



# FARNHAM TOWN COUNCIL

## Agenda Full Council

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### Time and date

Thursday 10<sup>th</sup> March 2016 at 7.00pm

### Place

The Council Chamber, South Street, Farnham, GU9 7RN

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TO: ALL MEMBERS OF THE COUNCIL

Dear Councillor

You are hereby summoned to attend a Meeting of **FARNHAM TOWN COUNCIL** to be held on **THURSDAY 10<sup>th</sup> March 2016, at 7.00PM**, in the **COUNCIL CHAMBER, SOUTH STREET, FARNHAM, SURREY GU9 7RN**. The Agenda for the meeting is attached.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Iain Lynch'.

**Iain Lynch**  
Town Clerk

### **Members' Apologies**

**Members are requested to submit their apologies and any Declarations of Interest on the relevant form attached to this agenda to Ginny Gordon, by 5 pm on the day before the meeting.**

### **Recording of Council Meetings**

This meeting is digitally recorded for the use of the Council only.

### **Questions by the Public**

Prior to the commencement of the meeting, the Town Mayor will invite Members of the Public present to ask questions on any Local Government matter, not included on the agenda, to which an answer will be given or if necessary a written reply will follow or the questioner will be informed of the appropriate contact details. A maximum of 15 minutes will be allowed for the whole session.

**Members of the Public are welcome and have a right to attend this Meeting.**

Please note that there is a maximum capacity of 30 in the public gallery



# FARNHAM TOWN COUNCIL

## Disclosure of Interests Form

Notification by a Member of a disclosable pecuniary interest in a matter under consideration at a meeting (Localism Act 2011).

*Please use the form below to state in which Agenda Items you have an interest.*

*If you have a disclosable pecuniary or other interest in an item, please indicate whether you wish to speak (refer to Farnham Town Council's Code of Conduct for details)*

As required by the Localism Act 2011, **I HEREBY Declare**, that I have a disclosable pecuniary or personal interest in the following matter(s).

FULL COUNCIL: 10<sup>th</sup> March 2016

Name of Councillor .....

Agenda Item No	Nature of interest (please tick/state as appropriate)		Type of interest (disclosable pecuniary or Other) and reason
	I am a Waverley Borough Councillor/Surrey County Councillor*	Other	

\* Delete as appropriate



# FARNHAM TOWN COUNCIL

## Agenda Full Council

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### Time and date

7.00pm on Thursday 10<sup>th</sup> March 2016

### Place

The Council Chamber, South Street, Farnham

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### Prayers

Prior to the meeting prayers will be said in the Council Chamber by Reverend Rachel Sturt from St Peter's Church, Wrecclesham. Councillors and members of the public are welcome to attend.

#### 1 Apologies

To receive apologies for absence.

#### 2 Disclosure of Interests

To receive from members, in respect of any items included on the agenda for this meeting, disclosure of any disclosable pecuniary interests in line with the Town Council's Code of Conduct or of any gifts and hospitality in line with Government legislation.

##### NOTES:

- (i) *The following councillors have made a general non-pecuniary interest declaration in relation to being councillors of Waverley Borough Council: Cllrs Blagden, Cockburn, Fraser, Frost, Hargreaves, Hill, Hodge, Macleod, Mirylees, Potts, and Williamson.*
- (ii) *The following councillor has made a general non-pecuniary interest declaration in relation to her being a councillor of Surrey County Council: Cllr Frost.*
- (iii) *Members are requested to make declarations of interest, on the form attached, to be returned to [ginny.gordon@farnham.gov.uk](mailto:ginny.gordon@farnham.gov.uk) by 5pm on the day before the meeting.*

*Members are reminded that if they declare a pecuniary interest they must leave before any debate starts unless dispensation has been obtained*

#### 3 Minutes

To sign as a correct record the minutes of the Farnham Town Council meeting held on Thursday 21<sup>st</sup> January 2016.

#### Appendix A

#### 4 Questions and Statements by the Public

In accordance with Standing Order 10.1, the Town Mayor will invite members of the public present to ask questions or make statements.

At the discretion of the Town Mayor, those members of the public, **residing or working** within the Council's boundary, will be invited to make representations or ask questions in respect of

the business on the agenda, or other matters not on the agenda, for a maximum of 3 minutes per person or 20 minutes overall.

**5 Town Mayor's Announcements**  
To receive the Town Mayor's announcements.

**6 Questions by Members**  
To consider any questions from councillors in accordance with Standing Order 9

## **Part 1 – Items for Decision**

### **Working Group Notes**

**7** To receive the notes and any recommendations of the following Working Groups:  
i) Tourism and Events held on 23<sup>rd</sup> February **Appendix B**  
ii) Strategy and Finance held on 1<sup>st</sup> March 2016 **Appendix C**

**8 Planning and Licensing Applications** **Appendices D, E, F, G**  
To receive the minutes of the Planning & Licensing Consultative Group meetings held on:  
25<sup>th</sup> January, 8<sup>th</sup> February, 22<sup>nd</sup> February and 7<sup>th</sup> March 2016.

## **Part 2 – Items to Note**

**9 Actions taken under the scheme of delegation**

**10 Reports from other Councils**  
To receive from Councillors any updates on matters affecting Farnham from Waverley Borough Council and Surrey County Council

**11 Reports from Outside Bodies**  
To receive from Members any verbal reports on Outside Bodies.

**12 Date of next meeting**  
To note the date of the next meeting of Full Council on 21<sup>st</sup> April 2016 at 7pm.

**13 Exclusion of the Press and Public**  
TO PASS A RESOLUTION to exclude members of the public and press from the meeting at Part 3, Item 13 of the agenda in view of the confidential items under discussion.

## **Part 3 – Confidential Items**

**14 Property Matters**

The Town Mayor will close the meeting.

Membership:

Council Membership:

Councillors: Mrs Pat Frost (Mayor), John Ward (Deputy Mayor), David Attfield, Patrick Blagden CBE, Carole Cockburn, Paula Dunsmore, John Scott Fraser, , Jill Hargreaves, Stephen Hill, Mike Hodge, Sam Hollins-Owen, Mike Hyman, Andy Macleod, Kika Mirylees, Julia Potts, Susan Redfern, Jeremy Ricketts, John Williamson.

Note: The person to contact about this agenda and documents is Iain Lynch, Town Clerk, Farnham Town Council, South Street, Farnham, Surrey, GU9 7RN. Tel: 01252 712667.

Distribution: Full agenda and supporting papers to all Councillors (by post)

Note: The person to contact about this agenda and documents is Iain Lynch, Town Clerk, Farnham Town Council, South Street, Farnham, Surrey, GU9 7RN. Tel: 01252 712667



# FARNHAM TOWN COUNCIL

# A

## Minutes Council

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### Time and date

7.00pm on 21<sup>st</sup> January 2016

### Place

The Council Chamber, South Street, Farnham

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- \* Pat Frost (Mayor of Farnham )
- \* John Ward (Deputy Mayor)

- \* David Attfield
- \* Patrick Blagden CBE
- \* Carole Cockburn
- \* Paula Dunsmore
- \* John Scott Fraser
- \* Jill Hargreaves
- \* Stephen Hill
- \* Mike Hodge
- \* Sam Hollins-Owen
- \* Mike Hyman
- \* Andy Macleod
- A Kika Mirylees
- \* Julia Potts
- A Susan Redfern
- \* Jeremy Ricketts
- \* John Williamson

- \* Present
- A Apologies for absence

### Officers Present:

Iain Lynch (Town Clerk)  
Rachel Aves (Team Leader)

There were 3 members of the public in attendance.

Prior to the meeting, prayers were said by Pastor Michael Hall of the Farnham Pentecostal Church.

C132/15

### Apologies for Absence

Apologies were received from Cllrs Mirylees and Redfern

C133/15      **Declarations of interests**  
Apart from declarations of personal interest by councillors who were dual or triple hatted by virtue of being elected to Waverley Borough Council or Surrey County Council, Cllr Cockburn said that she was a Trustee of Woodlarks (in relation to the items on grants ). The Town Clerk advised that in relation to the other grants there would be no need to make individual declarations if the proposals before Council were taken *en bloc*.

C134/15      **Minutes**  
The Minutes of the Farnham Town Council Meeting held on Thursday 1<sup>st</sup> December 2015 were agreed and signed by the Mayor as a correct record.

C135/15      **Questions and Statements by the Public**  
The Mayor agreed that Cllr Williamson could read a question from one of his constituents who was unable to attend personally because of family illness. Mrs Janet Taylor, a parent at St Andrew's School, was happy that the consultation on closure of the school by Surrey County Council(SCC) had been withdrawn, and was glad of the support of Jeremy Hunt MP in the run up to this decision. Mrs Taylor asked that the Mayor Pat Frost and all other members of the town council did all that they could to get SCC to ensure viable funding is provided to keep St Andrew's open for the good of current and future parents and children as it was needed as a local school for town centre children. She requested updates on what was done to ensure this outcome.

In response, the Mayor advised that in her other role as a county councillor she was working to ensure there could be extra funding from the diocese. She was grateful that the Diocese had found additional funding this year and would continue to work hard to find a solution. The main problem was that there were not enough children wanting to go to St Andrew's and an excess of places.

Cllr Williamson advised that he was a governor at the school and would contact Mrs Taylor.

C136/15      **Town Mayor's Announcements**  
i) The Mayor read a letter from Mr Alan Gavaghan, Chairman of the Farnham Society, (attached as Annex 1 to the minutes) complimenting the Council for the Christmas Lights and other projects which improve the quality of life in Farnham.  
ii) The Mayor reported with sadness that Mr Colin Skingle had passed away. Mr Skingle had been a regular attendee in the public gallery and at Town Council events. The Mayor would write to Mrs Skingle to pass on the Council's condolences and thanks for the contribution he had made to the work of the Council.  
iii) The Mayor announced that the Mayor's Coffee mornings were being arranged with groupings of three wards together.  
iv) The Mayor advised that Surrey County Council were undertaking a further Bus review which would affect Farnham and encouraged everyone to respond.

C137/15      **Questions by Members**  
There were no questions from Members.

## Part I – Items for Decision

### Tourism and Events Working Group

- CI38/15 Cllr Hargreaves introduced the notes of the Tourism and Events Working Group meeting held on 6<sup>th</sup> January 2016, at Appendix B to the Agenda. Council noted that the Working Group had reviewed the proposed tourism and events income and expenditure budgets set for 2016/17 and agreed some cost allocations within the agreed budgets.
- CI39/15 Cllr Hargreaves said that the Working Group had reviewed the Christmas Lights Switch-on, the installation of Christmas lights and the Christmas Market. A number of suggestions to make Farnham and its events more festive had been agreed to be taken forward in 2016. Work was also underway on rebranding the Farmers' Markets.
- Cllr Hargreaves thanked all councillors for their help at events which was greatly appreciated.

### Strategy and Finance Working Group

- CI40/15 Cllr Ward introduced the notes of the Strategy and Finance Working Group meeting held on 12<sup>th</sup> January 2016, at Appendix C to the Agenda.
- Council noted that the Working Group had reviewed the Internal Auditor's interim report alongside officers' comments and the revised safeguards on salary and banking checks. Council also noted that the Reserves had been reviewed in detail as part of the proposals for the precept recommendations which would be considered as a separate item on the Council agenda.
- CI41/15 Cllr Attfield introduced the Grants Report at Annex I to Appendix D. He explained that the Working Group had sought to balance the budget with competing requests and the reasons why each applicant wanted the funding. He proposed that the recommendations should be taken together and this was agreed. Council noted that once the Service Level Agreements for the Maltings, 40 Degreez and the CAB had been accounted for, the applications totalled £45,451 for the balance of £22,000 available. It was agreed to recommend to Council grants to the value of £21, 157 with the remaining £843 available for the deferred application from the Hale Recreation Ground Committee.

On a show of hands, it was **RESOLVED** unanimously that:

- i) **The proposed grants set out at Annex I be agreed with the grant for the Hoppa Community Transport dial-a-ride service being funded additionally from the Community Initiatives fund;**
  - ii) **Hoppa be considered to be an SLA organisation in the review of the scheme in 2016; and**
  - iii) **A grant of £5,000 be awarded towards the cost of a replacement Hoppa bus for Farnham with up to a further £5,000 available to match fund contributions from other Farnham organisations if the target of £30,000 is reached.**
- CI42/15 Cllr Cockburn provided an update on the work of the Infrastructure Planning Group referring to a discussion with a Neighbourhood Planning Examiner who had been invited to a joint meeting with Waverley Borough Council to discuss, amongst other things how the question of SANGs (suitable Alternative Natural Greenspace) should be dealt with in the Neighbourhood Plan. Council noted that the report from the NPIERS (Neighbourhood Planning Independent Examiner Referral Service) examiner was still in draft form as there were points that required clarification before the report



was finalised. In particular, the report had suggested that the Neighbourhood Plan may be able to move forward and rely on Waverley BC to provide SANGs (Suitable Alternative Natural Greenspace) to support to the Neighbourhood Plan housing allocations but Council noted that there was a divergence of opinion and that this approach would need to be endorsed by Natural England.

Cllr Cockburn advised that there were a series of ward-based workshops being held on 6<sup>th</sup> February to look at the design briefs for individual sites and councillors would receive specific invitations.

The Stakeholder Workshop held recently had attracted around fifty participants and it had been a very useful question and answer session.

**It was RESOLVED *nem con* that:**

**Officers and IPG should liaise further with the NPIERS examiner Natural England and WBC, to agree a way forward and revise the timetable for the NP accordingly, with a view to submission of the Neighbourhood Plan as soon as possible.**

CI43/15 Cllr Ward advised on progress on a number of contracts as set out in the notes of the Working Group including the fencing project at Wrecclisham Community Centre, CCTV at Victoria Gardens, the new photocopier contract and the works to the depot and the disabled toilets in the Council Offices. Council noted that the relaying of the paving stones around the war memorial was awaiting the outcome of a grant application.

**It was RESOLVED *nem con* that:**

- i) CCTV be installed to cover Victoria Gardens at a cost of £3,070 with the costs met from the CCTV budget;**
- ii) A new three year photocopier contract be taken out with Kent County Supplies.**

CI44/15 Council received the draft programme of meeting dates for 2016/17, some of which were to be finalised.

### **Community Enhancement Working Group**

CI45/15 Cllr Hill introduced the notes of the Community Enhancement Working Group meeting held on 13<sup>th</sup> January 2016 at Appendix C to the agenda.

Cllr Hill advised that the Farnham in Bloom Community Group and the Community Enhancement Working Group were progressing plans for 2016 with a number of initiatives. One was the new *Bloomin' litter* project to recognise the volunteers who regularly picked litter in their local areas and communities. They would be offered hi-vis jackets and litter pickers to raise the profile of what they were doing and be supported by the community group.

CI46/15 Cllr Hill reported on discussions that had taken place between Waverley and Farnham Town Council on resolving the issue of unsightly bins obstructing the alleyways from car parks and the litter and health hazards that resulted. As well as considering the implementation of a bylaw, Waverley were investigating other legislative options to resolve the problem which was not unique to Farnham.

Cllr Cockburn said she was shocked to learn that there was no policy for commercial waste in Waverley that covered bins. The town was looking awful and she was not happy with the level of street cleaning. She wondered what was the point of having

initiatives to bring people to Farnham if what they found was a dirty, litter-strewn access from the car parks. The problem with bins was something relatively new, and shops and businesses were flourishing before they arrived so more effort should be made for them to be put somewhere else. Cllr Williamson agreed and felt legal action might be required. Cllr Ward suggested that the names of businesses should be put on the bins so that the public could know who was responsible for the obstruction and litter.

Cllr Attfield reminded Council that this was not a problem confined to the Town Centre and there were similar issues in communities around the town.

#### **Planning & Licensing Consultative Group**

C147/15 Cllr Ward introduced the minutes of the Planning & Licensing Consultative Group held on 21<sup>st</sup> December and 11<sup>th</sup> January at Appendices E and F to the agenda.

Cllr Ward said that members were concerned about the number of Planning Inspectorate appeals that were being allowed due to the lack of five year housing land supply in Waverley. It was agreed that the Town Council should send its concerns to Waverley Borough Council to encourage the identification of the Five Year Housing Land Supply and that these comments should be incorporated in its response to the spatial strategy.

**It was RESOLVED *nem con* that:**

**The Town Clerk write to Waverley Borough Council to encourage the identification of the Five Year Housing Land Supply.**

C148/15 Cllr Fraser noted there were twelve separate applications for felling or lopping trees and requested that the Council's concerns over this matter be separately drawn to the attention of Waverley. The Town Clerk advised that he had just written to Waverley on this point.

C149/15 Cllr Cockburn raised concerns over bills going through parliament that would relax planning rules in favour of residential development and allow changes to any building including shops and agricultural buildings. These proposals were an extra threat to the integrity of the high street.

#### **Precept 2016/17**

C150/15 Cllr Ward introduced the precept report attached at Appendix G which set out in detail the reasons for the Strategy & Finance Working Groups unanimous recommendation for the 2016/17 precept. Principal authorities were facing huge reductions in their government grants and some provision had been made to top of local services to make town as nice as possible for residents. In addition, funding was allocated to support Community Transport provision in the light of reductions elsewhere.

Cllr Ward reminded Council that in determining the level of precept Council should consider whether it wished to:

- 1) use any of its reserves;
- 2) increase further the income targets for services;
- 3) set unallocated in-year savings targets; or
- 4) fund the agreed budget with an increase in the precept.

In coming to its recommendation, Cllr Ward said that the Strategy & Finance Working Group had looked carefully at the level of reserves to see whether it should support the budget but agreed unanimously not to use reserves as they were at the right level

for the proposed activity and the recommendation was for a four pence per week increase for a typical Band D household.

Cllr Williamson said that increasing the price of anything is difficult when it affects people but all agreed that to use reserves to fund a deficit was the road to disaster. The Council had identified a number of areas that needed assistance and he supported the proposal.

**It was RESOLVED unanimously that:  
The precept for 2016/17 should be £1,011,182 equating to a Band D cost of £59.83 per annum (£1.15 per week).**

### **Part 2 – Items Noted**

**C151/15      Actions under the Scheme of Delegation**

There were no actions to report.

**C152/15      Reports from Other Councils**

- i) Cllr Potts advised that small businesses were being invited by Waverley to discuss the 2016/17 budget and business rates at a meeting on Tuesday 23<sup>rd</sup> February at 8am.
- ii) Cllr Potts advised that the contractual issues over pay by phone parking were being resolved and it was hoped the system would be available again in the next six weeks.

**C153/15      Reports from Outside Bodies**

- i) Cllr Potts reported that the Farnham Maltings was progressing well and that the Farnham Museum was in the final stages of being reaccredited which was good as it was an important facility for the town.
- ii) Cllr Ricketts reported that the Crime Prevention Panel continued to do good work but was seeking someone with IT skills who could help with some aspects of its work.

**C154/15      Exclusion of Press and Public.**

**It was RESOLVED *nem con* to:  
exclude members of the public and press from the meeting at Part 3, of the agenda in view of the confidential items under discussion.**

### **Part 3 – Confidential Items**

**C155/15      Council endorsed the proposed recipients for the Services to Farnham Awards, which would be presented at a special ceremony on 22<sup>nd</sup> February.**

**C156/15      Date of next meeting**

Members noted that the next Council Meeting would take place on Thursday 10<sup>th</sup> March 2016.

The Town Mayor closed the meeting at 8pm.

Date

Chairman



# FARNHAM TOWN COUNCIL

## B

### Notes

#### Tourism and Events Working Group

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#### Time and date

9.30am on Tuesday 23 February 2016

#### Place

Byworth Room, Council Offices, South Street, Farnham

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**Attendees:** Councillors J Hargreaves, K Mirylees, J Ward, J Williamson

**Officers Present:** Stephanie King (Events Officer), Iain Lynch (Town Clerk)

**In attendance:** Councillor Hodge

#### 1. Apologies

Apologies of absence were received from Councillor Hill and Councillor Dunsmore.

#### 2. Notes of the last meeting

POINTS	ACTION
The notes of 6 January 2016 were agreed as an accurate record of the meeting.	

#### 3. Disclosure of Interests

POINTS	ACTION
There were no disclosures of interest.	

#### 4. Music in the Meadow

POINTS	ACTION
Members noted that there had been 30 applications from bands to play at Music in the Meadow -at least of 8 of those were from new bands that had not played before. Members noted that the fees for the bands ranged from being free to around £500 and agreed to select some of the bands that were not charging to keep costs down plus give new bands an opportunity to play to a large audience. It was agreed a small fee should be paid to bands that were not charging to cover	

any expenses. Unsuccessful bands would be offered a chance to play at the Farmers' Market or other events if deemed suitable.	
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## 5. Spring Festival

POINTS	ACTION
<p>Members received a proposal from the Events Officer for the new Spring Festival event on Sunday 29 May and agreed that games and entertainment should be organised for the first half of the event and discussed possible attractions that could be organised for the event.</p> <p>As 2016 marks the Queen's 90<sup>th</sup> birthday members agreed the event should be launched to celebrate alongside other activities that are taking place such as 'Clean for the Queen'. It was agreed that a strong marketing campaign must take place as the event is new this year.</p> <p>Members reviewed and agreed the budget proposal.</p>	

## 6. Publications & Social Media

POINTS	ACTION
<p>Members provided positive feedback on the 2016 residents guide. It was agreed that more pictures of the staff and councillors (particularly working at events ) should be included in the next issue. Previously agreed improvements to the information tent would be supplemented by a branded gazebo should be purchased.</p> <p>Members provided positive feedback on the sponsorship brochure and noted that the brochure itself was not sponsored as it is the tool used to gain sponsorship for core events and projects.</p>	Events officer to progress

## 7. Sponsorship

POINTS	ACTION
Members discussed potential sponsors for 2016 and noted new businesses that should be contacted.	Events officer to approach businesses for sponsorship.

## 8. Updates on Other Matters and Items for Noting

POINTS	ACTION
<p>Members received an update on the arrangement for the two minute silence event taking place on Sunday 1 May. Members noted most of the arrangements for the procession in Castle street were being finalised and Farnham Town Council would be assisting with the arrangements for the event in Gostrey Meadow afterwards. It was noted that it was unlikely that any Royal presence would be in attendance. Members discussed the idea of becoming involved with the Surrey Cow Parade as part of the event but it was agreed the preference would be to avoid confusion and not have the two different elements.</p> <p>Members discussed the possibility of Farnham Town Council becoming involved in European Mah-jong Tournament which is</p>	Town Clerk to investigate

<p>being held at the Farnham Maltings in 2016. Further details would be obtained.</p> <p>Members considered Farnham Town Councils involvement in the Official <i>Love Farnham</i> calendar produced by the Farnham Hedgehogs. Members agreed that to work with the Hedgehogs and for Farnham Town Council to sponsor the calendar again.</p> <p>Members were reminded that the Retirement Refreshers Fair was taking place the following week and were asked for help to manage the Farnham Town Councils information stall promoting Farnham in Bloom and Farnham events.</p>	<p>Events officer to progress</p>
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## 7. Date of Next Meeting

The next meeting was agreed as Tuesday 28 June 9.30am.

Notes taken by Stephanie King



# FARNHAM TOWN COUNCIL



## Notes

### Strategy and Finance Working Group

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#### Time and date

9.30am Tuesday 1<sup>st</sup> March 2016

#### Place

Town Clerk's Office, South Street, Farnham

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#### Attendees:

Members: Councillors Carole Cockburn, Jill Hargreaves, John Ward, John Williamson.

The Mayor, Cllr Mrs Pat Frost attended ex officio.

#### Officers present:

Iain Lynch (Town Clerk)

Rachel Aves (Corporate Governance Officer)

#### 1. Apologies

Apologies were received from David Attfield, Stephen Hill, and Jeremy Ricketts

#### 2. Declarations of Interest

There were no declarations of interest.

#### 3. Notes of Meeting held on 12th January 2016

POINTS	ACTION
The notes of the previous meeting were agreed	

#### 4. Annual Town Meeting

POINTS	ACTION
The arrangements for the Annual Town Meeting of Electors on 24 <sup>th</sup> March at 7pm at the Bush Hotel were agreed.	Town Clerk and Lead Members

## 5. Finance

POINTS	ACTION
<p>i) <b>Investment Strategy Review</b></p> <p>The Investment Strategy was reviewed and agreed for recommendation to Full Council. Cllr Ward asked for clarification of the Fitch ratings and the Town Clerk undertook to send details of the different elements.</p> <p>It was noted that the Council is legally obliged to act prudently to protect its reserves rather than seek speculative investment and that the Investment Strategy should be reviewed annually. Members noted the positions with regard to the Cambridge and Counties Bank and CCLA.</p> <p>ii) <b>External Audit</b></p> <p>The Town Clerk updated the Working Group on the Audit timetable for 2016/16 and some of the changes that had been introduced such as the opportunity for the inspection of accounts which now had to be over a period of thirty days including the first ten days of July.</p> <p>The Town Clerk advised that the new Practitioners Guide, including confirmation of the acceptability of investing in the CCLA Local Authorities Mutual Fund was due to be published on 31<sup>st</sup> March 2016.</p> <p>iii) <b>Pensions Triennial Review.</b></p> <p>The Town Clerk advised the Working Group of the triennial review of the Surrey Local Government Pension Scheme and changes that were taking place nationally with the merger of smaller pensions funds. Further details were expected in due course. The recent volatility in the stock markets was expected to have an impact on the Fund valuation.</p> <p>The Town Clerk advised the Working Group of the 2013 Valuation details and the ongoing contributions that were made to deal with the pension backfunding. These had arisen in the 1990s as a result of the changes in legislation (that resulted in the underfunding) and subsequent changes that reintroduced the requirement for full funding of the pension scheme. Members agreed that, subject to further details from Surrey County Council, it would be financially prudent to repay a significant portion of the outstanding backfunding element of the pension scheme in order to reduce the ongoing revenue contribution (currently £8,000 per annum).</p> <p>In response to a query from Cllr Williamson, the Town Clerk agreed to investigate how the triennial review treated the revaluation of the backfunding in terms of interest and capital sums. It was agreed to recommend to Council that the Town Clerk be delegated, in consultation with the Leader and the Mayor, to repay an appropriate sum the staff savings achieved in 2015/16.</p>	<p><b>Town Clerk to send details of Fitch ratings.</b></p> <p><b>Recommendation to Council: That the Investment Strategy be adopted.</b></p> <p><b>Recommendation to Council: That the Town Clerk, in consultation with the Leader and Mayor, be delegated the responsibility to repay an appropriate pensions backfunding contribution from savings in the 2015/2016 staffing budget.</b></p>



## 6. Three Southern Counties Devolution proposal

POINTS	ACTION
It was agreed to defer this item and invite Jason Russell of Surrey County Council to make a presentation of the evolving proposal.	

## 7. Appointments to local Trusts

POINTS	ACTION
<p>The Town Clerk advised that a number of local Trusts, including the Dempster Trust, the Isabella Schroder Trust and the Farnham Parochial Charities had a requirement in their Trust Deeds for the appointment of Trustees by Farnham Town Council. It was noted that the charities had informed the Council of their new Trustee appointments and sought ratification. It was agreed to confirm the current position but clarify the procedure for future appointments. A list of current Trustees is attached at Annex 2 to these minutes.</p> <p>It was agreed to recommend to Council that the Services to Farnham Awards Panel have its Terms of Reference extended to include the consideration of Trustees to serve on Trusts where the Council had a responsibility to nominate. It was noted that there was no need for the Trustee appointments to be elected councillors.</p> <p>The Town Clerk advised that a meeting would be held in the near future at the request of St Andrew's Church Wardens to review the position of a number of small Trusts that had become dormant and the possible amalgamation of these Trusts with the Parochial Church Charity. A further report would be made.</p>	<p><b>Recommendation to Council: That the Services to Farnham Awards Panel review nominations and make recommendations to Council on its appointments to external Trusts.</b></p>

## 8. Infrastructure Planning Group update

POINTS	ACTION
<p>i) Members noted that the Town Council had received advice from Waverley BC, that additional SANG capacity at Farnham Park would become available and that the revised total number would then enable the delivery of the Neighbourhood Plan. As a result of this the Neighbourhood Plan could now progress to the Regulation 15 stage. It was anticipated that the Regulation 15 draft plan would be finalised in April.</p> <p>Members discussed the possibility of the draft plan being agreed at a special meeting of Full Council immediately following a detailed briefing on the revised plan. It was agreed that this would take place as soon as was practicable and that councillors should receive a full briefing on the new document prior to Council.</p>	Team Leader Corporate Governance to progress
<p>ii) The Working Group received details of the redevelopment of the railway station car park. The County Council had</p>	

<p>hosted a meeting for South West Trains to brief stakeholders and understand any issues around the additional deck that was being proposed. It was noted that the work would commence mid April and conclude in August.</p> <p>The County Council were exploring a number of options to minimise the impact of season ticket holders displaced whilst the works were undertaken including allocating some permits to on street parking bays and using spare capacity in some off-street car parks. It was suggested if the Riverside Car Parks were to be used, a Hoppa bus might be needed to ferry commuters at peak times given the distance from the station.</p> <p>iii) Cllr Cockburn advised that at the recent FCAMP meeting a number of enhancements had been discussed including the access to Central Car Park adjacent to Robert Dyas and the replacement of the railings adjacent to the river between the Farnham Maltings and the new Churchill Development off Longbridge.</p>	
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## 9. Contracts Update

<b>POINTS</b>	<b>ACTION</b>
<p>i) The Town Clerk advised on the position of current contracts.</p> <p>ii) It was noted that work on the War Memorial paving was still delayed pending a response from the War Memorials Trust. Members noted that there was the possibility that a decision may not be made before the June meeting of the grants panel and that there was no guarantee that the application would be successful. As such it was agreed to progress with the works if there was no news by Easter in order that the works be completed by the 2 Minute silence 'Time to remember' event in Gostrey Meadow on 1<sup>st</sup> May.</p>	<p>Town Clerk to progress contract</p>

## 10. Hale Chapels

<b>POINTS</b>	<b>ACTION</b>
<p>The Working Group noted that the planning application had now been registered (WA/2016/0265) and that the Town Clerk and representatives of the Hale Chapels Trust had attended the Hale Coffee Morning on 27<sup>th</sup> February to raise awareness of the application.</p>	<p>.</p>

## 11. Current Consultations

POINTS	ACTION
<p>i) The Working Group considered issues arising from the Surrey Bus Consultation review and agreed, subject to any additional points from Council, that the Town Council's response includes:</p> <ul style="list-style-type: none"> <li>a. The impact of the proposed reduction of services with the increasing populations and developments in and around Farnham, and in particular the impact on Badshot Lea with the proposed buses only going through Weybourne.</li> <li>b. The need for improved liaison with Hampshire County Council on cross border routes such as the 65.</li> <li>c. The opportunity of creating improved services to key locations such as Farnham hospital and the railway station.</li> </ul> <p>ii) The Working Group considered the Government's latest consultation on changes to the Planning system which, amongst other things, could have the effect of deemed consent (the equivalent of outline planning permission) for agreed sites in Neighbourhood Plans and Local Plans. It was agreed to ask Council to delegate the Council's response to the Town Clerk in consultation with the Infrastructure Planning Group.</p> <p>iii)</p>	<p>Council to advise of any additional points for the response.</p> <p>Recommendation to Council: that the Town Clerk submit the Council's response in consultation with the Infrastructure Planning Group.</p>

## 12. Town Clerk Update

POINTS	ACTION
<p>i) The Working Group noted the further discussions with Waverley Borough Council on the problem of the Commercial Waste Bins in key passageways. The options of pursuing existing legislative powers and the possibility of using Public Space Protection Orders were welcomed by the Working Group as it was keen to see action taken to resolve the problems being experienced.</p> <p>ii) The Town Clerk advised the Working group of a meeting being held with the Porthaven Property Group about the redevelopment of the Plymouth Brethren site in West Street.</p> <p>iii) The Town Clerk said he had received a letter requesting support for the European Mah Jong Championships taking place in the Farnham Maltings in October. It was agreed to provide visitor information but that the Town Clerk would discuss further support with the organisers and report back on options.</p> <p>iv) It was agreed it would be helpful to have a list of ongoing projects included on future agendas for updates to the Working Group.</p>	<p><b>Exempt Item for Council</b></p> <p>Town Clerk to progress</p> <p>Town Clerk to add to future agendas</p>

### 13. Date and Time of Next Meeting

<b>POINTS</b>	<b>ACTION</b>
Members noted that the next meeting was scheduled to take place on <b>Tuesday 12<sup>th</sup> April 2016</b> at 9.30.	Town Clerk to circulate agenda

The meeting finished at 11.40am

Notes written by Iain Lynch

## Farnham Town Council Investment Strategy

### **Purpose:**

To review and adopt the Council's investment strategy

Farnham Town Council acknowledges the importance of prudently investing all funds held on behalf of the community by the Council.

This Strategy complies with the revised requirements set out in the Chartered Institute of Public Finance and Accountancy's Treasury Management in Public Services: Code of Practice and Cross Sectoral Guidance Notes and takes account of the Section 15(1)(a) of the Local Government Act 2003 and follows guidance in the Practitioners' Guide.

### **Investment objectives and practice**

In accordance with Section 15(1) of the Local Government Act 2003 Act, the Council will have regard (a) to such guidance as the Secretary of State may issue, and (b) to such other guidance as the Secretary of State may by regulations specify.

- The Council's investment priorities are first the security of reserves, second the liquidity of its investments and thirdly the rate of return.
- The Council will aim to achieve the optimum return on its investments commensurate with proper levels of security and liquidity.
- All investments will be made in sterling.

The Department for Communities and Local Government maintains that borrowing of monies purely to invest or to lend and make a return, is unlawful and Farnham Town Council will not engage in such activity.

The Council will monitor the risk of loss on investments by reviewing credit ratings on institutions in which it is investing on a regular basis. The Council will only invest in institutions of high credit quality. Reference will be made in the assessment of credit worthiness to the general economic and political environment in which institutions operate. Appropriate sources of information will be scrutinised including information from the main credit rating agencies such as Standard and Poor's; Moody's Investors Service Ltd; Fitch Ratings Ltd

It is recognised that the assessment of risk has changed as a result of the recent economic climate but that the Council should aim for strong viability ratings (eg Fitch or equivalent short term FI – long term rating A- and viability rating A-).

Investments will be spread over different providers where appropriate to minimise risk although it is recognised that the Council does not receive protection offered by the Financial Services Compensation Scheme. Significant changes in credit ratings will be immediately reported to the Town Council and the Town Clerk/Responsible Financial Officer will take action within delegated powers to protect Town Council assets.

The investment position will be reviewed monthly by senior officers and quarterly by the Strategy and Finance Working Group.

Where external investment managers are used, they will be contractually required to comply with the Strategy.

The Town Council will encourage specific staff training for treasury management appropriate to the Council's circumstances.

The Town Clerk is the Council's designated person in investing on behalf of the Council and is authorised to deal with administrative matters and give instructions on behalf of the Council.

### **Specified investments**

Specified Investment are those offering high security and high liquidity, made in sterling and with a maturity of no more than a year. Such short term investments made with a body or investment scheme of high credit quality (including the UK Government or a local authority or town parish council) will automatically be Specified Investments. The Council will only invest in institutions with the good credit ratings from approved credit rating organisations.

For the prudent management of its treasury balances, maintaining sufficient levels of security and liquidity, the Council will use:

- Deposits with banks, building societies, local authorities or other public authorities
- The CCLA Public Sector Fund – a mutual fund investing in appropriately rated institutions
- Institutions permitted by specific legislation (eg the Local Authorities Property Fund)

### **Non-specified investments**

These investments have greater potential risk – examples include investment in the money market, stock and shares. Given the unpredictability and uncertainties surrounding such investments, the Council will not use this type of investment.

### **Liquidity of investments**

The Town Clerk/Responsible Finance Officer will determine the maximum periods for which funds may prudently be committed so as not to compromise liquidity.

Investments will be regarded as commencing on the date the commitment to invest is entered into, rather than the date on which the funds are paid over to the counterparty.

### **Long term investments**

Long term investments are defined in the Guidance as greater than 36 months.

The Council does not currently hold any long term investments and no long term investments are currently envisaged.

### **End of year investment report**

Investment forecasts for the coming financial year are accounted for when the budget is prepared. At the end of the financial year, the Town Clerk/Responsible Financial Officer will report on income from investment activity to the Strategy and Finance Working Group.

### **Review and amendment of regulations**

The strategy will be reviewed annually and at other times as necessary. The Annual Strategy for the financial year will be prepared by the Town Clerk/Responsible Financial Officer and presented for approval at Strategy and Finance Working Group and the full Town Council.

### **Publication**

The Investment Strategy will be published and available in hard copy and on the Town Council's website.

### **2016/17 investment plan**

HSBC is the Town Council's Banker. Funds not required for immediate use are currently invested in HSBC Fixed Rate Interest Moneymarket accounts. Rates may vary from day to day but are generally reasonably competitive with other providers. Amounts will be invested for up to one year with some funds kept in a call account.

It is considered prudent to plan to spread the financial risk by obtaining facilities at least one other major high street bank or building society with high credit ratings. Currently investments are held with The Cambridge and Counties Bank; HSBC, and CCLA.

The Town Council and senior officers will review the position on a regular basis as set out above and take action as appropriate to deal with any change in circumstances.

The Council does not anticipate borrowing monies in advance of spending needs during the year.

Given the level of funds to be invested and the low level of interest rates it is not anticipated that the use of private sector treasury management advisors would benefit the Council.

Officers responsible for Treasury Management will receive training from time to time as offered by the National Association of Local Councils and other appropriate bodies.

**Dempster Trust Trustees**

5 Nominated and 2 co-opted Trustees

Trust Deed states that “Nominated Trustees shall be appointed by Farnham Town Council. Each appointment shall be for a period of four years at a meeting convened and held according to the ordinary practice of the appointing body. The Chairman of the appointing body shall cause the name of each person appointed to be notified forthwith to the Trustees of their Clerk. The person appointed may be but need not be a member of the appointing body.”

	Date of retirement/reappointment
Mr Peter Jeans (Appointed 2007 and Chairman 2014)	2018
Mr George Francis Onslow Alford (Appointed April 2009)	2017
Jon Curtis (Appointed Aug 2012)	2016
Mr Paul Whitlock (Appointed Nov 2007)	2016
Mrs Cathryn Trezise (Appointed Nov 2014)	2018
Alan Hunt (Co-opted Jan 2015)	2019
Keith Newman (Co-opted May 2013)	2017

Correspondent: Mr Peter Jeans JP, 21 Broomleaf Road, Farnham, GU9 8DG

**Isabella Schroder Trust**

Trust Deed states that the Trustees shall comprise the incumbent of St Peters’ Church Wrecclesham, the two churchwardens and two Trustees nominated by Farnham Town Council. Trustees serve for four years.

	Type of Trustee	Date of retirement/reappointment
Col Jack Crawford	Farnham Town Council (2013)	2017
Mr Reginald Skeet	Farnham Town Council (2013)	2017
Revd Dr Anne Gell	Incumbent St Peter’s Church	
Mr Christopher Ellis	Church Warden	
Mrs Sadie Emma Blankley	Church Warden	

Correspondent: Mr John Peter Arbury, 5 Mallards, Alton, GU34 2LB





# FARNHAM TOWN COUNCIL

# D

## Notes

### Planning and Licensing Consultative Group

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#### Time and date

9.30 am on Monday 25 January 2016

#### Place

Council Chamber, South Street, Farnham

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#### Planning & Licensing Consultative Group Members Present

Cllr P Blagden CBE  
Cllr C Cockburn  
Cllr Cllr J S Fraser  
Cllr M Hyman  
Cllr A Macleod  
Cllr K Mirylees  
Cllr J Williamson

**Other Councillors in attendance:** None

**Officers in attendance:** Ginny Gordon, Rachel Aves

**NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.**

#### 1) Apologies

Cllrs Dunsmore, Hargreaves, Ricketts and Ward

#### 2) Declarations of Interest

Agenda Item No	Nature of interest (please tick/state as appropriate)		Type of interest (disclosable pecuniary or Other) and reason
	I am a Waverley Borough Councillor/ Surrey County Councillor*	Other	
WA/2016/0008		Cllr MacLeod	Pecuniary, lives near the site

### **3. Applications Considered by the Planning & Licensing Consultative Group on Monday 25 January 2016**

#### **Farnham Bourne**

##### **CA/2016/0004 Farnham Bourne**

WAVERLEY ABBEY FARNHAM CONSERVATION AREA.

T1 Oak - Fell

T2 Oak - Reduce height by approximately 1-2m and crown spread by 3-4m.

T3 Silver Birch - Reduce height by approximately 4m and reduce lateral spread to shape.

WAVERLEY FARM, WAVERLEY LANE, FARNHAM

**Farnham Town Council objects to the felling of trees in the conservation Area and would like to highlight the lack of information available online in order to make an informed comment.**

##### **TM/2016/0007 Farnham Bourne**

Application for removal of tree subject of Tree Preservation Order FAR107.

42 AVELEY LANE FARNHAM GU9 8PS

**Farnham Town Council objects to this application. The cumulative effect of the removal of trees and the overdevelopment in this lane is destroying the distinctive nature and character of the lane.**

##### **WA/2016/0041 Farnham Bourne**

Erection of extensions and alterations.

31A LODGE HILL ROAD, FARNHAM GU10 3QW

**Farnham Town council has no objections subject to the alterations and extensions being in keeping with the Farnham Design Statement and materials in keeping with the existing.**

##### **WA/2016/0005 Farnham Bourne**

Alterations to existing driveway including dropped kerbs to form an in/out driveway and associated works.

10 LITTLE AUSTINS ROAD, FARNHAM GU9 8JR

**Farnham Town Council has no objections.**

##### **WA/2015/2424 Farnham Bourne**

Erection of single storey extensions and alterations.

15 VICARAGE HILL FARNHAM GU9 8HL

**Farnham Town Council has no objections subject to there being no adverse effects on the residential amenities of the neighbours and all proposed extensions and alterations being in keeping with the Farnham Design Statement.**

##### **WA/2016/0029 Farnham Bourne**

Erection of extensions and alterations.

29 VALE CLOSE, LOWER BOURNE GU10 3HR

**Farnham Town Council has no objections subject to there being no adverse effects on the residential amenities of the neighbours and all proposed extensions and alterations being in keeping with the Farnham Design Statement.**

## **Farnham Castle**

### **WA/2016/0001 Farnham Castle**

Erection of a single storey rear extension.

BISHOPS MEAD HOUSE, BISHOPS MEAD, FARNHAM GU9 7DU

**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials in keeping with existing.**

### **TM/2016/0004 Farnham Castle**

Application for removal of a tree subject of Tree Preservation Order 03/15.

LYEMUN LODGE HILL ROAD FARNHAM GU10 3RE

**Farnham Town Council has no objections subject to the approval of the Arboricultural Officer, but is concerned about the amount of works to trees across Farnham.**

### **WA/2016/0012 Farnham Castle**

Erection of a fence to form a new boundary.

35 WEST STREET, FARNHAM GU9 7DR

**Farnham Town Council has no objections, but would prefer to see green hedging rather than fencing in keeping with the Farnham Design Statement.**

### **WA/2015/2429 Farnham Castle**

Alterations to garage building including rear dormer windows (revision of WA/2015/0583).

**Previous comments on 13.04.2015 were as follows: Farnham Town Council has no objections subject to the garage remaining ancillary to the main building and not becoming habitable accommodation.**

THE GABLES, 29 THREE STILES ROAD, FARNHAM GU9 7DE

**Farnham Town Council has no objections subject to the garage remaining ancillary to the main building and not becoming habitable accommodation and all alterations being in keeping with the Farnham Design statement.**

### **CA/2016/0005 Farnham Castle**

FARNHAM CONSERVATION AREA.

Works to and removal of trees.

RUSTLINGS CASTLE HILL FARNHAM GU9 7JG

**Farnham Town Council objects to the removal of trees. This is the third application to remove trees in this road, which cumulatively has an adverse effect on the Conservation Area.**

### **NMA/2016/0003 Farnham Castle**

Amendment to WA/2015/1224 for a reduced footprint, addition of a window, changes to joinery finish and removal of door post. **Previous comments on 13.07.2015 were as follows:**

**Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer.**

DUFTY COTTAGE, 31A LOWER CHURCH LANE, FARNHAM GU9 7PS

**Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer and all alterations being in keeping with the Farnham Design Statement.**

### **WA/2015/2426 Farnham Castle**

Listed Building Consent for alterations.

33 THE BOROUGH, FARNHAM GU9 7NJ

**Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer.**

### **WA/2015/2425 Farnham Castle**

Installation of new fire escape door and removal of existing fire escape window.

33 THE BOROUGH, FARNHAM GU9 7NJ

**Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer.**

**DM/2016/0001 Farnham Castle**

Demolition notification: G.P.D.O. Schedule 2 of Part 11. Demolition of a building.  
BRETHRENS MEETING ROOM, WEST STREET, FARNHAM

**Farnham Town Council has no objections.**

**Farnham Firgrove**

**WA/2016/0025 Farnham Firgrove**

Erection of extensions.

15 LONGLEY ROAD FARNHAM GU9 8LZ

**Farnham Town Council has no objections subject to the extensions being in keeping with the Farnham Design Statement and all materials in keeping with the existing.**

**WA/2016/0004 Farnham Firgrove**

Erection of side extension to form garage; alterations to existing garage to provide habitable accommodation together with alterations to roof and porch following demolition of rear balcony.  
3A YORK ROAD, FARNHAM GU9 8JZ

**Farnham Town Council has no objections subject to there being no adverse effects to the neighbours' amenities and the street scene.**

**WA/2015/2428 Farnham Firgrove**

Erection of extensions and alterations (revision of WA/2015/2003). **Previous comments on 02.11.2015 were as follows: Farnham Town Council objects to the size and adverse effect on the street scene and neighbours' amenities.**

MAYBANK, 4 TILFORD ROAD, FARNHAM GU9 8DL

**Farnham Town Council welcomes the changes made to the previous application but is still concerned about the adverse effect on the effect on the neighbours' amenities.**

**Farnham Hale and Heath End**

**TM/2016/0008 Farnham Hale and Heath End**

Application for works to a tree subject of Tree Preservation Order Far31.

1 YOLLAND CLOSE, FARNHAM GU9 0PE

**Farnham Town Council has no objections subject to the approval of the Arboricultural Officer, but is concerned about the amount of works to trees across Farnham.**

**Farnham Moor Park**

**WA/2015/2433 Farnham Moor Park**

Application under Section 73A to vary Condition 3 of WA/2014/1770 (opening hours) to allow extended opening hours.

10 WOOLMEAD, FARNHAM GU9 7TX

**Farnham Town Council is concerned about the potential crime and disorder that would follow the extended opening hours.**

**PRA/2016/0002 Farnham Moor Park**

Prior notification for change of use of agricultural building to 3 dwellings and associated operational development.

KILNSIDE FARM, MOOR PARK LANE, FARNHAM

**Farnham Town Council has no objections to this application but is very concerned at the change in legislation and feels that each case should be considered on its own merits.**

**Councillor MacLeod left the room at this point.**

**WA/2016/0008 Farnham Moor Park**

Erection of extensions and alterations to existing bungalow to form two storey dwelling following part demolition of existing dwelling.

CORNER COTTAGE, MENIN WAY, FARNHAM GU9 8DY

**Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the street scene and the Farnham Design Statement.**

**Councillor MacLeod returned at this point.**

**WA/2015/2387 Farnham Moor Park**

Outline application with all matters reserved except for access for the erection of 96 dwellings with associated car parking and up to 4200sqm of commercial floor space to provide use class A1 (retail) or A2 (professional and financial services) or A3 (food)

THE WOOLMEAD, EAST STREET, FARNHAM GU9 7TT

**Farnham Town Council has no objections and fully supports this application, which should be delivered as soon as possible. The Town Council also supports the provision of affordable housing for this development off site.**

**Farnham Shortheath and Boundstone**

**NMA/2016/0005 Farnham Shortheath and Boundstone**

Amendment to WA/2015/2181 to provide alterations to size of extension. **Previous comments on 30.11.2015 were as follows: Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and materials in keeping with existing.**

42A SHORTHEATH ROAD, FARNHAM GU9 8SL

**Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and materials in keeping with existing.**

**WA/2015/2454 Farnham Shortheath and Boundstone**

Erection of a detached garage and associated works.

LAND CENTRED COORDINATES GORSE LANE, WRECCLESHAM

**Farnham Town Council has no objections subject to the garage and associated works being in keeping with the Farnham Design Statement, all materials in keeping with the existing and the garage be conditioned as ancillary to the main dwelling.**

**WA/2015/2457 Farnham Shortheath and Boundstone**

Erection of 3 dwellings with new access and associated landscaping.

SWANBOURNE, 25 THORN ROAD, WRECCLESHAM GU10 4TU

**Farnham Town Council objects to this application on this semi-rural bridleway. This would be over-development of the site and out of character with the street scene. The proposed properties would be out of keeping with the Farnham Design Statement and impinge on the local wild life, destroying this rural area.**

**Farnham Upper Hale**

**WA/2016/0017 Farnham Upper Hale**

Erection of a detached dwelling; formation of new access and associated landscaping.

28 WINGS ROAD FARNHAM GU9 0HW

**Farnham Town Council has no objections subject to the proposed dwelling being in keeping with the Farnham Design Statement.**

## **Farnham Weybourne and Badshot Lea**

### **WA/2015/2448 Farnham Weybourne and Badshot Lea**

Erection of single storey rear extension and alterations.

3 ST DAVIDS CLOSE, FARNHAM GU9 9DR

**Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and materials in keeping with existing.**

### **WA/2016/0030 Farnham Weybourne and Badshot Lea**

Erection of a detached combined garage/car port.

CHANDLERS COTTAGE, WEYBOURNE ROAD, FARNHAM GU9 9EN

**Farnham Town Council has no objections subject to the car port being in keeping with the Farnham Design Statement and materials in keeping with existing.**

### **DW/2016/0001 Farnham Weybourne and Badshot Lea**

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 5m, for which the height would be 4m, and for which the height of the eaves would be 3m.

15 COPPICE CLOSE, FARNHAM GU9 9DQ

**Farnham Town Council has no objections.**

### **WA/2015/2427 Farnham Weybourne and Badshot Lea**

Erection of single storey rear extension and associated works.

30 WOODLANDS AVENUE, FARNHAM GU9 9EY

**Farnham Town Council has no objections subject to the extension and associated works being in keeping with the Farnham Design Statement.**

### **WA/2015/2444 Farnham Weybourne and Badshot Lea**

Certificate of Lawfulness under Section 192 for Installation of 17 retractable bollards in lay-by at the front of the school.

ALL HALLOWS ROMAN CATHOLIC SECONDARY SCHOOL, WEYBOURNE ROAD,  
FARNHAM GU9 9HF

**Farnham Town Council has no objections.**

### **WA/2016/0027 Farnham Weybourne and Badshot Lea**

Erection of a first floor extension.

33 BULLERS ROAD, FARNHAM GU9 9EW

**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement.**

## **Farnham Wrecclesham and Rowledge**

### **TM/2016/0006 Farnham Wrecclesham and Rowledge**

Application for works to trees subject of Tree Preservation Order 12/99.

1 / 3 CLARE MEAD GUI0 4BJ

**Farnham Town Council has no objections subject to the approval of the Arboricultural Officer, but is concerned about the amount of works to trees across Farnham.**

**WA/2016/0009 Farnham Wrecclesham and Rowledge**

Erection of single storey extensions and alterations to fenestration following demolition of existing garage.

74 RIVERDALE, WRECCLESHAM GU10 4PJ

**Farnham Town Council has no objections to the principle of the extension but is concerned in relation to the proposed materials and cladding, which is out of keeping with used be in keeping with the existing and with the Farnham Design statement.**

## Appendix C

### Applications which result in a net increase 5 or more dwellings

#### **Farnham Castle**

**WA/2015/2185 Farnham Castle**

Change of use, demolition and alterations to provide 12 dwellings at first and second floor, with ground floor entrance area and bicycle storage and refuse facility (Amended description).

2 – 3 THE BOROUGH, FARNHAM GU9 7NA

**Farnham Town Council strongly objects to this application which is over development of the site with a poor quality design. The Listed Buildings and Conservation Officers should be consulted with regard to this application where better quality designs are expected in the Conservation area where there is also a lack of parking.**

**WA/2015/2188 Farnham Castle**

Listed Building consent for internal and external alterations including demolition (Amended description).

2 – 3 THE BOROUGH, FARNHAM GU9 7NA

**Farnham Town Council strongly objects to this application which is over development of the site with a poor quality design. The Listed Buildings and Conservation Officers should be consulted with regard to this application where better quality designs are expected in the Conservation area where there is also a lack of parking.**

**Date of next meeting 25 January 2016.**

**The meeting closed at 10.05am**

**Notes by Ginny Gordon and Rachel Aves**



# FARNHAM TOWN COUNCIL

# E

## Notes

### Planning and Licensing Consultative Group

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#### Time and date

9.30 am on Monday 8 February 2016

#### Place

Council Chamber, South Street, Farnham

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#### Planning & Licensing Consultative Group Members Present

Cllr P Blagden CBE  
Cllr C Cockburn  
Cllr Cllr J S Fraser  
Cllr M Hyman  
Cllr A Macleod

**Other Councillors in attendance:** None

**Officers in attendance:** Ginny Gordon, Rachel Aves

**NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.**

#### 3) Apologies

Cllrs Dunsmore, Hargreaves, Mirylees, Ricketts, Ward and Williamson

#### 4) Declarations of Interest

Agenda Item No	Nature of interest (please tick/state as appropriate)		Type of interest (disclosable pecuniary or Other) and reason
	I am a Waverley Borough Councillor/ Surrey County Councillor*	Other	
WA/2016/0071		Cllr Blagden	Pecuniary, lives near the site



### 3. Applications Considered by the Planning & Licensing Consultative Group on Monday 8 February 2016

#### Farnham Bourne

##### **WA/2016/0045 Farnham Bourne**

Erection of two storey extensions and alterations including dormer windows following demolition of existing attached garage.

CHERRY CORNER, 88 MIDDLE BOURNE LANE, LOWER BOURNE GU10 3NJ

**Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement.**

##### **CA/2016/0010 Farnham Bourne**

GREAT AUSTINS FARNHAM CONSERVATION AREA.

Removal of tree.

ELM TREE COTTAGE, 10 GREAT AUSTINS FARNHAM GU9 8JG

**Farnham Town Council has no objections subject to the approval of the Arboricultural Officer, but is concerned about the amount of works to trees across Farnham.**

##### **WA/2016/0098 Farnham Bourne**

Erection of rear extensions (follows invalid application WA/2015/2413). **Previous comments on 11.01.2016 were as follows: Farnham Town Council has no objections subject to there being no adverse effect on the neighbours' amenities or the street scene.**

5 LODGE HILL ROAD, FARNHAM GU10 3QN

**Farnham Town Council has no objections subject to there being no adverse effect on the neighbours' amenities or the street scene.**

#### Farnham Castle

##### **WA/2016/0053 Farnham Castle**

Listed Building Consent for the erection of a raised terrace and alterations.

BURLES HOUSE, CRONDALL LANE, FARNHAM GU10 5DN

**Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer.**

##### **WA/2016/0052 Farnham Castle**

Erection of a raised terrace and alterations.

BURLES HOUSE, CRONDALL LANE, FARNHAM GU10 5DN

**Farnham Town Council has no objections subject to the approval of the Listed Buildings Officer.**

##### **NMA/2016/0009 Farnham Castle**

Amendment to WA/2015/2078 for changes to windows in South East elevation, to match existing.

**Previous comments on 16.11.2015 were as follows: Farnham Town Council has no objections subject to the alterations being in keeping with the Farnham Design Statement.**

FLAT 7, THE OLD KILN, CRONDALL LANE, FARNHAM GU9 7BQ

**Farnham Town Council has no objections subject to the alterations being in keeping with the Farnham Design Statement.**

##### **NMA/2016/0008 Farnham Castle**

Amendment to WA/2015/1188 for removal of one existing chimney on North East elevation and changes to window on South East elevation. **Previous comments on 29.06.2015 were as**

**follows: Farnham Town Council has no objections subject to the alterations and extensions being in keeping with the Farnham Design Statement.**  
ORCHARD HOUSE, 12A OLD PARK LANE, FARNHAM GU9 0AH  
**Farnham Town Council has no objections subject to the alterations and extensions being in keeping with the Farnham Design Statement.**

**NMA/2016/0014 Farnham Castle**

Amendment to WA/2015/1739 for amendments to: external staircase/entrance to Flat 2; private bin store to Flat 2; sash window design on ground floor side elevation and extension of white paint render to first floor. **Previous comments on 05.10.2016 were as follows: Farnham Town Council has no objections.**  
3 CASTLE STREET, FARNHAM GU9 7HR  
**Farnham Town Council has no objections.**

**WA/2016/0113 Farnham Castle**

Erection of single storey extension and alterations.  
13 TOR ROAD, FARNHAM GU9 7BX  
**Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement.**

**DW/2016/0003 Farnham Castle**

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 4.5m, for which the height would be 3.858m, and for which the height of the eaves would be 2.665m.  
23 MARSTON ROAD, FARNHAM GU9 7BN  
**Farnham Town Council has no objections.**

**Farnham Firgrove**

**WA/2016/0117 Farnham Firgrove**

Certificate of Lawfulness under Section 192 for the erection of a single-storey rear extension.  
3 UPPER WAY, FARNHAM GU9 8RG  
**Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement.**

**WA/2016/0105 Farnham Firgrove**

Erection of a Multi Use Games Area (MUGA) with floodlighting.  
FARNHAM COLLEGE, MORLEY ROAD, FARNHAM GU9 8LU  
**Farnham Town Council has no objections.**

**Farnham Hale and Heath End**

**WA/2016/0058 Farnham Hale and Heath End**

Alterations to existing integral garage.  
8C BROOKLANDS CLOSE, FARNHAM GU9 9BT  
**Farnham Town Council has no objections subject to the alterations being in keeping with the Farnham Design Statement.**

**Farnham Moor Park**

**TM/2016/0010 Farnham Moor Park**

Application for works to a tree subject of Tree Preservation Order 26/00.  
THE CEDARS SHORTEATH ROAD FARNHAM GU9 8SN

**Farnham Town Council has no objections subject to the approval of the Arboricultural Officer, but is concerned about the amount of works to trees across Farnham.**

**TM/2016/0009 Farnham Moor Park**

Application for works to and removal of trees subject of Tree Preservation Order 06/09.  
OVER COMPTON HOUSE, 55 WAVERLEY LANE FARNHAM GU9 8BW

**Farnham Town Council has no objections subject to the approval of the Arboricultural Officer, but is concerned about the amount of works to trees across Farnham.**

**NMA/2016/0015 Farnham Moor Park**

Amendment to WA/2015/1831 to provide alterations to roof and elevations including additional lantern roof lights. **Previous comments on 19.10.2015 were as follows: Farnham Town Council has no objections subject to the alterations and extensions being in keeping with the Farnham Design Statement and with existing materials.**

36 PARK ROAD, FARNHAM GU9 9QN

**Farnham Town Council has no objections subject to the alterations and extensions being in keeping with the Farnham Design Statement and with existing materials.**

**Cllr Paddy Blagden left the room.**

**WA/2016/0071 Farnham Moor Park**

Erection of a dwelling and garage with altered vehicular access following demolition of existing dwelling.

5 OLD COMPTON LANE, FARNHAM GU9 8BS

**Farnham Town Council objects to the design of this proposal which is out of keeping with the street scene and character of the neighbourhood. The proposals are not in line with the Farnham Design Statement, which states that “Designs should respect the immediate architectural surroundings in terms of pattern, scale and distinctiveness. Development should not be allowed, if it causes harm to the character of the area.”**

**Cllr Blagden returned at this point.**

**WA/2016/0046 Farnham Moor Park**

Erection of extensions and alterations.

STOREYS OLD COMPTON LANE FARNHAM GU9 8EG

**Farnham Town Council has no objections subject to the alterations and extensions being in keeping with the Farnham Design Statement and with existing materials.**

**WA/2016/0088 Farnham Moor Park**

Erection of a dwelling following demolition of existing dwelling and two outbuildings.

33, SETTERS, CROOKSBURY ROAD, FARNHAM GU10 1QD

**Farnham Town Council has no objections subject to the alterations and extensions being in keeping with the Farnham Design Statement and with existing materials.**

**Farnham Shortheath and Boundstone**

**WA/2016/0109 Farnham Shortheath and Boundstone**

Erection of an outbuilding.

1 ROWAN CHASE, FARNHAM GU10 4RH

**Farnham Town Council has no objections.**

**WA/2016/0118 Farnham Shortheath and Boundstone**

Erection of a single storey extension.

1A GREEN LANE, FARNHAM GU9 8PT

**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement.**

**WA/2016/0084 Farnham Shortheath and Boundstone**

Construction of 3 No Canopies, 1 No Wooden Gazebo, 1 No Polytunnel & 1 No Sail Shade.  
ST PETERS CHURCH OF ENGLAND PRIMARY SCHOOL, LITTLE GREEN LANE, FARNHAM  
GU9 8TF

**Farnham Town Council has no objections.**

**Farnham Upper Hale**

**WA/2016/0110 Farnham Upper Hale**

Erection of extension and alterations.  
8 HAMPTON ROAD, FARNHAM GU9 0DQ

**Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement.**

**Farnham Weybourne and Badshot Lea**

**PC/2016/0001 Farnham Weybourne and Badshot Lea**

Consultation from a neighbouring authority for proposed roadside service facility including a petrol filling station and shop facilities, car wash and parking and new access on land at Runfold Farm.  
LAND AT RUNFOLD FARM, GRANGE ROAD, TONGHAM GU10

**Farnham Town Council has no objections.**

**Farnham Wrecclesham and Rowledge**

**WA/2016/0067 Farnham Wrecclesham and Rowledge**

Erection of extensions and alterations (revision of WA/2015/1819). **Previous comments on 05.10.2015 were as follows: Farnham Town Council has no objections to the alterations and extensions subject to them being in keeping with the Farnham Design Statement.**  
34 ECHO BARN LANE, WRECCLESHAM GU10 4NH

**Farnham Town Council has no objections to the alterations and extensions subject to them being in keeping with the Farnham Design Statement.**

**WA/2016/0056 Farnham Wrecclesham and Rowledge**

Erection of single storey extensions and alterations; alterations to roof to provide habitable accommodation.

18 KINGS LANE, WRECCLESHAM GU10 4QB

**Farnham Town Council has no objections to the alterations and extensions subject to them being in keeping with the Farnham Design Statement.**

**WA/2016/0108 Farnham Wrecclesham and Rowledge**

Erection of a first floor front extension and alterations.

8 MEADOW WAY, ROWLEDGE GU10 4DY

**Farnham Town Council has no objections to the alterations and extensions subject to them being in keeping with the Farnham Design Statement.**

**WA/2016/0120 Farnham Wrecclesham and Rowledge**

Erection of a two storey extension and alterations; construction of one parking space at front.

10 DALE CLOSE, WRECCLESHAM GU10 4PQ

**Farnham Town Council has no objections to the alterations and extensions subject to them being in keeping with the Farnham Design Statement.**

**WA/2016/0121 Farnham Wrecclesham and Rowledge**

Erection of two storey extensions and alterations including a dormer window.

38 HIGH STREET, FARNHAM GU10 4BT

**Farnham Town Council is concerned at the size of the proposed extension and alterations and the adverse effect on the residential amenities of the neighbours.**

**Councillors NOTED the householders' appeal at Runwick Cottages.**

**Date of next meeting 22 February 2016.**

**The meeting closed at 10.00am**

**Notes by Ginny Gordon and Rachel Aves**



# FARNHAM TOWN COUNCIL

# F

## Notes

### Planning and Licensing Consultative Group

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#### Time and date

9.30 am on Monday 22 February 2016

#### Place

Byworth Room, South Street, Farnham

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#### Planning & Licensing Consultative Group Members Present

- Cllr P Blagden CBE
- Cllr C Cockburn
- Cllr J S Fraser
- Cllr M Hyman
- Cllr A Macleod
- Cllr K Mirylees
- Cllr J Ward
- Cllr J Williamson

**Other Councillors in attendance:** None

**Officers in attendance:** Ginny Gordon, Rachel Aves

**NOTE: The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.**

#### 5) Apologies

Cllrs Dunsmore, Hargreaves, and Ricketts

#### 6) Declarations of Interest

Agenda Item No	Nature of interest (please tick/state as appropriate)		Type of interest (disclosable pecuniary or Other) and reason
	I am a Waverley Borough Councillor/ Surrey County Councillor*	Other	
WA/2016/0133		Cllr J Scotty Fraser	Pecuniary

### 3. Applications Considered by the Planning & Licensing Consultative Group on Monday 22 February 2016

#### **Farnham Bourne**

##### **NMA/2016/0021 Farnham Bourne**

Amendment to WA/2015/0983 (approved under appeal ref: APP/R3650/A/13/2209701) to provide additional rooflights. **Previous comments on 08.06.2015 were as follows: Farnham Town Council has no objections provided the new extensions are in line with the Farnham Design Statement.**

LAND ADJACENT TO 17 GARDENERS HILL ROAD FARNHAM

**Farnham Town Council has no objections subject to the extensions and amendments being in keeping with the Farnham Design Statement.**

##### **CA/2016/0016 Farnham Bourne**

GREAT AUSTINS FARNHAM CONSERVATION AREA

Works to trees.

9 GREENHILL ROAD FARNHAM GU9 8JW

**Farnham Town Council has no objections subject to the approval of the Arboricultural Officer, but is concerned about the amount of works to trees across Farnham.**

##### **TM/2016/0015 Farnham Bourne**

Application for works to and removal of trees subject of Tree Preservation Order 28/07.

3 SOUTH LODGEHIGHLANDS CLOSE FARNHAM GU9 8SP

**Farnham Town Council has no objections subject to the approval of the Arboricultural Officer, but is concerned about the amount of works to trees across Farnham.**

##### **WA/2016/0209 Farnham Bourne**

Erection of single storey side extension following demolition of conservatory.

FAITH COTTAGE, 3 FORD LANE, WRECCLESHAM GU10 4SH

**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and materials in keeping with existing.**

##### **WA/2016/0203 Farnham Bourne**

Certificate of Lawfulness under Section 192 for erection of roof extension including dormer window.

FAITH COTTAGE, 3 FORD LANE FARNHAM GU10 4SH

**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and materials in keeping with existing.**

##### **TM/2016/0021 Farnham Bourne**

Application for works to trees subject of Tree Preservation Order 2/00.

12 BOURNE FIRS LOWER BOURNE GU10 3QD

**Farnham Town Council has no objections subject to the approval of the Arboricultural Officer, but is concerned about the amount of works to trees across Farnham.**

##### **TM/2016/0022 Farnham Bourne**

Application for works to and removal of trees subject of Tree Preservation Order 03/12.

WOODSIDE, 7 OLD FRENHAM ROAD LOWER BOURNE GU10 3PT

**Farnham Town Council has no objections subject to the approval of the Arboricultural Officer, but is concerned about the amount of works to trees across Farnham.**

##### **TM/2016/0024 Farnham Bourne**

Application for works to a tree subject of Tree Preservation Order 26/00.

5 CEDARWAYS FARNHAM GU9 8SW

**Farnham Town Council has no objections subject to the approval of the Arboricultural Officer, but is concerned about the amount of works to trees across Farnham.**

**WA/2016/0199 Farnham Bourne**

Erection of single storey rear extension following demolition of existing extension.  
LORIEN, 1 HIGHLANDS CLOSE, FARNHAM GU9 8SP

**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and materials in keeping with existing.**

**WA/2016/0187 Farnham Bourne**

Erection of extensions.  
20 MIDDLE BOURNE LANE, LOWER BOURNE GU10 3NH

**Farnham Town Council has no objections subject to the extensions being in keeping with the Farnham Design Statement and materials in keeping with existing.**

**WA/2016/0142 Farnham Bourne**

Erection of extensions.  
16 KILN LANE, LOWER BOURNE GU10 3LS

**Farnham Town Council has no objections subject to the extensions being in keeping with the Farnham Design Statement and all materials used in keeping with the existing.**

**NMA/2016/0022 Farnham Bourne**

Amendment to WA/2015/0775 to provide alterations to the shape of skin dome together with internal lighting and new enclosed sound proofed machine room to contain internal fans and emergency generator and dome covering storage shed. **Previous comments on 27.04.2015 were as follows: Strongly object, Farnham Town Council is very concerned about the adverse effect on the residential amenities of the neighbouring properties.**

12 THE BOURNE CLUB FRENHAM ROAD FARNHAM GU9 8HB

**Strongly object, Farnham Town Council is very concerned about the adverse effect on the residential amenities of the neighbouring properties.**

**WA/2016/0198 Farnham Bourne**

Erection of two storey extension.  
61 BURNT HILL ROAD, LOWER BOURNE GU10 3NA

**Farnham Town Council has no objections subject to there being no adverse effect on the residential amenities of the neighbours. This application should be referred to the Listed Buildings Officer as the property is a Building of Local Merit.**

**Farnham Castle**

**WA/2016/0144 Farnham Castle**

Erection of single storey front and rear extensions following demolition of existing conservatory.  
47 RED LION LANE, FARNHAM GU9 7QN

**Farnham Town Council has no objections subject to the extensions being in keeping with the Farnham Design statement.**

**CA/2016/0018 Farnham Castle**

FARNHAM CONSERVATION AREA.  
Removal of a tree.

LOWNDES END LONG GARDEN WALK WEST FARNHAM GU9 7HX

**Farnham Town Council has no objections subject to the approval of the Arboricultural Officer, but is concerned about the amount of works to trees across Farnham.**



**WA/2016/0168 Farnham Castle**

Application for Listed Building Consent for internal and external alterations.

71 CASTLE STREET, FARNHAM GU9 7LP

**Farnham Town Council has no objects subject to the approval of the Listed Buildings Officer and all alterations being in keeping with the Farnham Design Statement.**

**WA/2016/0167 Farnham Castle**

Change of Use and alterations to existing office (use class B1A) to dwelling (use class C3) together with alterations.

71 CASTLE STREET, FARNHAM GU9 7LP

**Farnham Town Council has no objections.**

**WA/2016/0147 Farnham Castle**

Erection of a dwelling and creation of new vehicular access off Parfitts Close (revision of WA/2015/2063). **Previous comments on 16.11.2015 were as follows: Farnham Town Council STRONGLY OBJECTS to this application, which is garden-grabbing and against the Farnham Design Statement and which will set a precedent for neighbouring properties. This would spoil the peaceful amenities of the bungalows in this narrow street.**

LAND TO THE REAR OF 15, CRONDALL LANE, FARNHAM GU9 7BG

**Farnham Town Council STRONGLY OBJECTS to this application, which is garden-grabbing and against the Farnham Design Statement and which will set a precedent for neighbouring properties. This would spoil the peaceful amenities of the bungalows in this narrow street.**

**WA/2016/0226 Farnham Castle**

Application under Section 73 to vary Condition 1 of WA/2015/0297 (approved plan numbers) to allow alterations to plans and elevations. **Previous comments on 23.02.2015 were as follows:**

**Farnham Town Council welcomes the concept of the proposed flats and refurbishment of the building, but is very disappointed with the proposed finish of the building, which does not reflect the architecture of neighbouring buildings or buildings in the town.**

BRIDGE HOUSE, SOUTH STREET, FARNHAM GU9 7RS

**Farnham Town Council has no objections and still welcomes the concept of the proposed flats and refurbishment of the building, but remain disappointed with the proposed finish of the building, which does not reflect the architecture of the neighbouring buildings or other buildings in the town.**

**WA/2016/0135 Farnham Castle**

Installation of television screen displaying advertisements inside shop front.

17 THE BOROUGH, FARNHAM GU9 7NG

**Farnham Town Council has no objections.**

**WA/2016/0189 Farnham Castle**

Display of non illuminated signs.

EXCALIBUR HOUSE, 2 THE MILLENIUM CENTRE, CROSBY WAY, FARNHAM GU9 7XG

**Farnham Town Council has no objections.**

**Farnham Firgrove****WA/2016/0192 Farnham Firgrove**

Erection of a single storey side extension.

77 ARTHUR ROAD, FARNHAM GU9 8PD

**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement.**

### **NMA/2016/0030 Farnham Firgrove**

Amendment to WA/2015/1339 to provide alterations to dormer window. **Previous comments on 27.07.2015 were as follows: Farnham Town Council objects to the size of the extension and dormer windows in contravention of the Farnham Design Statement. The Council is concerned about the adverse effect on the street scene and neighbours amenities.**

2A ARTHUR ROAD, FARNHAM GU9 8PB

**Farnham Town Council objects to the size of the extension and dormer windows in contravention of the Farnham Design Statement. The Council is concerned about the adverse effect on the street scene and neighbours amenities.**

### **Farnham Hale and Heath End**

#### **WA/2016/0139 Farnham Hale and Heath End**

Installation of ATM.

COSTCUTTER, 55-56 WILLOW WAY, FARNHAM GU9 0NT

**Farnham Town Council has no objections.**

#### **WA/2016/0165 Farnham Hale and Heath End**

Erection of detached double garage with ancillary accommodation above.

11 HIGHLANDS ROAD, FARNHAM GU9 0LX

**Farnham Town Council is concerned that the proposed double garage is going to be used for habitation and hopes it will be conditioned as ancillary to the main dwelling.**

#### **WA/2016/0140 Farnham Hale and Heath End**

Display of illuminated ATM signage.

COSTCUTTER, 55-56 WILLOW WAY, FARNHAM GU9 0N

**Farnham Town Council has no objections.**

#### **WA/2016/0185 Farnham Hale and Heath End**

Erection of two-storey extension and alterations.

2 WEST CLOSE, FARNHAM GU9 0RF

**Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials in keeping with the existing.**

#### **WA/2016/0204 Farnham Hale and Heath End**

Erection of single storey extensions following demolition of existing conservatory.

2 WEST AVENUE, FARNHAM GU9 0RH

**Farnham Town Council has no objections subject to the extensions being in keeping with the Farnham Design Statement and all materials in keeping with existing.**

### **Farnham Moor Park**

#### **NMA/2016/0019 Farnham Moor Park**

Amendment to WA/2015/0541 to provide alterations to elevations and chimney. **Previous comments on 13.04.2015 were as follows: Farnham Town Council has no objections as the resultant plots would be in keeping with the character of the area.**

11 HIGH PLACE, MONKSHANGER, FARNHAM GU9 8BU

**Farnham Town Council has no objections subject to the alterations being in keeping with the Farnham Design Statement and materials in keeping with existing.**

**TM/2016/0018 Farnham Moor Park**

Application for removal of trees subject of Tree Preservation Order WA261.

37A BELLS COTTAGE GUILDFORD ROAD FARNHAM GU9 9PY

**Farnham Town Council has no objections subject to the approval of the Arboricultural Officer, but is concerned about the amount of works to trees across Farnham.**

**WA/2016/0176 Farnham Moor Park**

Application under Section 73A to vary Condition 2 of WA/2010/1968 (approved plan numbers) to allow reduction in size and altered layout. **Previous comments on 16.11.2010 were as follows:**

**Strongly object. Concerned about the proposed design next to a Listed Building.**

**Concerned about the overdevelopment of the site, the impact on the residential amenities of the neighbouring properties, increased traffic at a busy crossroads. Also concerned about the extra parking needed.**

LAND ADJACENT TO BOURNE MILL, GUILDFORD ROAD, FARNHAM

**Farnham Town Council has no objections.**

**NMA/2016/0020 Farnham Moor Park**

Amendment to WA/2014/0930 for increase in the depth of the rear extension by 1 m. **Previous comments on 16.06.2014 were as follows: The Town Council has no objection.**

WOODLANDS EAST GUILDFORD ROAD, RUNFOLD GU10 1PG

**Application has already been refused.**

**SO/2016/0003 Farnham Moor Park**

Request for Screening Opinion for sewer diversion works.

LAND AT EAST STREET, FARNHAM

**Farnham Town Council believes this application needs to be submitted for an EIA.**

**WA/2016/0212 Farnham Moor Park**

Certificate of Lawfulness under Section 192 for the erection of single-storey side extension.

9 HALE ROAD, FARNHAM GU9 9QQ

**Farnham Town Council has no comment.**

**Farnham Shortheath and Boundstone****WA/2016/0178 Farnham Shortheath and Boundstone**

Erection of two storey extension and alterations including dormer windows following demolition of existing detached garage (revision of WA/2015/2181). **Previous comments on 30.11.2015 were as follows: Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and materials in keeping with existing.**

42A SHORTHEATH ROAD, FARNHAM GU9 8SL

**Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and materials in keeping with existing.**

**WA/2016/0184 Farnham Shortheath and Boundstone**

Erection of extensions and alterations.

10 LONGHOPE DRIVE, WRECCLESHAM, GU10 4SN

**Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and materials in keeping with existing.**

#### **DW/2016/0006 Farnham Shortheath and Boundstone**

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 3.3m, for which the height would be 2.8m, and for which the height of the eaves would be 2.36m.

32 GREENHILL WAY, FARNHAM GU9 8SZ

**Farnham Town Council has no objections.**

#### **Farnham Upper Hale**

##### **WA/2016/0145 Farnham Upper Hale**

Erection of extensions.

QUEENS COTTAGE, QUEENS LANE, FARNHAM GU9 0LU

**Farnham Town Council has no objections subject to the extensions being in keeping with the Farnham Design Statement and materials in keeping with existing.**

##### **WA/2016/0210 Farnham Upper Hale**

Erection of a two storey extension and alterations following demolition of existing single storey extension.

24 LAWDAY PLACE LANE, FARNHAM GU9 0BT

**Farnham Town Council has no objections subject to the extensions being in keeping with the Farnham Design Statement and materials in keeping with existing.**

**Cllr John Scotty Fraser left the room.**

##### **WA/2016/0133 Farnham Upper Hale**

Erection of a two storey extension following demolition of existing conservatory.

28 FERNHILL LANE, FARNHAM GU9 0JJ

**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all material used to be in keeping with the existing.**

**Cllr John Scotty Fraser returned.**

#### **Farnham Weybourne and Badshot Lea**

##### **DW/2016/0005 Farnham Weybourne and Badshot Lea**

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 5m, for which the height would be 4m, and for which the height of the eaves would be 3m.

51 UPPER WEYBOURNE LANE, FARNHAM GU9 9DF

**Farnham Town Council has no objections.**

#### **Farnham Wrecclesham and Rowledge**

##### **CA/2016/0017 Farnham Wrecclesham and Rowledge**

WRECCLESHAM FARNHAM CONSERVATION AREA.

Removal of trees.

57 THE STREET WRECCLESHAM GU10 4QS

**Farnham Town Council has no objections subject to the approval of the Arboricultural Officer, but is concerned about the amount of works to trees across Farnham.**

##### **WA/2016/0166 Farnham Wrecclesham and Rowledge**

Erection of extensions and alterations including installation of additional dormer window; erection of double car port and garden room following demolition of existing garden room (revision of

WA/2015/0867). **Previous comments on 08.06.2015 were as follows: Farnham Town Council objects to the proposed large extensions and alterations which are not in line with the Farnham Design Statement or the street scene.**

33 ROSEMARY LANE, FARNHAM GU10 4DD

**Farnham Town Council objects to the proposed large extensions and alterations which are not in line with the Farnham Design Statement or the street scene.**

## **Appendix D Licensing applications**

An application for a variation of premises licence. The application is for Off sales of alcohol and Opening hours 06:00-23:00 Monday to Sunday. The application is for the removal of all embedded restrictions, replacement with a new Operating Schedule and a new plan for an amended internal layout.

<b>Premises</b>	<b>Application Type</b>	<b>Applicant</b>	<b>Address</b>
Shell Folly Hill	Variation	Shell UK Oil Products Ltd	Odiham Road, Farnham

**Farnham Town Council has no objections.**

## **Other Matters for Consideration**

### **WA/2015/2395**

Dunsfold Park, Stovolds Hill, Cranleigh

Hybrid Planning Application; Part Outline proposal for a new settlement with residential development comprising 1,800 units (Use Class C3), plus 7,500sqm care accommodation (Use Class C2); a local centre to comprise retail, financial and professional, cafes/restaurant/takeaway and/or public house up to a total of 2,150sqm (Use Classes A1, A2, A3, A4, A5); new business uses including offices, and research and development industry (Use Class B1a and B1b) up to a maximum of 3,700sqm; light and general industry (Use Class B1c and B2) up to a maximum of 7,500sqm; storage and distribution (Use Class B8) up to a maximum of 11,000sqm; a further 9,966sqm of flexible commercial space (B1(b), B21(c), B2 and/or B8); non-residential institutions including health centre, relocation of existing Jigsaw School into new premises and provision of new community centre (Use Class D1) up to a maximum of 9,750sqm; a two-form entry Primary School; open space including water bodies, outdoor sports, recreational facilities, canal basin and nature conservation areas; public transport routes, footpaths and cycleways; landscaping; the removal of three runways; all related infrastructure including roads, car and cycle parking, energy plant and associated equipment, water supply, telecommunications, drainage systems and waste water treatment facilities;

Part Full application for the demolition of 8,029sqm of existing buildings and the retention of 36,692sqm of existing buildings, for their future use for a specified purpose as defined by the Use Classes as specified in the schedule of buildings and their uses; and the temporary use of Building 132 for a construction headquarters. This application is accompanied by an Environmental Statement.

**Farnham Town Council strongly supports this application which is in keeping with the Government Policy of filling brownfield sites and covers all aspects of sustainability.**

## **Surrey County Council applications/consultations**

To discuss any Surrey County Council Applications

**Members discussed the painting of yellow lines by Surrey County Council without consulting the Town Council. It was agreed that the lines in the Conservation Area should be narrow and pale primrose in colour.**

**It was recommended that a letter be sent to SCC objecting to the following points:**

- 1. The wrong yellow lines have been painted – they should be narrow and primrose.**
- 2. The lines are not needed as no enforcement is implemented.**
- 3. The lines are not in keeping with the Farnham Conservation Area Management Plan which SCC has endorsed and supports.**

**Date of next meeting 7 March 2016.**

**The meeting closed at 10.10am**

**Notes by Ginny Gordon and Rachel Aves**



# FARNHAM TOWN COUNCIL

# G

## Notes

### Planning and Licensing Consultative Group

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#### Time and date

9.30 am on Monday 8 February 2016

#### Place

Council Chamber, South Street, Farnham

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#### Planning & Licensing Consultative Group Members Present

Cllr C Cockburn  
Cllr J S Fraser  
Cllr M Hyman  
Cllr A Macleod  
Cllr J Ward  
Cllr J Williamson

**Other Councillors in attendance:** None

**Officers in attendance:** Ginny Gordon, Rachel Aves

**NOTE:** The comments and observations from Waverley Borough Councillors are preliminary ones prior to consideration at Borough Council level and are based on the evidence and representations to the Town Council.

#### 1) Apologies

Cllrs Blagden, Dunsmore, Mirylees,

#### 2) Declarations of Interest

Agenda Item No	Nature of interest (please tick/state as appropriate)		Type of interest (disclosable pecuniary or Other) and reason
	I am a Waverley Borough Councillor/Surrey County Councillor*	Other	
WA/2016/0265	All councillors as Town Councillors		Pecuniary

### 3. Applications Considered by the Planning & Licensing Consultative Group on Monday 7 March 2016

#### **Farnham Bourne**

WA/2016/0247 Farnham Bourne Kayleigh Taylor

Erection of first floor side extension and alterations including dormer windows.

WOODLEY, LODGE HILL ROAD, FARNHAM GU10 3RE

**Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.**

**WA/2016/0330 Farnham Bourne Kayleigh Taylor**

Erection of a detached garage following demolition of existing garage.

FOREST VIEW, 5 LATCHWOOD LANE, LOWER BOURNE GU10 3HA

**Farnham Town Council has no objections.**

**WA/2016/0320 Farnham Bourne Kayleigh Taylor**

Erection of single-storey rear extension.

BLACK LAKE COTTAGE, TILFORD ROAD, FARNHAM GU10 3RN

**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials being in keeping with existing.**

**CA/2016/0025 Farnham Bourne Mr A Clout**

GREAT AUSTINS FARNHAM CONSERVATION AREA

Removal of trees

11 GREAT AUSTINS MANOR VICARAGE HILL FARNHAM GU9 8AF

**Farnham Town Council has no objections subject to the approval of the Arboricultural Officer, but is concerned about the amount of works to trees across Farnham.**

**WA/2016/0315 Farnham Bourne Kate Ingram**

Certificate of Lawfulness under Section 192 for erection of a single storey rear extension.

10 MIDDLE AVENUE, FARNHAM GU9 8JL

**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials being in keeping with existing.**

**WA/2016/0309 Farnham Bourne Ryan Snow**

Erection of extensions and alterations to provide a chalet bungalow and new vehicular access.

2 KILN LANE, FARNHAM GU10 3LR

**Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.**

**WA/2016/0301 Farnham Bourne Amy Radford**

Erection of extensions and alterations to garage to create habitable accommodation; erection of car port (revision of WA/2015/2116). **Previous comments on 16.11.2016 were as follows:**

**Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and remaining ancillary to the main dwelling.**

THE LODGE, 2A LITTLE AUSTINS ROAD, FARNHAM GU9 8JR

**Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.**



**NMA/2016/0033 Farnham Bourne Mrs M Knight**

Amendment to WA/2015/1454 to provide alterations to windows. **Previous comments on 10.08.2015 were as follows: Farnham Town Council deplores the cutting down of trees and the Avey Lane access, destroying the nature of the road with traffic giving onto a single track lane, which is very narrow. Any access should be through the current access and Farnham Town Council hopes that Heroncourt will be kept in a decent condition.**

LAND TO REAR OF HERONCOURT, 39 FORD LANE WRECCLESHAM GU10 4SF

**This application has already been refused.**

**Farnham Castle**

**CA/2016/0024 Farnham Castle Mr A Clout**

FARNHAM CONSERVATION AREA

Works to a tree

9 MEAD LANE FARNHAM GU9 7DY

**Farnham Town Council has no objections subject to the approval of the Arboricultural Officer, but is concerned about the amount of works to trees across Farnham.**

**NMA/2016/0034 Farnham Castle Mrs M Knight**

Amendment to WA/2015/1269 to provide erection of a garden shed. **Previous comments on 13.07.2015 were as follows: Farnham Town Council has no objections.**

33A WEST STREET, FARNHAM GU9 7DR

**Farnham Town Council has no objections.**

**WA/2016/0331 Farnham Castle Kayleigh Taylor**

Erection of garage following demolition of existing structure.

CORNMONGERS, RUNWICK LANE, DIPPENHALL GU10 5EE

**Farnham Town Council has no objections subject to the garage being ancillary to the main dwelling.**

**WA/2016/0244 Farnham Castle Gemma Paterson**

Change of use from professional/financial services (Class A2) to residential (Class C3) to form a dwelling with associated alterations.

1 VICTORIA ROAD, FARNHAM GU9 7RB

**Farnham Town Council has no objections.**

**WA/2016/0235 Farnham Castle Kayleigh Taylor**

Erection of single storey extension.

4 COBBETTS MEWS, THE HART, FARNHAM GU9 7DL

**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials being in keeping with existing.**

**WA/2016/0316 Farnham Castle Gemma Paterson**

Listed Building consent for change of use from office (Use Class B1) to residential.

THE STUDIO 102A, WEST STREET, FARNHAM GU9 7EN

**Farnham Town Council has no objections.**

**NMA/2016/0037 Farnham Castle Mrs M Knight**

Amendment to WA/2014/2282 to provide alterations to position of extension, alterations to elevations and lantern light. **Previous comments on 22.12.2014 were as follows: Farnham Town Council is concerned about the size of the proposal and the effect on the neighbour's amenity.**

91 CRONDALL LANE, FARNHAM, GU9 7BZ

**Farnham Town Council is concerned about the size of the proposal and the effect on the neighbour's amenity.**

**DW/2016/0008 Farnham Castle Kate Ingram**

The erection of a single storey rear extension which would extend beyond the rear wall of the original house by 4m, for which the height would be 3.5m, and for which the height of the eaves would be 2.25m.

21 CRONDALL LANE, FARNHAM GU9 7BG

**Farnham Town Council has no objections.**

**WA/2016/0317 Farnham Castle Gemma Paterson**

Change of use from office (Use Class B1) to a residential unit.

THE STUDIO, 102A WEST STREET, FARNHAM GU9 7EN

**Farnham Town Council has no objections.**

**Farnham Firgrove**

**NMA/2016/0040 Farnham Firgrove Mrs M Knight**

Amendment to WA/2014/2293 to provide alterations to roof. **Previous comments on 22.12.14 were as follows: Farnham Town Council has no objections.**

FLAT 1, 58 FIRGROVE HILL, FARNHAM GU9 8LL

**Farnham Town Council has no objections.**

**WA/2016/0274 Farnham Firgrove Amy Radford**

Erection of a single storey extension.

16 BRIDGEFIELD, FARNHAM GU9 8AN

**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials in keeping with existing.**

**WA/2016/0256 Farnham Firgrove Kate Ingram**

Erection of extensions.

6 LANCASTER AVENUE, FARNHAM GU9 8JY

**Farnham Town Council has no objections subject to the extensions being in keeping with the Farnham Design Statement and all materials in keeping with existing.**

**Farnham Hale and Heath End**

**WA/2016/0240 Farnham Hale and Heath End David Spring**

Erection of single storey extension following demolition of existing extension.

15 NORTH AVENUE, FARNHAM GU9 0RE

**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials being in keeping with existing.**

**WA/2016/0278 Farnham Hale and Heath End Amy Radford**

Certificate of Lawfulness under Section 192 for erection of a single storey extension and alterations to garage to provide habitable accommodation.

2 FAIRVIEW GARDENS, FARNHAM GU9 0NG

**Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.**

**WA/2016/0326 Farnham Hale and Heath End David Spring**

Erection of extension.

SKERRIES, 3B OAST HOUSE CRESCENT, FARNHAM GU9 0NP

**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials being in keeping with existing.**

## **Farnham Moor Park**

### **WA/2016/0255 Farnham Shortheath and Boundstone Kate Ingram**

Certificate of Lawfulness under Section 192 for erection of single storey rear extension.

TUDOR HOUSE, 61 SHORTHEATH ROAD, FARNHAM GU9 8SH

**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials being in keeping with existing.**

### **NMA/2016/0039 Farnham Moor Park Mrs M Knight**

Amendment to WA/2011/0753 to provide alterations to elevations and porch. **Previous comments on 02.06.2011 were as follows: Farnham Town Council has no objections.**

5 BROOMLEAF ROAD, FARNHAM GU9 8DG

**Farnham Town Council has no objections.**

### **WA/2016/0321 Farnham Moor Park Kate Ingram**

Erection of carport/store.

SPRING HILL, 12 COMPTON WAY, FARNHAM GU10 1QZ

**Farnham Town Council has no objections subject to the carport/store remaining ancillary to the main dwelling.**

### **WA/2016/0267 Farnham Moor Park Gemma Paterson**

Erection of 2 dwellings and associated garaging.

LAND TO WEST OF OVERWOOD HOUSE, OLD COMPTON LANE, FARNHAM GU9 8EH

**Farnham Town Council OBJECTS to this proposal which is garden grabbing and over development in an area of high landscape value and high landscape sensitivity. The proposal is out of character in this narrow lane for this area and against the Farnham Design Statement. The site is in segment FNP1b in the Waverley Landscape Report (Amec August 2014). The study concludes that development in the area should be limited, due to its high quality character, sensitivity, and proximity to the AONB with direct visual connection.**

### **WA/2016/0263 Farnham Moor Park Kayleigh Taylor**

Alterations to elevations.

THE BARBICAN,

EAST STREET, FARNHAM GU9 7TB

**Farnham Town Council has no objections.**

### **WA/2016/0268 Farnham Moor Park Louise Yandell**

Application under Section 73 for the variation of condition 3 (Plans) and condition 61 (Sustainability Statement) and removal of condition 60, (Combined Heat and Power Scheme) of WA/2012/0912 (East Street Redevelopment) to allow; 106 sq m increase in size of extension to Brightwell House, realignment of rear of Building D21, removal of Gostrey Centre community use from Building D20 resulting space to be occupied by Use Class A1/A3 Retail/ Food and Drink, internal alterations and amendment to landscaping scheme; Revision to heating strategy, omitting energy centre and changes to comply with current Building Regulation and other regulation requirements with subsequent revisions to Sustainability Statement; accompanied by an Addendum to the Environmental Statement. **Previous comments on 05.07.2012 were as follows: Councillors received an initial presentation on design and layout considerations from Jim Duffy, an experienced architect in historic centre regeneration, and on commercial property considerations from Geoff Reeve of Wadham and Isherwood, retail and commercial property surveyors in Farnham for over thirty five years. Cllr Genziani had discussed the residential market in Farnham with five residential agents and provided an overview of the views received. The comments and recommendations of the Consultative Group are attached at Annex 1, with the comments from the external advisors attached at Annex 2. 4.2 Recommendation. At the meeting on Thursday 5 July 2012 and after discussion and consideration of the applications aided by presentations, by Jim Duffy, Architect and Geoff Reeve of Wadham and Isherwood, Chartered Surveyor the**

**Planning Consultative Group resolved to: a. Object to Application Waverley WA/12/0912 On the grounds that there is substantial doubt and uncertainty as to the suitability of the current scheme to meet the future needs of Farnham and is not sustainable development. Whilst strongly of the view that positive proposals are needed to secure the timely regeneration of the East Street Area with an appropriate scheme, Farnham Town Council would wish to work cooperatively with Waverley Borough Council, landowners and developers to achieve this. Farnham Town Council regards the uncertainties of viability, design and traffic as set out in the report of the Planning Consultative Group at Annex 1 to render the proposed development flawed and not justifying the extension of the previous permission. b. Support Application Waverley WA/12/ 0911 On the grounds that the option of securing of a proper means of access into the site is important for any regeneration of the East Street Area**  
LAND AT EAST STREET, FARNHAM  
**Farnham Town Council strongly objects to this application. A full letter of objection to follow.**

**WA/2016/0293 Farnham Moor Park Gemma Paterson**

Change of use from mixed use storage [B8]; retail warehouse [A1] to B2 Motor vehicle servicing, repair, and MoT testing along with alterations to elevations.  
AHC, 11/12 GUILDFORD ROAD TRADING ESTATE, FARNHAM GU9 9PZ  
**Farnham Town Council has no objections.**

**WA/2016/0319 Farnham Moor Park Kayleigh Taylor**

Erection of first floor extension including dormer windows; erection of a conservatory.  
2 BRAMBLINGS CLOSE, FARNHAM GU9 8BF  
**Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials used in keeping with existing.**

**WA/2016/0308 Farnham Moor Park Kate Ingram**

Erection of extensions to roof including dormer windows and alterations to provide additional habitable accommodation.  
9 OLD COMPTON LANE, FARNHAM GU9 8BS  
**Farnham Town Council has no objections subject to the extension and alterations being in keeping with the Farnham Design Statement and all materials used in keeping with existing.**

**WA/2016/0296 Farnham Moor Park David Spring**

Erection of an extension.  
23 WESTBURY GARDENS, FARNHAM GU9 9RN  
**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials used in keeping with existing.**

**WA/2016/0339 Farnham Moor Park Rachel Kellas**

Hybrid application: Part Outline application for the erection of up to 254 dwellings with access from The Street Tongham and emergency access from Grange Road, provision of open space, including children's play areas, sustainable urban drainage system and  
LAND AT NORTH END OF TONGHAM ROAD, RUNFOLD  
**Farnham Town Council has no objections but would question the long term maintenance and security of the proposed SANG.**

### **Farnham Shortheath and Boundstone**

**WA/2016/0291 Farnham Shortheath and Boundstone David Spring**

Certificate of Lawfulness under Section 192 for the erection of a single storey rear extension.  
82 SHORTHEATH ROAD, FARNHAM GU9 8SQ

**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials in keeping with existing.**

**WA/2016/0289 Farnham Shortheath and Boundstone David Spring**

Erection of first floor dormer extension and alterations.

3 ROWAN CHASE, WRECCLESHAM GU10 4RH

**Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and all materials in keeping with existing.**

### **Farnham Upper Hale**

**WA/2016/0254 Farnham Upper Hale Kate Ingram**

Erection of first floor extension including dormer windows.

6 WINGS ROAD, FARNHAM GU9 0HW

**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials being in keeping with existing.**

**WA/2016/0264 Farnham Upper Hale David Spring**

Erection of two storey side extension.

177 UPPER HALE ROAD, FARNHAM GU9 0JE

**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials being in keeping with existing.**

**WA/2016/0337 Farnham Upper Hale Kate Ingram**

Erection of a conservatory.

28 FOLLY HILL, FARNHAM GU9 0BD

**Farnham Town Council has no objections.**

**WA/2016/0275 Farnham Upper Hale Amy Radford**

Certificate of Lawfulness under Section 192 for erection of an outbuilding (revision of WA/2015/1809). **Previous comments on 05.10.2015 were as follows: Farnham Town Council feels this application should be a full planning application and that any outbuilding must remain ancillary to the main dwelling.**

LADYACRE HOUSE, OLD PARK LANE, FARNHAM GU10 5AA

**Farnham Town Council feels this application should be a full planning application and that any outbuilding must remain ancillary to the main dwelling.**

**WA/2016/0265 Farnham Upper Hale Amy Radford**

Erection of link extension and alterations to form single building.

CHAPELS, HALE CEMETERY ALMA LANE FARNHAM

**Farnham Town Council was unable to comment as all Councillors declared a pecuniary interest.**

### **Farnham Weybourne and Badshot Lea**

**WA/2016/0333 Farnham Weybourne and Badshot Lea Kayleigh Taylor**

Erection of a bay window and conversion of attached garage to form habitable accommodation.

BLOSSOM COTTAGE, WOODSIDE ROAD, FARNHAM GU9 9DS

**Farnham Town Council has no objections subject to the conversion being in keeping with the Farnham Design Statement all materials in keeping with the existing.**

**WA/2016/0266 Farnham Weybourne and Badshot Lea Amy Radford**

Erection of a dormitory and teaching block.

T S SWIFTSURE, LOWER WEYBOURNE LANE, BADSHOT LEA GU9 9LQ

**Farnham Town Council supports the work done by the Sea Cadet Force but is concerned about the flooding assessment which does not appear to acknowledge the flooding and extent of the flooding which occurs every year.**

**WA/2016/0241 Farnham Weybourne and Badshot Lea Kayleigh Taylor**

Erection of extensions and alterations following demolition of existing garage and extension.

ELM TREE COTTAGE, 12 WEYBOURNE ROAD, FARNHAM GU9 9ES

**Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and all materials used in keeping with the existing.**

**WA/2016/0261 Farnham Weybourne and Badshot Lea Kate Ingram**

Erection of an extension and associated works together with alterations to existing garage to form habitable accommodation.

14 WOODSIDE ROAD, FARNHAM GU9 9DS

**Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and all materials used in keeping with the existing.**

**WA/2016/0288 Farnham Weybourne and Badshot Lea Kate Ingram**

Erection of two storey side and single storey rear extension (revision of WA/2015/1435). **Previous comments on 10.08.2015 were as follows: Farnham Town Council is concerned at the size of the proposed extension and the adverse effect on the neighbours' amenities.**

40 OAKLAND AVENUE, FARNHAM, GU9 9DX

**Farnham Town Council is concerned at the size of the proposed extension and the adverse effect on the neighbours' amenities.**

**WA/2016/0322 Farnham Weybourne and Badshot Lea David Spring**

Erection of two storey side and single storey rear extensions.

138 WEYBOURNE ROAD, FARNHAM GU9 9HD

**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials used in keeping with the existing.**

**Farnham Wrecclesham and Rowledge**

**WA/2016/0236 Farnham Wrecclesham and Rowledge David Spring**

Erection of single storey extension.

10 COPSE WAY, WRECCLESHAM GU10 4QL

**Farnham Town Council has no objections subject to the extension being in keeping with the Farnham Design Statement and all materials being in keeping with existing.**

**NMA/2016/0038 Farnham Wrecclesham and Rowledge Mrs M Knight**

Amendment to WA/2010/0966 to provide alterations to dormer. **Previous comments on 08.07.2010 were as follows: No objections.**

4 COPSE WAY, FARNHAM GU10 4QL

**Farnham Town Council has no objections.**

**WA/2016/0233 Farnham Wrecclesham and Rowledge Gemma Paterson**

Erection of 2 dwellings with new and altered access following demolition of existing dwelling (variation to consent granted on appeal under WA/2015/0694). **Previous comments on 27.04.2015 were as follows: Farnham Town Council strongly objects to the proposed application for the erection of 2 detached dwellings. This is garden grabbing and against the Neighbourhood Plan.**

STONE LEAZE, 59 BOUNDSTONE ROAD, ROWLEDGE GUI0 4AT

**Comments to follow.**

**WA/2016/0334 Farnham Wrecclesham and Rowledge Kayleigh Taylor**

Erection of extensions and alterations following demolition of existing extensions.

17 FULLERS ROAD, ROWLEDGE GUI0 4BP

**Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.**

**WA/2016/0327 Farnham Wrecclesham and Rowledge David Spring**

Erection of extensions; alterations to elevations and fenestration.

STOCKTON 28, HIGH STREET, ROWLEDGE GUI0 4BT

**Farnham Town Council has no objections subject to the extensions and alterations being in keeping with the Farnham Design Statement and all materials being in keeping with existing.**

**Licensing Applications**

There were no licensing applications.

**Surrey County Council applications/consultations**

There were no Surrey County Council applications.

**Date of next meeting 21 March 2016.**

**The meeting closed at 10.30am**

**Notes by Ginny Gordon and Rachel Aves**