of the meetings of the Planning Consultative Group held on:

14 May 2009 attached at **Appendix G**.

4 June 2009 attached at **Appendix H**.

As submitted for the information of the Council. The action taken there under is in accordance with delegated authority.

**12 Exclusion of the Press and Public**

TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3, Item 14, of the agenda.

**13 Date of next Council meeting – 16 July 2009**

**Part 3 – Confidential Items**

**14 Confidential Minutes**

To receive the Confidential Minutes from 21 May 2009 – attached under separate cover for Members only.

The Town Mayor will close the meeting.

15 June 2009

Note: The person to contact about this agenda and documents is The Town Clerk, Farnham Town Council, South Street, Farnham, Surrey. GU9 7RN. Tel: 01252 712667

Membership: Councillors Lucinda Fleming (Town Mayor), John Ward (Deputy Town Mayor), David Atfield, Gillian Beel, Carole Cockburn, Victor Duckett, Pat Frost, Bob Frost, Carlo Genziani, Gillian Hargreaves, Stephen Hill, Denise LeGal, Alan Lovell, Janet Maines, Stephen O'Grady, Roger Steel, Chris Storey, Andrew Thorp.

Distribution: Full agenda and supporting papers to all Councillors (by post) Agenda only by email to all Councillors.



# FARNHAM TOWN COUNCIL

# A

## Minutes Council

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### Time and date

7.00pm on Thursday 21 May 2009

### Place

The Council Chamber, South Street, Farnham

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- \* Cllr L J Fleming (Town Mayor)
- \* Cllr J A Ward (Deputy Town Mayor)
- \* Cllr G M Beel
- \* Cllr D J Attfield
- o Cllr C Cockburn
- \* Cllr V Duckett
- \* Cllr (Mrs) P M Frost
- \* Cllr R D Frost
- \* Cllr C G Genziani
- \* Cllr G P Hargreaves
- \* Cllr S L Hill
- \* Cllr D Le Gal
- \* Cllr A J Lovell
- \* Cllr J E Maines
- \* Cllr S J O'Grady
- o Cllr R J Steel
- \* Cllr C S Storey
- \* Cllr A P Thorp
  
- \* Present
- o Apologies for absence

### Officers Present:

Roland Potter (Town Clerk)

Wendy Coulter (Members and Committees Services Co-ordinator)

Ginny Gordon (Receptionist/Farmers' Market Co-ordinator)

## TRANSITION TOWN FARNHAM PRESENTATION

Prior to the meeting there was a presentation by Mr Finn Jackson on behalf of the Transition Town Farnham Group. Members asked questions and Mr Jackson agreed to send further details to Council.

### C 016/09 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors R Steel and C Cockburn

### C 017/09 DISCLOSURE OF INTERESTS

The Town Clerk reported that the dispensation had been granted to all the Councillors who had individually written to the Standards Board Committee at Waverley Borough Council. This dispensation is to allow Farnham Town Councillors to discuss and make decisions on any possible transfer of the South Street offices to be considered in Part 3 of the Agenda.

A copy of all dispensation letters are held by the Town Council for inspection.

### C 018/09 MINUTES

The Minutes of the Farnham Town Council meeting held on 25 March 2009 and Annual Council Meeting held on the 7 May 2009 were signed by the Town Mayor as a correct record.

### C 019/09 STATEMENTS BY THE PUBLIC

No members of the public wished to make a statement.

### C 020/09 TOWN MAYOR'S ANNOUNCEMENTS

The Town Mayor reminded Members of the workshop to be held on Wednesday 27 May 2009 regarding the Town Design Statement and how successful the two previous workshops had been with outside organisations.

The Town Mayor commented on the planting and hanging baskets already planted in the town and urged everyone to support Farnham in Bloom again this year as the town is hoping to win gold again.

## **Part 1 – Items for Decision**

### C 021/09 ITEMS DEFERRED FROM THE COUNCIL MEETING HELD ON 7 MAY 2009 AS PER STANDING ORDER 12 (g)

To consider the appointment of Members to the Corporate Development and Audit Working Group.

The Town Clerk explained that there were two possible recommendations which Council may consider:

- (a) That the core membership of the Corporate Development and Audit Working Group for 2009/2010 should include all Members who have chosen to put their names forward for membership of the Working Group

(b) That a vote be taken to elect 5 members from the above names to form the core membership of the Corporate Development and Audit Working Group for 2009/2010

The Town Clerk also reminded Members that under Standing Order 59 Councillor J Maines would qualify to be appointed to the Working Group to reflect the political composition of the Council.

At the Council meeting held on 25 March 2009 the Council approved that the membership of Corporate Development and Audit Working Group should consist of a core membership of a minimum of 5 with up to 3 additional places for the Lead Members of the Cemeteries and Appeals, Farnham in Bloom and Tourism and Events Working Groups if not already elected onto the original core membership of the Corporate Development and Audit Working Group.

Councillor Hargreaves proposed and Councillor Duckett seconded that a paper ballot be taken.

It was agreed that a paper should be used to select the Core Membership of the Working Group.

As a result of the ballot it was:

**Resolved: That membership of the Corporate Development and Audit Working Group was:**

**Councillor J Ward  
Councillor S O'Grady  
Councillor G Hargreaves  
Councillor S Hill  
Councillor J Maines**

C 022/09 ADDITIONAL OFFICE SPACE ACCOMMODATION

Members considered a report from the Town Clerk which requested Council to:

1. Note the progress in obtaining a short term lease for the reception area for additional office space in the Locality Office, South Street Farnham.
2. Approve the interim works to provide the required additional office space to relieve overcrowding in the back general office and to provide office accommodation for additional staff.
3. Approve the replacement of the telephone exchange board and to approve additional funding from Reserves.
4. Note the Council's responsibilities under Health and Safety and the Disability Discrimination Act.
5. Fill vacancies in the authorised staffing establishment which can not be completed due to lack of office accommodation?

The report explained that the aim of the suggested proposal to obtain additional accommodation was to:

1. Provide a reception for FTC and give the Town Council a “public face” in the building.
2. Provide disabled access to the FTC reception.
3. Provide additional office space for staff, to relieve overcrowding in the back general office and to provide office accommodation for additional and replacement staff.
4. Provide an Interview Room for meeting the public on sensitive issues.
5. Provide an Interview Room for Councillors to meet their residents. ( This would allow Councillors the opportunity to introduce Councillor surgeries and meetings by appointments for residents)
6. Provide additional space to adapt current machinery to improve document management systems.
7. Provide additional storage for equipment, stationary and brochures.
8. Provide a location for an electronic Visitor Information Point.

Also annexed to the report were a series of possible layouts for office accommodation. The layouts showed the current situation and three options for possible accommodation.

Members discussed the report, including the need to address the office accommodation for staff, the implications of the fire risk assessment and a ‘public front’ for Farnham Town Council. All members agreed the public area was inadequate and a proper reception area was needed as soon as possible.

Councillor Thorp commented that the debate was linked to the Confidential matter in Part 3 of the Agenda and would be best debated then as the commercial indications needed to be considered and Councillor P Frost seconded that the issue of additional accommodation should be deferred to Part 3 of the Agenda.

Councillor O’Grady suggested that the best option would be a six month lease now.

Councillor Pat Frost reminded Members that it was for the Town Clerk and his staff to decide the best use of the accommodation based on the Requirements of the staff.

Councillor Maines proposed and Councillor Lovell seconded that the recommendations of the report be adopted.

**Resolved:**

- **That Town Clerk negotiates a temporary lease for additional accommodation.**
- **The implications of the Fire Risk report and visit by a Disabled Access Group be noted**
- **The expenditure for the initial remedial work at a cost of £2,650 be approved**
- **The funding from reserves for a new switchboard at a cost of £4,800 be approved**
- **That the issue of additional accommodation be deferred to Part 3 of the Agenda.**

**Part 2 – Items to Note**

C 023/09 PLANNING APPLICATIONS

Members received the minutes of the meeting of the Planning Consultative Group held on: 25 March 2009 and 29 April 2009.



**RESOLVED:** That the observations made by the Planning Consultative Group held on 25 March 2009 and 29 April 2009 and dealt with in accordance with delegated authority, be noted.

C 024/09 EXCLUSION OF THE PRESS AND PUBLIC

**RESOLVED:** That in view of the confidential nature of the business to be transacted at Agenda item 10 receiving a confidential report from Transfer of Assets Working Group, it was advisable in the public interest that the public and press be temporarily excluded and they were instructed to withdraw at item 10.

**Part 3 – Confidential Items**

C 025/09 REPORT OF TRANSFER OF ASSETS WORKING GROUP

Members received a confidential report from Transfer of Assets Task Group.

The Town Mayor closed the meeting at 8.33pm. .

Date

Chairman

## FARNHAM TOWN COUNCIL

Disclosure by a Member<sup>1</sup> of a personal interest or a prejudicial interest in a matter under consideration at a meeting (S81 Local Government Act 2000 and the Parish Councils Code of Conduct).

As required by the Local Government Act 2000, **I HEREBY DISCLOSE**, for the information of the authority that I have [a personal interest<sup>2</sup> [a prejudicial interest]<sup>3</sup> in<sup>4</sup> the following matter:-

**COMMITTEE: COUNCIL**

**DATE: 25 JUNE 2009**

**NAME OF COUNCILLOR: \_\_\_\_\_**

**Please use the form below to state in which Agenda Items you have an interest. If you have a prejudicial interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct paragraph 12(2)).**

Agenda No	Subject	I am a Waverley Borough Councillor		Other		Reason	Speak?	
		Personal	Prejudicial	Personal	Prejudicial		Yes	No

Signed

Dated

<sup>1</sup> "Member" includes co-opted member, member of a committee, joint committee or sub-committee – section 83, Local Government Act 2000.

<sup>2</sup> A personal interest includes:

Any matter registered in the register of interests

Any decision which affects the well-being or financial position of a member or a friend or relative to a greater extent than others.

<sup>3</sup> A prejudicial interest is a personal interest so significant that it is likely to prejudice the member's judgement of the public interest.

<sup>4</sup> State item under consideration.



# FARNHAM TOWN COUNCIL

# B

## Public Report

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### Report to

Full Council

### Title

Report of Design Statement Task Group

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#### 1 Purpose of the Report

To update Members on the current status of the Farnham Area Design Statement.

To request Council to appoint additional members to join the Task Group to assist with the growing workload.

To request Council to authorise the Task Group to co-opt local people with knowledge and experience who would contribute to the development of the Farnham Area Design Statement as per Standing Order **57 (b)** as and when required.

#### 2. Background

Waverley Borough Council is required by law to develop a series of documents to form a Local Development Framework.

As part of this process Farnham Town Council agreed to submit a Design Statement for the Farnham Area, with the intention of improving protection in areas already protected under the Local Plan; and to provide protection for those areas that are considered to be in need of protection and which are not currently protected by existing policy.

#### 3. Current Situation

On 19 February 2009 Farnham Town Council set up a Task Group to facilitate the compilation of a Farnham Area Design Statement. The Group consists of Councillors, B Frost, C Genziani, A Lovell and R Steel with officer support from Miss Coulter.

The Task Group commissioned the assistance of Mr P Lerner an independent Planning Consultant to help compile the Design Statement and advise the Group regarding technical planning matters.

Following the advice given by The Countryside Agency the Group agreed that the draft contents of the Design Statement should be:

1. **What makes Farnham special?** - A selection of quotes, facts and images.
2. **Main Issues** – Summary of main problems and opportunities affecting design issues in the town: economic, social, environmental.

3. **Neighbourhood areas** – overview of different parts of Farnham Area and how they relate to each other. Maps.
4. **Townscape Analysis** – Area by Area – Distinctive features, main issues and recommendations for each neighbourhood area.
5. **Conclusions** – overall distinctive features, issues and recommendations for the Farnham area as a whole.
6. **About this Area Design Statement** – who produced it and how. Who is it for and how to use it. When it will be revised.

The Group has sought the assistance of a number of local historians with the writing of the historical background papers. Papers have been submitted covering the beginnings of Farnham to the present day and a separate paper on a locally famous architect, Harold Falkner, who built many buildings in Farnham. A position paper entitled “Traffic in Farnham” has also been prepared

Mr Lerner advised the Group that public consultation and involvement was required at an early stage in the process in order to gain an understanding of what was required within the Design Statement.

Therefore the Group set up three Workshops for:

- Residents’ Associations
- Other local stakeholders.
- Members of Farnham Town Council

#### **4 Feedback from Workshops**

All three Workshops were very successful with a good attendance at each. A summary of comments from all three workshops has been collated and is attached at **Annex A**.

#### **5 Public participation**

A key factor in establishing the credibility of the Farnham Area Design Statement will be to demonstrate a solid record of public consultation and participation.

Therefore the Task Group have suggested the following actions:

1. That a Press Statement be released announcing the Town Council's intention to submit a Design Statement and to invite comments and participation from interested parties.
2. The Town Council already has a well established website and an integrated web survey system. It is the Task Group's intention to use the website to further publicise the Design Statement. A meeting is being set up with the Council's website provider in order to facilitate a webpage for the Design Statement and to include the questions from the Workshops to invite further comment and to list the comments already received.
3. The Task Group would also like to invite interested parties to assist in some way with the Design Statement.

#### **6 Resources and Timescale**

The completion date of the Local Development Framework has been extended to 2011/2012.

However the Task Group only has limited resources and has a great deal of work to do in order for the Design Statement to be submitted within the timescale.

The Task Group is still aiming to complete the Design Statement by Year End 2009/2010.

The Countryside Agency have produced guidelines to assist Local Groups in producing

Design Statements and the Task Group has identified the following recommended actions to be adopted from those guidelines:

1. Obtain background information and discuss the findings with the local authority
2. Workshop (s) to identify main issues, neighbourhood areas and interest/topic groups.
3. Establish project identity, for example title and logo.
4. Form neighbourhood area groups and any special topic groups
5. Publicise the project and call for volunteers
6. Project launch event
7. Townscape character analysis training for volunteers
8. Undertake townscape character analysis in each neighbourhood
9. Local area exhibitions and workshops
10. Town exhibition and workshop
11. Review and revise area character assessments
12. Prepare draft Town Design Statement
13. Consult on draft Town Design Statement
14. Revise Town Design Statement
15. Secure formal approval as supplementary planning guidance
16. Revise and print
17. Publicise. Make widely available in print and on the website
18. Update and reprint Design Statement as necessary
19. Maintain website with updates.

Mr Lerner has been commissioned to assist with the Design Statement the Task Group's budget is £5,000 of which £2,324 has already been used with Mr Lerner's facilitation of the Workshops. It is not yet possible to determine whether the currently budgeted sum will be sufficient, particularly if further expert help has to be obtained.

Council is requested to note that although the Project is progressing well there is a large volume of information which needs to be collated, analysed and interpreted. To ensure that the project is delivered within its timescale Council is asked to:

1. Nominate more Members to assist with the completion of the Design Statement.
2. Co-option of local people with knowledge and experience who would contribute to the development of an Area Design Statement.

## **7 Legal and Policy Implications**

As per Standing Order 57 (e) "The Membership of the Working/Task Groups shall be determined by full Council", only Council can appoint Elected Members to Working and Task Groups

As per Standing Order 57 (b) "Council may appoint persons other than Members of the Council to any Committee, Working/Task Group. Such persons have the right to speak but not vote and will not form part of the quorum" only Council can appoint co-opted members to Working and Task Groups.

## **8 Financial Implications**

£2,324 has been spent on Planning Consultant leaving £2,676 available to spend. Part of the monies will be used for the publication of the Farnham Area Design Statement.

## **10 Recommendations**

- **To note the progress of the Farnham Area Design Statement Task Group**
- **To note the Timescale for completion of the Farnham Area Design Statement**
- **To note the expenditure on the Planning Consultants fees to date**
- **To agree to the public information and participation activities (set out in section 5 above)**

- **To nominate additional Members of the Council as members of the Task Group to assist with the completion on the Farnham Area Design Statement.**
  - **To authorise the Task Group to co-opt of local people with knowledge and experience who would contribute to the development of the Farnham Area Design Statement as per Standing Order 57 (b) as and when required.**
- 

16 June 2009

Note: The person to contact about this report is Wendy Coulter (Members and Committee Services Coordinator) Farnham Town Council, South Street, Farnham, Surrey. GU9 7RN.  
Tel: 01252 712667

Distribution: To all Councillors (by post)

**COMMENTS FROM STAKEHOLDER AND MEMBERS' WORKSHOPS FOR FARNHAM DESIGN STATEMENT**

<b>Question 1 - What would you say are the special, distinguishing characteristics of the historic core of Farnham?</b>	
Workshop answers to Question 1	
<b>Answers common to all workshops</b>	<ul style="list-style-type: none"> <li>• Georgian Architecture</li> <li>• Large number of Listed Buildings</li> <li>• Small Alleyways, Castle and Park</li> <li>• Green Spaces in the Town Centre</li> <li>• Centre of Farnham looks historic</li> <li>• Lack of modern architecture in town</li> <li>• Inherited road infrastructure – imposes restrictions (this is positive and negative)</li> <li>• Small roads, Yards off West Street</li> <li>• Castle Street (Conservation Area)</li> <li>• River Way – water meadow to West – flood plain in town centre</li> <li>• History – preserving the history</li> <li>• Bishops of Winchester</li> <li>• Worlds finest Hops</li> <li>• Small shops – family shops</li> <li>• Distinguished personalities – who have lived or are living in the town – William Cobbett etc</li> <li>• Feelings of intimacy and closeness – a large village</li> <li>• Wide streets</li> <li>• Different roof heights and lines</li> <li>• The Woolmead is inappropriate and negative</li> </ul>

## ANNEX A

<b>Individual Answers</b>	<ul style="list-style-type: none"> <li>• Core</li> <li>• Collection of Falkner Buildings</li> <li>• Lutchins set the standard</li> <li>• Farnham residents are curators –</li> <li>• 1<sup>st</sup> Motor Car – speeding ticket</li> <li>• North Farnham – hunting land, Bishops, Army Land, higgledy piggledy cottages etc.</li> <li>• Farnham Town Centre is the centre of the web and then separate villages</li> <li>• North Downs Way runs through Farnham.</li> <li>• Farnham is on the cusp of London commuter land and open Farming Land</li> <li>• Existing density i.e. number of properties is desirable.</li> <li>• Bricks and stucco</li> <li>• The setting of the Castle – sweep of the roads</li> </ul>
<b>Question 2 - Which other parts of Farnham have special characteristics which should be preserved? Can you describe these characteristics?</b>	
Workshop Answers to Question 2	
<b>Answers common to all workshops</b>	<ul style="list-style-type: none"> <li>• Garden Grabbing, developers building flats etc. There is no infrastructure to support these developments.</li> <li>• Parts of Farnham have already seen modern development but so they still have character?</li> <li>• Preserve areas that are not already protected.</li> <li>• Protected areas are still under attack.</li> <li>• River Way – water meadows</li> <li>• Farnham Park</li> <li>• Coherent Traffic Plan – including surrounding areas</li> <li>• Centre for a lot of smaller rural communities or villages. Existing town centre threatened by developments.</li> <li>• What about adding to areas that have no specific areas for special status?</li> </ul>
<b>Great Austins</b>	<ul style="list-style-type: none"> <li>• Great Austins Area – Conservation Area</li> <li>• Fine example of an early 20<sup>th</sup> Century spacious residential grid, with tree lined, laurel hedged streets, granite kerb slabs, uncluttered streets.</li> </ul>



## ANNEX A

<b>Shortheath Road</b>	<ul style="list-style-type: none"> <li>• Farnham cannot escape development – Shortheath Road – spine residential road, ½ Farnham residents live off it. It has become a ‘rat run’.</li> <li>• Keep a 2 acre density in Shortheath Road.</li> </ul>
<b>The Bourne</b>	<ul style="list-style-type: none"> <li>• The Bourne – Special Environmental Quality, Conservation Areas and Locally Listed Buildings. AONB, Surrey hills, RSPB, Common Development, Eclectic mix of buildings.</li> <li>• The lake approach south and steep wooded hill to the Bourne stretch. The houses are quite small compared to the openness of the developments, labourers cottages etc.</li> <li>• Village green</li> <li>• The Bourne – semi-rural village character, distinct from the town centre, with its own spirit and community – at risk from overdevelopment with large, closely packed buildings.</li> <li>• The Bourne – semi rural, link between countryside, no pavements, lanes, no street lights off the main roads, more footpaths than anywhere else in Farnham.</li> <li>• They were squatters houses, the roads are still not owned by anyone.</li> </ul>
<b>Farnham Park</b>	<ul style="list-style-type: none"> <li>• Historical open space, recreation, sport, trees</li> <li>• Under threat as designated as a SANG</li> </ul>
<b>Old Park</b>	<ul style="list-style-type: none"> <li>• Old Park Area – mainly west of Castle and Folly Hill) for its rural characteristics e.g. Old Park Lane, and the other roads/lanes around it. It also has historical importance being a deer park before Farnham Park (the new road).</li> </ul>
<b>Moor Park</b>	<ul style="list-style-type: none"> <li>• Moor Park – Already identified as special through designations of             <ol style="list-style-type: none"> <li>1. Area of Special Environmental Quality</li> <li>2. Area of Great Landscape Value</li> </ol> </li> <li>• One estate of 110 houses erected in the late 1950’s. Low density – 1 acre to 4 acres per plot. Very well wooded. Protected by Restrictive Covenants.</li> <li>• Moor Park – Waverley Abbey Valley</li> </ul>
<b>South Farnham</b>	<ul style="list-style-type: none"> <li>• South Farnham – Falkner Houses, Manor House (Waverley Lane) – Listed, Wide road verges, mature trees in large gardens, Tree lines roads, individual established houses on large plots ½ acre plots</li> <li>• “The gateway to Farnham” from Elstead/Tilford</li> <li>• Proximity to woodland and open fields – a green lung for Farnham</li> </ul>

## ANNEX A

	<ul style="list-style-type: none"> <li>• Gradual transition - zone town to country.</li> <li>• Laid out as a covenanted area, restricting density in preplanning days.</li> <li>• South Farnham – Density of Development – Echo Barn, Shortheath, Ridgeway, Great Austins (Conservation Area)</li> <li>• Many distinctive houses in South Farnham (e.g. Greenhill Road, Leigh Lane) by notable architects (e.g. Harold Falkner, Curtis Green) brief 1900 – 38. Most but not all listed by Waverley</li> <li>• There are areas of low density housing to the South of Farnham station which reflect development post railway coming to Farnham. Low densities should be preserved.</li> <li>• after railway comes in 1849/70 large houses built for commuters. Historic as previously small farms. Large houses therefore form an historic landscape.</li> </ul>
Rowledge	<ul style="list-style-type: none"> <li>• South of Rowledge – Unspoilt countryside (AONB Area)</li> <li>• North of Rowledge – Bourne Valley – site of Special Visual Interest</li> </ul>
Upper Hale	<ul style="list-style-type: none"> <li>• Upper Hale – very much a village in certain areas, cobbled walks and red brick, narrow lanes, very hilly, Farnham park is a focal point, predominantly single family homes (few flats), classic village recreation ground with a village hall, annual carnival and fair, more recent (60's, 70's, 80's) housing estates and infill, no further land available except knockdown and rebuild, many underground springs.</li> <li>• Hale – little lanes</li> <li>• One of the oldest villages in England – not to be redeveloped</li> </ul>
North West Farnham	<ul style="list-style-type: none"> <li>• North West Farnham – End section of Three Stiles Road</li> <li>• North West Farnham – “The Fields” Area of Strategic Visual Importance and Area of Great landscape Value – runs from Crondall Lane across to Farnham Castle – this area is most important.</li> <li>• North Farnham – unmade roads, green</li> </ul>
Old Compton Lane	<ul style="list-style-type: none"> <li>• “Areas of Special Quality” should be identified and protected by this kind of designation: Old Compton lane – large gardens with single houses within the landscape</li> </ul>
Old Church Lane	<ul style="list-style-type: none"> <li>• Old Church Lane is a Conservation Area, much connection to local history through a well known local author.</li> </ul>
Badshot Lea	<ul style="list-style-type: none"> <li>• Badshot Lea – Junior School</li> <li>• Strategic Gap – to be preserves to keep Farnham an entity.</li> </ul>

## ANNEX A

	<ul style="list-style-type: none"> <li>• Badshot Lea – rural, farms and workers used to live here.</li> <li>• Badshot Lea is a farming community, no large residential areas.</li> </ul>
Historic Core	<ul style="list-style-type: none"> <li>• The Historic Core – whilst protected is a conservation area, is diminished by the visual impact of traffic – and generally scruffy appearance of the road system</li> </ul>
Wrecclesham Village	<ul style="list-style-type: none"> <li>• Water meadows and River Wey below Wrecclesham and into Farnham.</li> </ul>
<b>Individual Answers</b>	<ul style="list-style-type: none"> <li>• Victoria garden and statues – South Street</li> <li>• The River especially in front of Homepark House, Sports Centre to Gostrey Meadow. Used by many children and a through way to the station.</li> <li>• The proximity of Country – almost within the town is important</li> <li>• Example – within 5 minutes of Park View is Farmland, Heath land and Parkland. This dramatic change from Town to Country should be preserved.</li> <li>• The area between Wrecclesham and Rowledge – Manley Bridge farm land should be preserved. It has a designation as an area of Special Significance. AONB / AGLV or ASVI.</li> <li>• Village Recreation Grounds – essential to pressure for sports activities in view of National loss of playing fields.</li> <li>• St Andrews Churchyard and garden</li> <li>• All the villages have a village green, village centre, halls and war memorials</li> <li>• West of Coxbridge – Farms and agriculture</li> <li>• You cannot touch the Green Belt but this puts Badshot Lea and Weybourne under great threat.</li> <li>• The Government does not recognise Strategic Gaps</li> <li>• Firgrove – urban with beautiful sweeping roads</li> <li>• No difference between Farnham and Birmingham within national planning policy.</li> <li>• The Farms are not being farmed, owned by companies and sat on for future development.</li> <li>• Manipulation of farmland.</li> <li>• Not enough money in Farming</li> <li>• Huge resentment about farmers making money</li> <li>• We have to encourage economic development</li> <li>• Areas at risk of flood. All Hallows School – bottom area from there to the trading estate liable to flooding.</li> <li>• Badshot Lea quarry is in an area of flooding, it is below the level of the Blackwater Valley canal. No one looks at the flooding in</li> </ul>

## ANNEX A

	<p>Badshot Lea.</p> <ul style="list-style-type: none"> <li>Farnham has one of the richest mineral deposits in the South.</li> </ul>
<p><b>Question 3 - Town planning has been with us since 1947. If you think the planning system has helped Farnham, can you say why? And if you don't think so, please also explain why we would be better off without it.</b></p>	
<p>Workshop Answers to Question 3</p>	
<p><b>Answers common to all workshops</b></p>	<ul style="list-style-type: none"> <li>In Farnham there is no plan – no plan, it is all developer driven.</li> <li>The planning system has helped – by and large judgements from Waverley Borough Council – overruled by Central Government.</li> <li>Disconnection from local representatives and national central government representatives</li> <li>There is a problem with local councillors in that they do not know the area.</li> <li>Planning system let down by planning officers – department constantly marked low.</li> <li>The planning department is slow to react to changing planning policies. New mechanisms to help.</li> <li>Infill development inappropriate</li> <li>Town plan has been of benefit – East Street alien to Farnham.</li> <li>The Conservation Area designation has helped to protect those areas.</li> </ul>
<p><b>Individual Answers</b></p>	<ul style="list-style-type: none"> <li>What is an alternative to a Conservation Area for protection?</li> <li>Conservation Area Protection Statement – helps the planner and residents to know what they can and cannot do.</li> <li>This type of planning i.e. letting community have a say on what happens is good policy. The process fails if the planning deviates from the community wishes. You can judge quality of decisions by how many appeals have taken place.</li> <li>The designation on the Green Belt has helped, it has stopped development going even larger – however it puts great pressure on the town.</li> <li>Outside Farnham Town Centre?</li> <li>Some of the designations have helped. AGLV has offered some protection</li> <li>The units we are building today are smaller than any other country in Europe.</li> <li>The quality of new builds are very poor – commercial buyers won't buy them.</li> <li>Central government allows for smaller units. You are creating problems by putting people into smaller units</li> </ul>

**Question 4 - Do you think the balance between the needs of commerce and the needs of residents in Farnham is about right? If not, can you say why?**

Workshop Answers to Question 4

**Answers common to all workshops**

- Shortheath Road – loss of local shops – housing is pushing out local small businesses.
- Town Centre – retail or small businesses – the out of town estates – no conflict of interests. No pressure for more shops in the town centre.
- Rowledge – good community due to local shops and pubs etc.
- Bourne – has local shops. They all need protecting.
- The situation in Farnham is good at the moment.
- Development has a huge effect on schools.
- Landfill is a big problem – sand pits converted into landfill sites. Noise, traffic, flies, gobbling up land, used for long periods.
- Out of town v's in town and parking is a problem. Its heading the wrong way – we are loosing commerce. We need to protect them now for the future.
- Big businesses = big lorries = traffic problems. Traffic vehicles are too big for the town.
- The core centre, more pedestrian friendly
- We have a shortage of factory space, office space and business parks.

**Individual Answers**

- Hale has lost virtually every shop. They were not commercially viable.
- The planning system can control the size. The planning system can help by restricting it to small businesses
- More flexibility for commercial uses so that empty shops don't occur.
- The University is commerce and fits beautifully into the town.
- Farnham is not such a commercial town
- What we need is a vibrant economy – we need to help businesses in Farnham
- Redundant Farm Buildings could be used but could be in inappropriate places however if they were used appropriately then there would not be a problem.
- Transport access is no good at Farnham. No large office space and no where to put it.

<b>Question 5 – Is there anything which the planning process could bring to Farnham which would improve it?</b>	
Workshops Answers to Question 5	
<b>Answers common to all workshops</b>	<ul style="list-style-type: none"> <li>• Coherent policy for traffic and fits into a wider picture. A331 shepherd and flock, A 287, difficult to accommodate within existing road structure – knock on effect.</li> <li>• Economic future – alternative scenario potential for tourism, university college, we don't have many hotels, no theatre, waiting for a cinema. More tourist attractions.</li> <li>• The development does not recognise the accumulation effect on the traffic.</li> <li>• Look at all these developments as an overall picture.</li> <li>• Traffic pollution in the Borough – planning policies could be written to make eco friendly town.</li> <li>• Provision of car parking at the station. Highways in Farnham appalling.</li> <li>• Farnham is the largest town in Waverley .It is now full and we've run out of infrastructure. Short of water, sewerage, schools.</li> <li>• Parking and lack of it in the town. Build a decked car park at the station, not in the town.</li> </ul>
<b>Individual Answers</b>	<ul style="list-style-type: none"> <li>• Museum is fabulous.</li> <li>• Progressive – recognise what we've got and recognise what we need.</li> <li>• Inadequate provision for education in Farnham – secondary schools</li> <li>• Underground parking should be considered</li> <li>• A hall with decent acoustics would be really good – multi purpose, perhaps part of a school</li> <li>• Section 106 – that pot of money could be used to improve public transport</li> <li>• Better facilities for bikes/trikes etc. we have to think more green</li> <li>• There are not good signposts for paths and cyclists</li> <li>• Tilford would be a good place for development</li> <li>• We can now mention design and turn it down. We can specify what kind of design for each of the villages</li> <li>• 3,600 people come to Farnham each day to work.</li> <li>• The chamber of commerce can find out where people come from to work in Farnham.</li> </ul>

<p><b>Question 6 – Do you think that the needs of all sectors of the population of Farnham are adequately met? What could the planning process bring to Farnham to help to provide anything that is missing?</b></p>	
<p>Workshop Answers to Question 6</p>	
<p><b>Answers common to all workshops</b></p>	<ul style="list-style-type: none"> <li>• Elderly and unwell people cannot get to area hospital.</li> <li>• There is no plan – individual developers are building but not to a plan.</li> <li>• Not enough affordable housing in the area.</li> <li>• Leave social housing to housing associations.</li> <li>• Better use of areas. Bring specific planning policies to restrict/control building.</li> <li>• The towns' lack of an auditorium. There is no place to have public meetings</li> <li>• Schools – needs of children's education, cannot go to local schools. 11+ primary is a growing problem.</li> <li>• Strategic concept of planning. Is Farnham's population growing at the national average? Farnham house prices 3x the national average – do we need more houses?</li> <li>• Life expectancy increases all the time – the elderly need younger people to look after them. Older population – we do need young blood. Homes for younger families to keep Farnham alive.</li> <li>• Needs of young people</li> <li>• Very little for young people – they would like a cinema.</li> </ul>
<p><b>Individual Answers</b></p>	<ul style="list-style-type: none"> <li>• Very little for young people – they would like a cinema.</li> <li>• Lack of sports facilities in Farnham. Are there any sites that could be made available?</li> <li>• There may be sites available in the villages but each village would need to be able to complete a design statement.</li> <li>• Many of the spaces above shops are empty – perhaps they could be used for 1<sup>st</sup> time buyers.</li> </ul>

<b>Question 7 – What are the worst aspects of Farnham, which could be improved by good use of the planning process?</b>	
Workshop Answers to Question 7	
<b>Answers common to all workshops</b>	<ul style="list-style-type: none"> <li>• Air pollution appalling – severe red spots. Stop amount of traffic. Farnham’s worst problem is traffic – Area Action plan on this subject.</li> <li>• Parking at the station – bad.</li> <li>• You can’t regulate shops that go into the units.</li> <li>• No nightclub – or good bus service to Guildford.</li> <li>• Get rid of the Woolmead</li> <li>• A planning policy should relate directly to this – the type of architecture should be specified.</li> <li>• We should encourage good quality modern architecture – not just pastiche buildings.</li> <li>• Keep using local materials to reflect local styles and helps to keep character</li> <li>• A Farnham Vernacular:               <ul style="list-style-type: none"> <li>• Sloping roofs – not flat – not above 3 storeys.</li> </ul> </li> <li>• Traffic and infrastructure needs to go hand in hand with development</li> <li>• Stop development in overloaded places</li> <li>• No areas are getting money for infrastructure anywhere</li> </ul>
<b>Individual Answers</b>	<ul style="list-style-type: none"> <li>• Do something about the back of the post office</li> <li>• Do something about the shop at the head of Downing Street.</li> <li>• Do something to improve the entrance to the Town from the Shepherd and Flock.</li> <li>• Sandy Hill area could do with improving.</li> <li>• Unless you try to get a major scheme from central government they are not interested. The pot of money is used up until 2016</li> </ul>



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**Question 8 – Planning policies protect certain parts of Farnham – for example where there is conservation or landscape value. Would you like to see special policies introduced to protect other areas? Where, and why?**

### Workshop Answers to Question 8

#### Answers common to all workshops

- Tree preservation orders – weakly enforced.
- Trees are vital to the character of Farnham – rural heath land survey
- Large traditional trees
- Grass verges
- Tree lined roads.
- The planning inspectorate has to uphold this local policy therefore the policy has to say why an area should be protected.
- Strategic Gap is under pressure – protection of this is very important as its slowly being eroded.
- Garden grabbing is better than going into green areas
- Flats in the area are a problem

#### Individual Answers

- Upper Hale, Lower Bourne – distinct communities they are worth preserving, village greens etc.
- South Farnham – Area of low density to prevent garden grabbing.
- If within ½ a mile of town centre – garden grabbing is the only solution to housing needs.
- Planning area – south of Farnham Station, improve
- Alma Lane and Hale Road – dozens of small lanes – area is as full as it can get. Protected because its full.
- Ring fence areas of land – vulnerable – work out designation. You can claim it and then manage it. The only development should be like for like, i.e. 2 semis for 2 semis.
- Area at full capacity.
- Use factory space for building

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**Question 9 – If we accept that more housing is needed in the South East of England, how can Farnham best play its part in helping to achieve this?**

Workshop Answers to Question 9

**Answers common to all workshops**

- Business areas that could be redeveloped for housing – move businesses to outskirts of town.
- Should the villages be built on?
- Apply effort to looking for suitable places for development.
- Gap between Aldershot and Farnham vitally important.
- Put in a variety of houses in the villages to accommodate everyone.
- Farnham has to allow development otherwise it will die. Have to control it.
- We have to improve the infrastructure – roads, water, schools etc
- Affordable 2 – 3 bedroom houses

**Individual Answers**

- Areas that would benefit from enhanced development – Sandy Hill Area – Fringe Areas.
- Badshot Lea – cheaper houses could be built there.
- It is massively green round here – the concentration of villages is not high. Perhaps a new village would be appropriate, if population increases.
- The Green Belt should be sacrosanct – people should be fitted in.
- Build outside the 5KM of SANGS. Any development in Farnham has relied on mitigation. Farnham is not outside the 5KM zone, so at the moment we can't build.
- Communal core for the elderly – small bungalows

**Question 10 – Would you like to see Farnham promoted more – as a place to live in, to work in, or to visit? How might this be done? Is this a job for the local authorities?**

Workshop Answers to Question 10

**Answers common to all workshops**

- No Farnham should not promoted at all. If we do what we do right, the word will get out and people will know.
- 50% of people on the streets are not local. Large visitor numbers already.
- The infrastructure has to be able to cope with it. Sometimes promotion could help local businesses. Make substance of the town better

## ANNEX A

	<p>and that will attract more people.</p> <ul style="list-style-type: none"> <li>• There would be even more traffic.</li> <li>• If you don't promote you disappear.</li> <li>• Tourists don't know about Farnham Park – lack of information.</li> <li>• More publicity – we are already doing this with Farnham Town Council</li> </ul>
<b>Individual Answers</b>	<ul style="list-style-type: none"> <li>• The appearance of the town is important and can use planning policy. The street furniture etc, walkways better, incredible details, put all this back into the design statement.</li> <li>• We do well for local people.</li> <li>• We don't do so well for people outside – you need to make sure that the Tourism Industry knows you are there</li> <li>• Not always role of Local Authorities. We have never had the resources – feed it into the people that can do it.</li> <li>• That is what we have in mind for downstairs and the Town Hall – we pass the information on but we a conduit for that information</li> </ul>
<b>Any other topics?</b>	
Workshop Answers to 'Any other Topics?'	
<b>Answers common to all workshops</b>	<ul style="list-style-type: none"> <li>• There should be no more development in the SPA</li> </ul>
<b>Individual Answers</b>	<ul style="list-style-type: none"> <li>• UCA – is it to expand?</li> <li>• Noise pollution – expansion of Farnborough Airport</li> <li>• Crime – local policing back again</li> <li>• SPA consultation</li> </ul>



### **Report to**

Full Council - 25 June 2009

### **Title**

CCTV Capital Improvements

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#### **1 Purpose of the Report**

To consider a recommendation from Corporate Development and Audit Working Group that:

A sum of £25,470 be released from ear-marked reserves to purchase additional video channels.

A sum of £20,000 be released from earmarked reserves to contribute towards new digital memory stored at Guildford.

#### **2. Background**

The Town Council currently owns and funds the maintenance of a 14 camera CCTV system located around the Farnham Town centre.

The current system allows for 4 cameras to be monitored at any one time in the CCTV control room in the Guildford Police Station.

The system is recorded on a video switch at Farnham Police Station and is only recorded at Guildford CCTV Control Room on a real time video when the system is actively being monitored for an incident.

#### **3. Current Situation**

##### **Provision of additional Video Channels and partnership funding for Digital memory and storage at Guildford CCTV Control Room.**

The Town Council is extending the current CCTV system to provide an additional camera in Gostrey Meadow and the following areas have been identified for possible further coverage:

Station Hill  
Upper Hart Car Park  
East Street

In addition the possible future development of the East Street Site will offer an opportunity to

integrate any additional cameras integrated into the development into the current Town system. However any additional charges should be identified from Section 106 funding.

The limitation of the current system is that not all the cameras can be monitored at any one time. This is crucial to monitoring any major incident or to track criminals moving through the town. Currently all the cameras are recorded at Farnham Police Station. This means that the system can only be interrogated at Farnham Police Station and any investigation will necessitate in sending police officers from Guildford to Farnham for that specific purpose. This is a particular issue when a suspect is held in custody and there are time restraints on how long a suspect can lawfully be detained

The operation of the CCTV Control Room is a partnership between Surrey Police, Guildford Borough Council and Farnham Town Council. However, Guildford Borough Council is undertaking a tendering exercise to purchase a new Digital memory for their cameras. The Town Council have been invited to enter in to this partnership to purchase an enhanced system which will allow all the Town Council's cameras to be monitored at the Guildford CCTV Control Room and will also allow them to be interrogated at Guildford.

The partnership contribution funding for this project based on the number of cameras provided by the Town council is estimated to be £20,000

The capital cost of upgrading the system to 24 cameras is £25,470 with an additional annual cost of £2,942 pa. As per the attached quote.

The Farnham cameras will continue to be recorded at Farnham Police station as an emergency back up, should the lines of transmission fail or be compromised.

#### **4. Legal and Policy Implications**

The Council had a duty to consider Community Safety in all its actions.

#### **5. Financial Implications**

The capital cost of the Video Chanel Upgrade is £25,470  
The cost of the capital partnership contribution is £20,000  
**Total Cost of £45,470**

The Council holds £34,388 in earmarked reserves for CCTV. The shortfall of £11,082 would have to be funded from General Reserves or any other savings in the CCTV Revenue Budget.

The additional revenue costs of £2,472 can be funded from within the current revenue budgets.

#### **6. Recommendations**

- 1. A sum of £25,470 be released from ear-marked reserves to purchase additional video channels.**
- 2. A sum of £20,000 be released from earmarked reserves and general reserves to contribute towards new digital memory stored at Guildford.**

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16 June 2009

Note: The person to contact about this report is Town Clerk, Farnham Town Council, South Street, Farnham, Surrey. GU9 7RN. Tel: 01252 712667

Distribution: To all Councillors (by post)

## BT Redcare Budgetary Proposal



Bringing it all together

To:  
Mr Alec Herd  
Surrey Police  
Tel: 01483 639220  
Fax:

From:  
Gary Byrne  
BT Redcare  
Tel: 0773 651 8402  
Fax:  
e-mail [gary.2.byrne@bt.com](mailto:gary.2.byrne@bt.com)  
Date: 1<sup>st</sup> June 2009  
Number of Pages 1

BT File Ref: GM / 2004.14  
Customer Ref:

### Upgrade to VXHS201120

Thank you for your enquiry regarding the provision of additional video channels on the Fareham to Guildford CCTV circuit. BT understands that Surrey Police requires two options of additional video channels on Circuit VXHS201120.

### Transmit Locations

1	Police Station, Longbridge, Farnham GU9 7PZ
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### Receive Location

Police Station, Margaret Road, Guildford GU1 4QS
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### Connection Charge

RS1000 CCTV Transmission Circuit Serving	Single Payment on Completion Exclusive of VAT	Fixed Amount Paid Annually Exclusive of VAT 1 Year Minimum Term
Option 1 with 12 additional video channels making a total of 16 + 3 additional data channels if required	£18,350	Additional Rental per year £1,780
Option 2 with 20 additional video channels making a total of 24 + 6 additional data channels if required	£25,470	Additional Rental per year £2,492

The above costs are subject to RS1000 service availability, full local survey, and agreement to BT's terms and conditions for the Provision of Closed Circuit Television and subject to contract.

Regards

**Gary Byrne**  
Sales Consultant – BT redcare

Tel: 0773 651 8402

Fax:

Email: [gary.2.byrne@bt.com](mailto:gary.2.byrne@bt.com)

Visit our web site [www.redcare.bt.com/vision](http://www.redcare.bt.com/vision)

4<sup>th</sup> Floor Monument ATE 11-13 Great Tower Street, London EC3R 5AE



# FARNHAM TOWN COUNCIL

# D

## Notes

### Cemetery Appeals and Working Group

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#### Time and date

10.30am on Thursday 28 May 2009

#### Place

Conference Room, South Street, Farnham

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Attendees: Cllr Cockburn, Cllr V Duckett, Cllr G Hargreaves, Cllr J Ward, Mr K Taitt (Grounds and Services Manager) and Miss W Coulter (Committee and Members Services Coordinator)

#### 1. Apologies

Apologies were received from Cllr S O'Grady.

#### 2. Appointment of Lead Member for the Working Group

POINTS	ACTION
It was proposed by Cllr G Hargreaves and seconded by Cllr J Ward that Cllr C Cockburn be elected Lead Member for the Cemetery Appeals and Working Group for the following Municipal year.	<b>Cllr C Cockburn elected as Lead Member</b>

#### 3. Projects for 2009/2010

POINTS	ACTION
Mr Taitt updated Members on the current progress of projects in the cemeteries. Markers for sections would be installed. The Council was on its fourth cut in West Street Cemetery this year.  Members discussed possible future projects and members requested that as well as section markers and information boards that were to be placed in the cemeteries there could be information boards for the 'wild garden' in West Street Cemetery, giving information about butterflies and bees etc.	<b>Additional work to be reported back to the Town Clerk to be included in the Council's work schedule.</b>



Members noted that at the last meeting it had been agreed that Badshot Lea Cemetery would be prepared to be entered for the Cemetery of the Year awards in 2010. Officers reported that as yet there was no information available regarding the cemetery of the year awards for 2009.

#### 4. Garden of Reflection

POINTS	ACTION
<p>Mr Taitt explained that the book for the remembrance plaques had been ordered and was to be delivered at the end of July. The book would require substantial foundations as it weighed two tonnes.</p> <p>Mr Taitt explained that quotes had been requested from two companies, one did not meet the criteria requested and one had not come back with a quote. The company that had carried out the paving for the base of the bandstand had been contacted as they were also landscape gardeners.</p> <p>A quote had been received from this company and the members were given a copy of the quote. Mr Taitt explained that the company had installed new paths at Dogmersfield Church if members wished to see the work.</p> <p>York paving (reused from current site) would be placed in front of the book. It was noted that the company who supplied the book would also supply the plaques with inscriptions.</p> <p>There would be four benches that would be placed in the garden by the Town Council. Members requested that notices be placed in West Street Cemetery asking if anyone would like to have a memorial bench in the new Garden of Reflection.</p>	<p><b>Members of the Group to visit Dogmersfield Church on Monday 1<sup>st</sup> June.</b></p> <p><b>KT/WRC to put up notices in West Street asking if anyone would like to place a memorial bench in Garden of Reflection.</b></p>

#### 5. Friends of Farnham Cemeteries – update report

POINTS	ACTION
<p>Members noted that the launch day would be Saturday 18<sup>th</sup> July 2009 at Green Lane Cemetery between 11am to 3pm. The aim of the day would be to recruit people who were interested in becoming part of the Friends of Farnham Group.</p> <p>Members noted that Jenny Mukerji, who voluntarily carries out genealogy research for the Council, will conduct a tour of Green Lane cemetery at 11.30am. Jenny has undertaken research into Green Lane and the tour will explain the history and local links to the people</p>	

buried in the cemetery.

The officers of Farnham Town Council would also produce a leaflet so that people could walk round the tour themselves. There would be displays on the history of the cemeteries and a bug hunt for the children.

The promotion for the event would start at the beginning of June with press releases and posters in key places.

It was noted that once the launch had taken place there would be meeting with all interested parties to form a committee, agree which roles would be carried out and agree a constitution.

## 6. Update on Cemetery Administration

POINTS	ACTION
<p>Members received a verbal report on the current situation regarding the administration of cemeteries.</p> <p>It was reported that the new system of taking cemeteries enquiries up until 4.30pm on week days was working well. Members asked whether there had been any more interest in the internet bookings and officers reported that there had not been any further interest.</p> <p>Officers reported that there had been some initial queries regarding the recent change of regulations. However, the new administrative system which had been set up was dealing with the queries.</p> <p>Officers reported that staff still continued to receive persistent enquiries regarding the cemeteries and continued to receive difficult phone calls regarding the cemeteries.</p> <p>Members expressed a concern about the welfare of the staff that had to deal with these enquiries.</p> <p>It was requested by members that a telephone recording system be installed to record difficult phone calls. Miss Coulter explained that the Town Clerk was already investigating the costs of such a system however; it may prove to be costly. Members agreed that the recording system was necessary and agreed that if needed the Cemeteries Group would put forward a recommendation to Council for the extra funds to be taken from reserves.</p>	

## 7. Update on Cemetery Projects

<b>POINTS</b>	<b>ACTION</b>
Members noted the update that Mr Taitt had given on the current situation regarding cemetery projects. It was agreed that at all future meetings of the Cemeteries Group there would be a Project Report which would be included in the notes of the meeting and reported back to Council.	<b>WRC/KT to compile a Project Report to be reported at each meeting.</b>

#### **8. Date of the next meeting**

<b>POINTS</b>	<b>ACTION</b>
It was agreed that the date and time of the next meeting would be Thursday 10 September 2009 at 10.30am.	<b>WRC to email Members Agenda and papers nearer the time.</b>



# FARNHAM TOWN COUNCIL

# E

## Notes

FIB Working Group

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**Time and date**

10am on Thursday 3 June 2009

**Place**

The Conference Room, Farnham Town Council, South Street, Farnham

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**Attendees:** Cllr Attfield, Cllr Duckett, Cllr Hargreaves and Cllr Maines  
Kevin Taitt, Sheila Rayner, Catherine Cooper

**1. Apologies**

Apologies were received from Cllr O'Grady

**2. Minutes of the meeting**

POINTS	ACTION
Minutes of the meeting held on 13 May 2009 were noted	

**3. Sponsorship and Marketing**

POINTS	ACTION
The Group noted that £3,831 had been achieved from 50 sponsors. The 2009 Sponsor Board was now in place on the Sainsbury's wall in South Street	

**4. The Launch**

POINTS	ACTION
It was noted that approx 40 had attended the Launch on Weds 20 May at 6.15pm. The event was regarded as a success but it was requested that less food be ordered for the next one.	

## 5. Judging Day

POINTS	ACTION
<p>It was noted that Judging Day would be on Monday 6 July at 2pm. The itinerary, still to be finalised, was noted and agreed.</p> <p>Members asked for all Cllrs to be asked to assist on the morning of 6 July with a litter pick etc.</p> <p>Members asked for WBC to explain why a wall had been left on the site at the former Brightwells Bowling Club- Sheila to follow up.</p> <p>Cllrs Duckett and Maines presented their apologies for Judging Day</p>	<p><b>Sheila to email all Cllrs</b></p> <p><b>Sheila to follow up</b></p>

## 6. Cigarette end disposal units and new litter bins

POINTS	ACTION
<p>Agreed that the success of the cigarette wall units should be monitored for 6 months before further installations are arranged.</p> <p>If further installations were agreed the group asked for one near the office above Nationwide</p>	

## 7. Installation of floral displays

POINTS	ACTION
<p>Kevin reported that the installation was 60% complete and would be finished by 12 June.</p> <p>The siting of the Mike Hawthorn tribute was discussed. It was agreed that this would be placed in Central Car Park this year but an alternative site should be considered for 2010 onwards</p>	

## 8. Community Payback Teams

POINTS	ACTION
<p>The arrangements to work with Surrey Probation to involve Community Payback Teams in the preparation for Farnham in Bloom were noted</p>	

## 9. Project Update

POINTS	ACTION
<p>The Group noted the project update report.</p>	

## 10. Meeting with Sainsburys

POINTS	ACTION
<p>Cllr Hargreaves confirmed that she and the Mayor would be approaching Sainsburys about the cigarette disposal</p>	<p><b>The Mayor/Cllr (Mrs) Hargreaves to follow up</b></p>

container. Whilst discussing Sainsburys, it was suggested that a letter and photo be sent to Jamie Oliver, copied to Head Office, asking why Sainsburys would not contribute to FIB	
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**10. Date of the next meeting**

<b>POINTS</b>	<b>ACTION</b>
It was agreed that the date and time of the next meeting would be 24 September 2009 at 10am	<b>Sheila to email Members Agenda and papers nearer the time.</b>



# FARNHAM TOWN COUNCIL

# F

## Notes

Tourism & Events Working Group

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### Time and date

08:00 on Wednesday 10<sup>th</sup> June 2009

### Place

Conference Room, South Street, Farnham

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Attendees: Cllr O' Grady, Cllr Hargreaves and Cllr Hill, Cath Sydenham (CS) and Catherine Cooper (CC).

### 1. Apologies

Apologies were received from Cllr Storey

### 2. Music in the Park

POINTS	ACTION
<p>CS informed the group of the dates and bands playing at Music in the Park. A band has been booked for all dates within the programme.</p> <p>The group discussed the type of music booked and the quality of the bands from last year's feedback.</p> <p>The group agreed that music needs to be varied every year and Cllr O'Grady proposed trialling a larger event on a Saturday next year, which will include more bands and appeal to a variety of people.</p> <p>CS reminded the group that further Councillor help is required throughout July, August and September for Music in the Park.</p> <p>Cllr O' Grady asked what the current situation is regarding electricity in Gostrey Meadow. CS said electricity will be installed after Farnham in Bloom Judging on 6<sup>th</sup> July.</p>	<p><b>Cllr O' Grady to talk to Farnham Brass Band.</b></p> <p><b>CC to give Cllr O' Grady contact details of Farnham Brass Band.</b></p> <p><b>Cllr O' Grady to e-mail all Councillors requesting help at Music in the Park.</b></p>

### 3. Farnham Grows

POINTS	ACTION
<p>Catherine Cooper (CC) informed the group that the organisation for Farnham Grows is going well.</p> <p>The first activity within Farnham Grows is the judging of the Secret Gardens Competition on 1<sup>st</sup> - 3<sup>rd</sup> July. CC informed the group that more entries have been received for the competition compared to last year.</p> <p>CC informed the group of the other events organised for Farnham Grows, which includes the In Bloom Walk on 8<sup>th</sup> and 19<sup>th</sup> July and the Visit to the Great Gardening Show and Loseley Park on 17<sup>th</sup> July. Bookings for all of the above are slow but steady, however all are being regularly publicised within press releases to the media.</p> <p>CC distributed the draft programme of activities for the Gardening Festival on 25<sup>th</sup> July. This is to be finalised with the Maltings and sponsor, Forest Lodge Garden Centre. The programme will be printed and distributed by the Maltings and promoted on the Town Council's website.</p>	

### 4. Farnham Feast of Food

POINTS	ACTION
<p>CC informed the group that the dates for Farnham Feast of Food are 18<sup>th</sup> September - 3<sup>rd</sup> October.</p> <p>CC informed the group that an exclusive sponsorship deal of £3000 has been agreed with Smith &amp; Causey.</p> <p>CC informed the group that the Food Festival will take place on Saturday 3<sup>rd</sup> October from 10am - 3pm.</p> <p>CC said officers have met with the Chamber of Commerce, Surrey Police and Max Lyons, Chairman of the Castle Street Residents Association to discuss the most suitable location for the Festival.</p> <p>CC informed the group that Castle Street was suggested as the most favourable location and therefore a road closure will be required to operate the event.</p> <p>CC informed the group that 1000 letters have been distributed to retailers and residents in the town centre notifying them of the road closure.</p> <p>CC informed the group that Mr Zucarro from Ash Hairdressing had telephoned to complain about the road closure in an unpleasant manner.</p>	<p><b>Cllr O'Grady to visit Mr Zucarro at Ash Hairdressing to discuss.</b></p>



<p>Cllr Hargreaves suggested all calls to the Town Council be recorded.</p> <p>CC also informed the group of complaint calls regarding the road closure from Fenez and Spirt of the Andes in Castle Street.</p> <p>CC informed the group about the Great British Food Crawl, which will be one of the activities scheduled during the Feast.</p> <p>CC said letters have been sent to pubs in and around Farnham requesting they host a 3 course British meal for £15 excluding drinks on one night during the Feast. CC informed the group that 10 nights have been booked already but establishments in the town centre are yet to get involved.</p> <p>Cllr Hargreaves suggested a personal touch maybe needed to get the town centre establishments on board.</p> <p>CC said that town centre establishments such as Loch Fyne and Borelli's are getting involved at the Food Festival by providing a food demonstration. Cllr O'Grady suggested contacting local celebrity Greg Wallace at Milford about offering a food demonstration.</p> <p>CC informed the group of further activities scheduled within the Feast such as the Country Markets, Farmers' Market and a Secondary School Cookery Competition.</p> <p>CC said Farnham Heath End School, Weydon School, All Hallows School and Ash Manor School had been approached to enter the competition. The competition is aimed at year 8 pupils working in pairs. Students will be required to design and make a dish using at least one locally sourced ingredient. Entries will be judged by the schools and the Mayor of Farnham. 12 winning entries will be put forward for a prize of a healthy cookery workshop hosted by Fit2Cook Food Education on 26<sup>th</sup> September 2009 at Weydon School.</p> <p>CC informed the group that Ash Manor and All Hallows Schools were not interested in participating. Cllr O Grady suggested approaching the governors of the schools, if a similar project is organised next year.</p>	<p><b>Cllr O' Grady and Cllr Hargreaves to raise the suggestion at Corporate Development.</b></p> <p><b>CC to visit the town centre pubs.</b></p> <p><b>CC to research and find contact details.</b></p>
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## 5. Christmas

POINTS	ACTION
<p>CC and CS reminded the group the date for the Switch-on is 28<sup>th</sup> November 2009. CC and CS informed the group that the event will run from 12 Noon - 7pm.</p> <p>CS and CC distributed the draft budget and site plan for the Christmas Lights Switch-on.</p>	

<p>The activities listed on the draft budget were discussed between the group:</p> <p>The concept of the ice rink has been approved by the group. The group discussed whether customers should be charged a small fee.</p> <p>The group agreed it would be better to purchase radios than hire them for communication purposes at the Switch-on.</p> <p>The group discussed the proposed cost for temporary flooring. Cllr O'Grady requested CS/CC research further options.</p> <p>The group discussed having a German Market at the event. The group said it is probably likely that authentic German markets would be booked by now but it maybe possible to book a continental market.</p> <p>The group agreed it was a good idea to approach more choirs/bands to play at the Switch-on.</p> <p>CC informed the group that a meeting was scheduled at 11am with the Herald and Delta to discuss publicity opportunities.</p> <p>The group discussed who would turn the Christmas lights on. CC and CS informed the group of the Young Person of the Year project. The project has run from 2004 - 2007 to find a young person who has excelled in sport or achieved a special award at school. As a prize, the chosen Young Person would turn the lights on with the Mayor.</p> <p>CC informed the group the Town Council only received 1 entry in 2008 and therefore the competition was cancelled.</p> <p>The group suggested booking a local celebrity instead as it would be more appealing and attract more people to the event.</p>	<p><b>CS and CC to discuss feasibility of charging customers for the ice rink.</b></p> <p><b>CS and CC to research quotes.</b></p> <p><b>CS/CC to contact marquee hire companies for ideas</b></p> <p><b>CC/CS to check availability</b></p> <p><b>Cllr O' Grady to ask Farnham Youth Choir if they're free to play at the Switch-on</b></p> <p><b>CC/CS to research local celebrities and associated costs</b></p>
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## 6. Any Other Business

POINTS	ACTION
<p>CC reported to the group the progress of other projects from the Project Update Report.</p> <p>CC reported that no continental markets have been scheduled for this year due to the current street trading law but it is hoped this will be resolved by Waverley Borough Council by 2<sup>nd</sup> October 2009.</p>	

CC reported that officers are currently in discussions with South West Trains and Network Rail to place an Electronic Visitor Information Point (EVIP) in the booking office at Farnham train station.

CC also said that discussions are taking place with Rev. Andrew Tuck to place an EVIP in St Andrew's Church.

CS and CC reported the website is currently being updated with the Home Page and Live Section being re-vamped.

Also a quote for a new events diary has been requested from Wisetiger.

### 7. Date of Next Meeting

<b>POINTS</b>	<b>ACTION</b>
It was agreed that the date and time of the next meeting would be Monday 20 <sup>th</sup> July 2009 at 8am.	<b>CC to email Members Agenda and papers nearer the time.</b>



# FARNHAM TOWN COUNCIL

# G

## Minutes

Planning Consultative Group

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### **Time and date**

5.30pm on Thursday 14 May 2009

### **Place**

Town Clerks Office, South Street, Farnham

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### **Members Present**

- \* Cllr C G Genziani (Chairman)
- o Cllr D J Attfield (Vice Chairman)
- o Cllr L Fleming
- o Cllr R D Frost
- o Cllr G Hargreaves
- \* Cllr J E Maines
- o Cllr R Steel
- \* Cllr C Storey

- \* Present
- o Apologies for absence.

PP 073/08

PLANNING APPLICATIONS - CONSIDERATIONS

**NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council Level and are based on the evidence and representations to the Town Council.**

## Planning Consultative Group held on 14 May 2009

### **1 09/0558**

Erection of two storey extension (revision of WA/2008/0448)

Previous comments of the Planning consultative Group held on 17 April 2008 were as follows: If Waverley Borough Council is minded to grant planning permission consideration should be given to imposing a condition on the use of the garage.  
38, Bullers Road, Farnham, Surrey, GU9 9EP

**No objection**

**2 09/0561**

Erection of first floor and single storey extensions (revision of WA/2008/2001)  
Previous comments of the Planning Consultative Group held on the 27 November 2008 were as follows: Concerned about the scale and size of extensions and particularly the rear single storey extension.  
24, Three Stiles Road, Farnham, Surrey, GU9 7DE

**Objections - previous comments still stand.**

**3 09/0583**

Consultation under Regulation 3 for the erection of an open-sided canopy on east elevation of school building  
Land at Hale School, Upper Hale Road, Farnham, Surrey, GU9 0LR

**No objection**

**4 09/0585**

Alterations to rebuild and re-roof front section of bungalow and relocation of existing porch on north elevation  
3, Hope Lane, Farnham, Surrey, GU9 0HY

**No objections**

**5 09/0586**

Construction of a new access drive  
Great Austins House, Tilford Road, Farnham, Surrey

**No objections**

**6 09/0599**

Erection of extension and alterations to porch  
11a, Greenhill Road, Farnham, Surrey, GU9 8JW

**No objection**

**7 09/0600**

Erection of extensions  
Woodside Road, Farnham, Surrey, GU9 9DS

**No objections**

**8 09/0603**

Erection of double garage and storage area following demolition of existing garage  
The Marches, 1 Greenhill Road, Farnham, Surrey, GU9 8JW

**No objections but would suggest that the garage be conditioned for private residential use only**

**9 09/0606**

Removal of Condition 2 and variation of Condition 3 of WA/2007/1638 to allow the provision of advertising for tea room use.

Previous comments of the Planning Consultative Group held on the 9 August 2007 were as follows: No objection

Poppies Tea Room & Coffee Shop Little Acres Nursery, St Georges Road, Farnham, Surrey, GU9 9NT

**No objections**

**10 09/0607**

Application for consent to display non-illuminated signs

Poppies Tea Room & Coffee Shop Little Acres Nursery, St Georges Road, Farnham, Surrey, GU9 9NT

**No objections**

**11 09/0611**

Application for approval of reserved matters following outline permission WA/2006/1021 for the erection of a detached dwelling

Previous comments of the Planning Consultative Group held on 11 May 2006 were as follows: No objection

Land Adjacent, 1 Wicket Hill, Farnham, Surrey

**No objections**

**12 09/0612**

Use of first floor of garage building as habitable accommodation  
4, Pine Grove, Lower Bourne, Farnham, Surrey, GU103RG

**Objections - original condition should stand.**

**13 09/0620**

Erection of first floor extension to provide a chalet bungalow  
5, Pine Grove, Lower Bourne, Farnham, Surrey, GU103RG

**No objections**

**14 09/0622**

Erection of garage and store  
45, Sandrock Hill Road, Farnham, Surrey, GU104RJ

**No objections but would suggest the garage and store be conditioned for private residential use only.**

**15 09/0623**

Erection of dwelling  
Land to the rear of, 63 Shortheath Road, Farnham, Surrey

**Object - overdevelopment for the site.**

**16 09/0632**

Erection of first floor side extension to enlarge existing bedroom  
Wildwood House, 2 Hillary Close, Farnham, Surrey

**No objections**

**17 09/0638**

Erection of detached double garage  
42, Burnt Hill Road, Lower Bourne, Farnham, Surrey, GU103LZ

**No objections**

**18 09/0639**

Erection of extensions and alterations  
42, Burnt Hill Road, Lower Bourne, Farnham, Surrey, GU103LZ

**No objections**

**19 09/0640**

Application for consent to display a non-illuminated sign  
1, The Borough, Farnham, Surrey

**No objections subject to the approval of the Conservation Officer**



# FARNHAM TOWN COUNCIL

# H

## Minutes

Planning Consultative Group

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### **Time and date**

5.30pm on Thursday 4 June 2009

### **Place**

Town Clerks Office, South Street, Farnham

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### **Members Present**

- \* Cllr C G Genziani (Chairman)
- \* Cllr D J Attfield (Vice Chairman)
- o Cllr R D Frost
- o Cllr G Hargreaves
- \* Cllr S Hill
- o Cllr J E Maines
- o Cllr S O'Grady
- \* Cllr C Storey

- \* Present
- o Apologies for absence.

PP 073/08

PLANNING APPLICATIONS - CONSIDERATIONS

**NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council Level and are based on the evidence and representations to the Town Council.**

## Planning Consultative Group held on 4 June 2009

1

09/0643

Erection of single storey, two storey and first floor extensions  
128, Greenfield Road, Farnham, Surrey, GU9 8TQ

**No objections**



**2**

**09/0646**

Erection of single storey extension  
1, Broadwell Road, Farnham, Surrey

**Concerned about the impact on the residential amenities of the neighbouring**

**3**

**09/0651**

Demolition of existing dwelling and structures and erection of three detached dwellings and garages (revision of WA/2008/0508)

Previous comments of the Planning consultative group held on 17 April 2008 were as follows

a) Object. This development could be a precursor for further infill development.

b) Farnham Town Council objects on the grounds of the size and scale of the development, we consider this to be overdevelopment.

The proposed development would be detrimental to the character of the street scene and the rural fringe of the village.

24, Lickfolds Road, Rowledge, Farnham, Surrey

**Objections - Previous comments still stand**

**4**

**09/0657**

Erection of single storey extension  
69, Greenfield Road, Farnham, Surrey, GU9 8TQ

**Concerned about the impact on the residential amenities of the neighbouring properties**

**5**

**09/0658**

Retention of bin store and replacement tree  
Land at Bridge Court, Farnham, Surrey

**No objections**

**6**

**09/0660**

Erection of extensions and alterations  
Braewood, 11 Pine Ridge Drive, Farnham, Surrey, GU103JP

**No objections**

**7**

**09/0668**

Demolition of existing bungalow and garages and erection of new house and double garage (revision of WA/2009/0192)

Previous comments of the Planning Consultative Group were as follows: No objections  
Broomleaf Road, Farnham, Surrey, GU9 8DH

**No objections**

**8**

**09/0669**

Erection of two storey extension (revision of WA/2009/0048)  
Previous comments of the Planning Consultative Group are as follows: No objections  
Compton Lodge, Moor Park Lane, Farnham, Surrey, GU9 8EN

**No objections**

**9**

**09/0670**

Erection of extensions and alterations  
4, Little Austins Road, Farnham, Surrey, GU9 8JR

**No objections subject to the approval of the Conservation Officer**

**10**

**09/0673**

Erection of a new dwelling and garage (amendment to permission WA/2008/0530)  
Previous comments of the Planning Consultative Group were as follows: Concerned about  
the erection of a three storey building  
Woodlands, Gold Hill, Farnham, Surrey

**No objections**

**11**

**09/0674**

Erection of single storey extensions  
66, Willow Way, Farnham, Surrey, GU9 0NT

**No objections**

**12**

**09/0676**

Variation of condition 7 of WA/2007/1045 (sewer diversion)  
52, Knights Road, Farnham, Surrey

**No objections**

**13**

**09/0680**

Demolition of existing bungalow and erection of detached 4 bed roomed house and garage  
27 Waverley Lane, Farnham

**No objections**

**14**

**09/0681**

Erection of a single storey extension following demolition of existing outbuilding  
24, Knights Road, Heath End, Farnham, Surrey, GU9 9B

**No objections**

**15**

**09/0685**

Erection of extensions and alterations

The Long House, Crondall Lane, Dippenhall, Farnham, Surrey, GU105DL

**Would suggest an onsite inspection by Waverley Borough Councillors to assess the impact and appearance of extensions and the character of the buildings.**

**16**

**09/0686**

Addition of 4 windows to west elevation at first floor level to Building B following removal of 2 windows from the south elevation

10 Coxbridge Business Park, Alton Road, Farnham, Surrey

**No objections**

**17**

**09/0692**

Erection of extensions and alterations following demolition of existing extensions

11, Wings Road, Farnham, Surrey

**No objections**

**18**

**09/0694**

Erection of two new detached dwellings including basements (variation to application WA/2008/0698)

Previous comments of the Planning Consultative Group were as follows:

a) Object. This development could be a precursor for further infill development.

b) Farnham Town Council objects on the grounds of the size and scale of the development, we consider this to be overdevelopment.

c) The proposed development would be detrimental to the character of the street scene and the rural fringe of the village.

d) Farnham Town Council is concerned about the possible loss of trees on the plot and suggests that any permission should be subject to a report from Waverley Borough Council's Arboricultural Officer.

22, Lickfolds Road, Rowledge, Farnham, Surrey

**Objections - previous comments still stand**

**19**

**09/0701**

Erection of single storey extension and associated amendments to fire escape staircase

Grace house Residential Home, 71 Lodge Hill Road, Farnham

**No objections**

**20**

**09/0717**

Erection of extensions and alterations following demolition of existing garage  
8, Thorn Road, Farnham, Surrey, GU104TU

**Objections - concerned about the need for the canopy which adds bulk to the property and pushes it nearer to the neighbour's garage and concerned about the neighbouring property amenities.**

**21**

**09/0721**

Demolition of existing dwelling and garage and erection of new dwelling and garage  
169, Upper Hale Road, Farnham, Surrey

**No objections**

**22**

**09/0722**

Application for consent to display an externally illuminated projecting hanging sign  
15, The Borough, Farnham, Surrey

**No objections but materials should be in keeping with conservation area and subject to the approval of the conservation Officer.**

**23**

**09/0723**

Application for Listed Building Consent for the display of a projecting hanging sign.  
15, The Borough, Farnham, Surrey

**No objections provided materials are in keeping with conservation area and subject to the approval of the Conservation Officer**

**24**

**09/0727**

Certificate of Lawfulness under Section 192 for a single storey extension and extensions to the rear portion of roof  
Tanglewood, The Long Road, Rowledge, Farnham, Surrey, GU104EB

**Farnham Town Council deplores retrospective planning applications.**

**25**

**09/0728**

Alterations to provide new porch and conversion of garage into habitable accommodation  
6 Forge Close, Farnham

**Concerned about the loss of garage parking**

**26**

**09/0730**

Erection of detached double garage with hobby room over

11 Three Stiles Road, Farnham

**Would suggest that the garage be conditioned only for garaging and non-residential use only**

**27**

**09/0731**

Erection of extensions (revision of WA/2008/2124)  
31a, Grove End Road, Farnham, Surrey, GU9 8RD

**Concerned about the residential amenities of the neighbouring properties**